



## AGENDA

Elsea Park Community Trust - AGP

Thursday 7<sup>th</sup> March 2024 – 18:00

Venue: Meeting Room, The Centre @ Elsea Park

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Time	Item	
18:00	1	Welcome and Apologies JB
18:05	2	Minutes from the previous meeting held on 1 <sup>st</sup> February 2024 JB
18:10	3	Actions from the previous meeting 1 <sup>st</sup> February 2024 JB
18:25	4	Election of Chair and Vice Chair All
18:35	5	Management Report GP
	5a	Wake Ponds GP
	5b	Footpath to Harvey Close GP
19:10	6	Finance Report BL
	6a	Accounts Narrative BL
	6b	Yearly Payment BL
19:30	7	Employee Pay Review JB
19:40	8	AGP GP
19:55	9	Developer's Report ST



<b>20:10</b>	<b>10</b>	<b>Directors Items</b>	<b>All</b>
	<b>10a</b>	<b>Shuttle Bus</b>	<b>JB</b>
<b>20:25</b>	<b>11</b>	<b>Any Other Business</b>	<b>All</b>
<b>20:45</b>	<b>12</b>	<b>Date of the next meeting: Thursday 4<sup>th</sup> April 2024</b>	<b>All</b>



### ACTIONS FROM THE PREVIOUS MEETINGS

Item	Action details	Actioner	Closed
<b>December 2023</b>			
5.4	BL will prepare figures for the 2024 pay review to be discussed in April.	<b>BL</b>	
7.6.1	GP asked about the AGP drains to which ST responded that Tilia are looking at alternative solutions and hope to give GP an update next week.	<b>ST</b>	
<b>February 2024</b>			
4.1	Build licence required from Allison Homes to enable work to commence on Welland Drive.	<b>GP</b>	
6.4.2	Update on the two academies starting at the AGP in September.	<b>GP</b>	
8.1.1	Staff interest in being IOSH/NEBOSH trained.	<b>GP</b>	
8.2.2	GP to investigate submitting an amendment to the S106.	<b>GP</b>	
8.4.4	Picnic in the Park to be underwritten by the Insurers.	<b>GP</b>	
8.4.5	Budget for Picnic in the Park.	<b>PK/BL</b>	
8.6	Positive actions from the previous minutes required for submission in the newsletter.	<b>GP</b>	
8.7	GP to ask the Groundsmen for planting and wildlife contributions for the newsletter.	<b>GP</b>	
8.8	Ideas for youth activities required.	<b>All</b>	

## Elsea Park Community Trust Board Meeting Minutes Thursday 7<sup>th</sup> March 2024

<b>Present:</b>	Jono Brough	JB	Owner Director (Chair)
	Michael Marren	MM	Owner Director (Vice Chair)
	Andrew Higgins	AH	Owner Director
	Asif Mahmood	Amah	Owner Director
	Peggy Kent	PK	Resident Director
	Simon Temporal	ST	Tilia Homes Representative
	Paul Fellows	PF	SKDC Representative
	Nigel Eveleigh	NE	Bourne Town Council Representative
	Simon Free	SF	Owner Director
<b>In Attendance:</b>	Graeme Parrott	GP	Trust Manager
	Barry Cook	BC	Company Secretary
	Bea Laidler	SF	Finance & Admin Officer
<b>1.</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>		
	1.1 Apologies were received from Anna Machnik and Gary Thomas.		
	1.2 JB welcomed everyone to the meeting and thanked them for attending.		
<b>2.</b>	<b>DECLARATION OF INTEREST</b>		
	2.1 INTERESTS IN PROPOSED TRANSACTIONS AND/OR ARRANGEMENTS WITH THE COMPANY.		
	<p>In accordance with the Company's articles of association and s.177 Companies Act 2006, each director present who was in any way, directly or indirectly, interested in the business of the meeting is required to declare the nature and extent of this interest to the other directors, save to the extent that such Interest was the subject of a notice in writing or general notice or the other directors were already aware of it (or ought reasonably to have been aware of it).</p>		
<b>3.</b>	<b>MINUTES FROM THE PREVIOUS MEETING</b>		
	3.1 The minutes of the previous meeting held on 1 <sup>st</sup> February 2024 were reviewed and accepted as a true record of that meeting.		
	3.2 A discussion ensued regarding the content of the minutes but MM insisted that the minutes should stand as they have been approved and they reflect the accuracy of the proceedings.		
<b>4.</b>	<b>ACTIONS FROM THE PREVIOUS MEETINGS</b>		
	<b>Action Details</b>	<b>Actioner</b>	<b>Closed</b>
	<b>December 2023</b>		
	5.4 Calculations for the 2024 pay review. This was actioned by BL and sent to JB.	BL	<input checked="" type="checkbox"/>
	7.6.1 AGP drains. ST gave an update to GP.	ST	<input checked="" type="checkbox"/>

	<b>February 2024</b>		
	4.1 'Build Licence' required from Allison Homes. GP mentioned this in the Management Report saying that he has been promised the paperwork tomorrow.	GP	<input checked="" type="checkbox"/>
	6.4.2 Football academies update. GP is communicating with both academies although there currently are no documents available regarding 'Safeguarding'.	GP	<input checked="" type="checkbox"/>
	8.1.1 IOSH/NEBOSH training. GP & LG to undertake IOSH training in the summer.	GP	<input checked="" type="checkbox"/>
	8.2.2 Amendment submission to the S106. JB has already investigated amending the S106 but the suggested amendments were denied.	GP	<input checked="" type="checkbox"/>
	8.4.4 Picnic in the Park insurance. GP has arranged for the Picnic in the Park event to be underwritten by the insurers.	GP	<input checked="" type="checkbox"/>
	8.4.5 Budget for Picnic in the Park. BL has produced a budget with help from PK based on historical costs and the estimated cost of food for the next Picnic in the Park.	PK/BL	<input checked="" type="checkbox"/>
	8.6 Positive actions from the previous minutes. GP submitted a selection of positive actions to JB for inclusion into the next newsletter	GP	<input checked="" type="checkbox"/>
	8.7 Planting & wildlife contribution to the newsletter. This idea has been scrapped due to lack of interest.	GP	<input checked="" type="checkbox"/>
	8.8 Youth activity ideas. - WM is attempting to arrange football activities for the Easter period with assistance from the partner clubs. - Other non-football activity suggestions were discussed but GP explained that whatever activities are implemented, the parents must stay for safeguarding. - Buying in services was also considered as was hiring alternative locations because the hall is in use most of the week. PF mentioned that LDC have a studio for hire and will research the possibility of hiring the space. - A budget is to be set specifically for youth activities.	WM  PF GP/BL	<input type="checkbox"/>
<b>5.</b>	<b>ELECTION OF CHAIR AND VICE CHAIR</b>		
	5.1 For the benefit of the new directors, BC explained the procedure for electing the Chair and Vice Chair.		
	5.2 MM said that he had been Vice Chair for the last seven years and would like to stand for the position of Chair.		
	5.3 JB, MM, GP, BC & BL left the room to allow the other directors to select the Chair.		

5.4 PK announced that the vote was split equally between the two candidates and there were two choices.

- a. Continue with the current arrangement with JB as Chair
  - b. Delay the vote until the next Board meeting to allow the missing directors to vote.
- PF proposed to delay the decision until the next Board meeting.

5.5 BC said that he will contact the missing directors for their choice of Chair and report the decision at the next meeting.

**Action: BC**

## 6. MANAGEMENT REPORT

6.1 GP sent the Management Report ahead of the meeting and gave the following updates:

6.2 Coffee 23 have commenced trading at the Centre and has proved to be very successful.

6.2.1 JB noted that Coffee 23 had been trading from a personal driveway after the owner was informed of the restrictions. GP explained that the owner will be having a six week break after which the trailer will be kept in a private storage area.

6.3 GP has been approached by Cheesy Pig who would like to trade from the Centre car park but it is thought that trading from the AGP may be a better option. Previously, food vendors have been denied use of the Community Centre car park due to smells, additional traffic, littering and noise that may upset the residents.

6.3.1 BL asked if Cheesy Pig could cater at the Picnic in the Park but PK said that her caterer would not agree to other caterers supplying food at the event due to his strict food hygiene regulations.

6.4 Wake Ponds

6.4.1 Since the recent high-water level, GP has been liaising with ST due to the electrics for the fountains no longer working.

6.4.2 GP is arranging to move the electricity supply to a safe area to prevent any future high-water levels causing the same issue.

6.4.3 He added that an alternative electricity supplier is being explored due to extremely high costs currently being paid by Tilia Homes. The new fountain heads will also be a significant expense.

6.4.4 The Environment Agency have advised that the water doesn't require aerating for the fish.

6.4.5 Mainstream Fisheries will be 'chalking' next month which should help in clearing the water and reducing the silt deposit in the ponds.

6.4.6 BC said that the trees along the Quaysides will require attention and possible replacing in the near future.

6.5 Harvey Close footpath

6.5.1 GP had distributed an email to the Board ahead of the meeting notifying them that the developer will be tarmacking the footpath that links Zone 8 to Harvey Close.

	<p>6.5.2 The developer has offered to widen the path and bring it to a higher standard that could be adoptable by LCC Highways if The Trust are willing to contribute funds towards it. However, there is no guarantee that the path will be adopted because the final part of the link is narrower and may never transfer to The Trust as it is not currently owned by the developer.</p> <p>6.5.3 It was agreed that The Trust would not pay the additional costs to widen the path due to the final link not being owned by the developer. GP will inform the developer that The Trust will not pay to bring the path up to an adoptable standard. <b>Action: GP</b></p>
7.	<b>FINANCE REPORT</b>
	<p>7.1 BL sent the finance reports and narrative to the Board prior to the meeting.</p> <p>7a.1 The Accounts Narrative gave details of the following:</p> <ul style="list-style-type: none"> <li>- the number of invoices issued this year</li> <li>- the investments</li> <li>- the current financial situation</li> <li>- explanations for areas of overspend</li> </ul> <p>7a.2 BL and GP will be finalising the budget 2024/2025 which will be entered on the accounting software and BL will appraise the financial reporting with a view of replacing the current reports. <b>Action: GP/BL</b></p> <p>7.3 GP asked the Board to ratify the increase in the Yearly Payment. All Directors agreed.</p>
8.	<b>EMPLOYEE PAY REVIEW</b>
	<p>8.1 GP, BC and BL left the meeting to allow the directors to discuss the pay review.</p> <p>8.2 The directors agreed the pay awards adding that the Real Living Wage was observed.</p> <p>8.3 JB will send the details to BL to prepare the letters to staff. <b>Action: JB/BL</b></p>
9.	<b>AGP</b>
	<p>9.1 The Football Development Officer's report was distributed to the Board ahead of the meeting which highlighted some of the successful events held including the England vs Lincs County over 70's match.</p> <p>9.2 Future events have been arranged at the AGP including a four-day Easter Holidays camp organised by MACCA Academies and a two-day 3v3 tournament event.</p> <p>9.3 ST gave an update regarding the drainage issues and SF has offered to attend future discussions and meeting in an advisory role.</p> <p>9.3.1 GP said that there appears to be a sink hole developing beneath the pavilion and the following drainage areas are now causing issues:</p> <ul style="list-style-type: none"> <li>- the kitchen wastepipe doesn't appear to be connected</li> <li>- the showers and toilets are connected to one waste pipe</li> <li>- toilet waste is flowing back into the showers</li> </ul> <p>9.3.2 GP has sent a formal letter of complaint to the Qube who are now pursuing the subcontractor.</p>

	<p>9.4 BC has contacted the Football Foundation (FF) and discovered that the 'Clawback' period is 21 years with a 'taper relief'.</p> <p>9.4.1 The FF are aware of the outstanding grant still to be paid as BC has kept them up to date with the progression of land transfers and they are happy to make the final payment when the land officially transfers to The Trust.</p> <p>9.4.2 The FF have offered assistance in investigating why the AGP is not yet cost neutral.</p>
10.	<b>DEVELOPER REPRESENTATIVE REPORT</b>
	<p>10.1 ST presented his report which will be sent out to Directors but did give the following update:</p> <p>10.2 Zone 9 roadworks have started.</p> <p>10.3 Zone 5, work on the footpaths is due to commence next week.</p> <p>10.4 Also in Zone 5, the trees bordering onto resident's properties have been cut down. One tree with a temporary preservation order one had to be cut down due Ash Dieback and the trunk was split vertically, which posed a danger of falling onto one or two of the residential properties.</p>
11.	<b>DIRECTORS ITEMS</b>
	<p>11.1 Shuttle Bus</p> <p>11.1.1 JB has shared emails relating to the decision made at the last meeting to cease the Shuttle Bus scheme which is a condition of the S106.</p> <p>11.1.2 The Shuttle Bus service described in the S106 is not viable due to the expense and the expected lack of usage.</p> <p>11.1.3 alternatives have been investigated including:</p> <ul style="list-style-type: none"> <li>- taxis</li> <li>- using other minibus providers</li> <li>- using Callconnect which was used for a trial period</li> </ul> <p>11.1.4 JB has approached the planning department who have stated that the complete removal of the service would not be supported; however, it could be varied by agreement as stated in Para 9.17. JB believes that continuing with Callconnect is the best option to put forward to the planners for consideration, but notes that this may just be a starting point for discussion.</p> <p>11.1.5 Other members of the Board argued saying that the Callconnect option does not comply with the S106 so the vote taken last month was to end the trial with the provision of reinstating the scheme if required.</p> <p>11.1.6 PF will liaise with the S106 Officer to discuss what changes would be acceptable. <b>Action: PF</b></p> <p>11.1.7 JB will write to the planners with the results from his research and agreeable alternatives. <b>Action: JB</b></p> <p>11.1.7 ST suggested that the requirement to operate the Shuttle Bus could be removed by agreeing to return the money allocated to the Green Transport Fund.</p>



<b>12.</b>	<b>ANY OTHER BUSINESS</b>
	<p>12.1 MM nominated a member of staff for an honorarium for carrying out duties outside of their job description to which all directors agreed.</p> <p>12.2 ST asked if an article could be placed in the newsletter requesting that residents do not flush wipes into the sewerage system. Tilia Homes had to clear a major blockage between Linear Park and Wincanton Way.</p> <p>12.3 BC announced that the sale of Zone 10b had completed last week although the wording on the TP1 was not agreed by The Trust.</p> <p>12.4 JB asked the Board if Bourne Lions should be invited to the Picnic in the Park to which all present agreed.</p> <p>12.5 This meeting was SF's third one attended so he was welcomed onto the Board as an Owner Director.</p>
<b>13.</b>	<b>DATE OF NEXT MEETING</b>
	<p>The date of the next meeting will be 4<sup>th</sup> April 2024.</p> <p>AH will be unable to attend the next meeting and gave his apologies.</p> <p>There being no further business, the meeting closed at 21:15 hrs.</p>



## **Manager's Report March 2024**

### **Admin**

This year's invoicing run is complete.

### **Grounds**

The First CCTV camera have been installed at Jubilee Park, the images are extremely clear even during the hours of darkness. The second camera and CCTV compliance signs will be fitted in the next 10 days.

Work on improvements on the POS in Welland Drive is disappointingly delayed due to the wet weather and delays being provided a build licence from the developer.

After one of our most successful recruitments campaigns a fourth member of the Grounds Team has now commenced his employment with The Trust.

The area around Ogrey Pool, Haydock Park Drive and the no. 3 footpath that leads onto the bypass have all been cleared of undergrowth, combined with the beech hedge planting along Haydock Park Drive the area is definitely showing a vast improvement since The Trust took over the maintenance of this area 6 months ago.

The New Zero turn mower has been delivered and the team will be carrying out their initial training in its safe operation in the next couple of weeks.

### **The Centre**

Air conditioning has now been installed in the lounge. This will allow economical heating as well as cooling of the lounge area as opposed to running a gas boiler so often.

A mother and baby group are regularly starting to use the lounge as a meeting place to socialise.

Coffee 23 have started trading from the car park at the Centre between once and twice a week.

The plan for the Centre extension is live on the planning portal and a decision should be received by 4<sup>th</sup> April.

### **AGP**

Drainage continues to be an issue although it is hoped that a solution can be agreed by all parties involved very soon.

**Operational Trust Budget**



Item	2023/2024 Spend Budget	Year to date Budget 01/04/2023 - 31/10/2023	Year to Date Expenditure 01/04/2023 - 31/10/2023	Year to date Variance +/-	Remaining Budget	November 23 Budget	November 23 Expenditure	Variance +/-	December 23 Budget	December 23 Expenditure	Variance +/-	January 24 Budget	January 24 Expenditure	Variance +/-	Notes
Office Staff Salaries	99,800.00	83,657.70	83,817.14	-159.44	16,142.30	8,190.11	8,150.79	39.32	8,190.11	8,348.64	-158.53	8,190.11	8,219.99	-29.88	
Employers NI & Pension	11,400.00	9,729.49	6,768.05	2,961.43	1,670.51	992.83	897.01	95.81	992.83	932.22	60.60	992.83	903.90	88.92	
Staff Training	4,500.00	4,500.00	6,409.80	-1,909.80	0.00	0.00	0.00	0.00	1,070.00	1,070.00	0.00	180.00	2,083.80	-1,903.80	
Recruitment & Other Staffing Costs	7,700.00	6,470.00	6,432.13	37.87	1,230.00	600.00	589.10	10.90	515.00	514.10	0.90	500.00	493.60	6.40	
Workwear & PPE	1,100.00	1,105.00	2,736.31	-1,631.31	-5.00	0.00	470.41	-470.41	0.00	234.87	-234.87	5.00	511.60	-506.60	
Communications, Printing and Advertising	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Franking	1,800.00	1,800.00	4,631.18	-2,831.18	0.00	0.00	2.00	-2.00	0.00	51.19	-51.19	0.00	1,000.00	-1,000.00	
Office Stationery	2,700.00	2,390.00	2,366.51	23.49	310.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	1,089.64	10.36	
Travel & Subsistence	150.00	126.00	90.00	36.00	24.00	6.00	5.85	0.15	0.00	5.75	-5.75	0.00	-48.02	48.02	Correction of incorrectly coded costs
Telephone/Mobile and Broadband	3,800.00	790.00	787.14	2.86	3,010.00	50.00	49.99	0.01	95.00	94.06	0.94	150.00	152.28	-2.28	
Website, IT and Software	3,400.00	3,400.00	2,341.92	1,058.08	0.00	215.00	215.93	-0.93	225.00	225.71	-0.71	425.00	501.54	-76.54	
Membership & Subscriptions	200.00	95.00	89.80	5.20	105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Donations	3,400.00	740.00	764.31	-24.31	2,660.00	65.00	65.00	0.00	0.00	0.00	0.00	100.00	100.00	0.00	
Audit and Accountancy Fees	7,500.00	7,500.00	8,004.00	-504.00	0.00	0.00	0.00	0.00	2,700.00	2,700.00	0.00	0.00	504.00	-504.00	Capital gains tax work
Legal Fees	3,700.00	940.00	745.00	195.00	2,760.00	240.00	240.00	0.00	195.00	195.00	0.00	0.00	-195.00	195.00	Correction of incorrectly coded costs
Professional Fees & Land Registry	500.00	64.00	57.00	7.00	436.00	25.00	24.00	1.00	0.00	0.00	0.00	3.00	3.00	0.00	
Insurance	7,900.00	4,730.00	4,718.02	11.98	3,170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Office Equipment	1,500.00	1,500.00	1,239.39	260.61	0.00	0.00	0.00	0.00	0.00	-1,558.80	1,558.80	0.00	347.49	-347.49	
Miscellaneous Expenditure	3,000.00	3,000.00	7,335.55	-4,335.55	0.00	0.00	0.00	0.00	0.00	4,068.00	-4,068.00	1,075.00	1,354.47	-279.47	
Bird boxes	400.00	140.00	139.35	0.65	260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Trust Community Grants	1,000.00	0.00	-518.27	518.27	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Community Training	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Anniversary Weekend & Christmas party	5,000.00	5,000.00	4,974.60	25.40	0.00	0.00	50.00	-50.00	0.00	125.44	-125.44	0.00	-106.20	106.20	Correction of incorrectly coded costs
Charges (card machine & bank)	7,000.00	7,000.00	7,211.55	-211.55	0.00	600.00	585.56	14.44	625.00	626.10	-1.10	430.00	662.47	-232.47	
Proportioned Centre Costs	6,459.15	6,405.21	5,017.27	1,387.94	53.94	475.00	474.82	0.18	475.00	355.42	119.58	525.00	524.66	0.34	
Depreciation allowance	46,000.00	0.00	0.00	0.00	46,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Depreciation	74,000.00	0.00	0.00	0.00	74,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Events Team expenses	0.00	0.00	664.26	-664.26	0.00	0.00	410.00	-410.00	0.00	-10.00	10.00	0.00	0.00	0.00	
Contribution to The Centre	19,740.85	6,604.45	6,531.07	73.39	13,136.40	-1,053.69	-382.33	-671.36	-2,150.69	-1,239.98	-910.72	2,631.31	1,051.16	1,580.14	
Contribution to the AGP	34,540.00	-4,261.08	-413.09	-3,848.00	38,801.08	1,768.18	-1,613.28	3,381.46	-3,194.92	-3,948.27	753.35	-1,613.28	-276.53	-1,336.75	
<b>Trust Totals</b>	<b>360,690.00</b>	<b>153,425.76</b>	<b>162,939.99</b>	<b>-9,514.22</b>	<b>168,463.15</b>	<b>12,173.43</b>	<b>10,234.85</b>	<b>1,938.57</b>	<b>9,737.32</b>	<b>12,789.46</b>	<b>-3,052.14</b>	<b>14,693.96</b>	<b>18,877.85</b>	<b>-4,183.89</b>	

**AGP Budget**

Salaries	32,000.00	26,925.92	26,974.71	-48.79	5,074.08	2,499.25	2,506.66	-7.41	2,499.25	2,734.54	-235.30	2,499.25	2,451.87	47.37	
Employers NI & Pension	3,560.00	3,066.29	2,081.21	985.08	493.71	312.17	289.43	22.73	312.17	301.24	10.92	312.17	220.75	91.41	
AGP Business Rates	1,700.00	1,195.00	1,504.84	-309.84	505.00	100.00	99.00	1.00	100.00	99.00	1.00	100.00	99.00	1.00	
AGP Water Rates	3,500.00	0.00	0.00	0.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Repair & Maintenance	1,500.00	1,500.00	2,645.81	-1,145.81	0.00	0.00	31.65	-31.65	0.00	0.00	0.00	0.00	594.93	-594.93	
AGP Electricity	9,600.00	4,465.00	4,466.97	-1.97	5,135.00	0.00	0.00	0.00	650.00	648.87	1.13	750.00	755.57	-5.57	
AGP Gas	1,500.00	1,030.00	981.00	49.00	470.00	0.00	0.00	0.00	240.00	241.46	-1.46	170.00	169.29	0.71	
AGP Insurance	600.00	600.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Equipment	3,000.00	560.00	557.59	2.41	2,440.00	185.00	183.75	1.25	0.00	0.00	0.00	270.00	268.77	1.23	
AGP Cleaning/Materials	1,000.00	345.00	343.55	1.45	655.00	85.00	85.80	-0.80	15.00	13.32	1.68	0.00	0.00	0.00	
AGP Communications & Software	1,750.00	315.00	302.22	12.78	1,435.00	20.00	19.65	0.35	55.00	54.48	0.52	50.00	49.56	0.44	
AGP Health & Safety	2,700.00	1,275.00	1,249.50	25.50	1,425.00	295.00	292.31	2.69	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Pitch Maintenance	7,000.00	3,200.00	5,122.82	-1,922.82	3,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Miscellaneous	3,500.00	2,950.00	2,955.39	-5.39	550.00	110.00	109.74	0.26	10.00	7.01	2.99	110.00	110.71	-0.71	
<b>AGP Totals</b>	<b>72,910.00</b>	<b>47,427.20</b>	<b>49,785.60</b>	<b>-2,358.40</b>	<b>25,482.80</b>	<b>3,606.41</b>	<b>3,617.99</b>	<b>-11.58</b>	<b>3,881.41</b>	<b>4,099.92</b>	<b>-218.51</b>	<b>4,261.41</b>	<b>4,720.46</b>	<b>-459.05</b>	

Operational Groundsman Budget

Salaries	68,200.00	55,957.32	51,990.28	3,967.04	12,242.68	6,090.16	6,230.99	-140.83	6,090.16	6,387.69	-297.53	6,090.16	6,235.33	-145.17
Employers NI	8,500.00	6,639.18	4,781.37	1,857.82	1,860.82	796.85	757.98	38.87	796.85	785.87	10.98	796.85	704.97	91.88
Equipment Hire	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Repairs and Renewals	6,100.00	4,000.00	4,032.00	-32.00	2,100.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,032.00	-32.00
New equipment and tools	5,000.00	5,000.00	12,432.93	-7,432.93	0.00	0.00	367.94	-367.94	0.00	233.51	-233.51	0.00	705.79	-705.79
Miscellaneous Expenditure	7,500.00	7,500.00	19,069.13	-11,569.13	0.00	0.00	1,336.28	-1,336.28	0.00	7,710.77	-7,710.77	0.00	535.33	-535.33
Ditch & Dyke Maintenance, Fence repairs and replacements	24,500.00	6,460.00	6,438.60	21.40	18,040.00	0.00	0.00	0.00	0.00	0.00	0.00	1,270.00	1,270.20	-0.20
Arboricultural Survey & Tree maintenance	7,275.00	1,480.00	1,479.00	1.00	5,795.00	0.00	0.00	0.00	0.00	0.00	0.00	760.00	759.00	1.00
Landscaping Projects (New works)	50,000.00	5,185.00	5,147.61	37.39	44,815.00	0.00	0.00	0.00	20.00	19.94	0.06	2,400.00	2,388.00	12.00
Waste collection (waste bins around the development)	3,150.00	2,340.00	3,574.99	-1,234.99	810.00	540.00	536.25	3.75	0.00	715.00	-715.00	900.00	893.75	6.26
Fuel, Oil and Water	4,500.00	3,665.00	3,715.34	-50.34	835.00	270.00	266.91	3.09	215.00	212.47	2.53	270.00	270.80	-0.80
Vehicle Insurance	2,000.00	2,000.00	3,654.04	-1,654.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vehicle repairs & MOT	2,000.00	2,000.00	5,404.50	-3,404.50	0.00	150.00	452.27	-302.27	0.00	885.92	-885.92	0.00	540.32	-540.32
Play ground inspection	1,500.00	1,100.00	2,849.08	-1,749.08	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Groundsman Totals</b>	<b>190,725.00</b>	<b>103,326.50</b>	<b>124,568.86</b>	<b>-21,242.36</b>	<b>87,398.50</b>	<b>7,847.01</b>	<b>9,948.62</b>	<b>-2,101.61</b>	<b>7,122.01</b>	<b>16,951.17</b>	<b>-9,829.15</b>	<b>16,487.01</b>	<b>18,335.49</b>	<b>-1,848.48</b>

Operational The Centre Budget

Staff salaries	11,400.00	9,509.17	8,124.59	1,384.58	1,890.83	926.07	737.13	188.93	926.07	774.26	151.81	926.07	1,196.17	-270.10
Employers NI & Pension	1,000.00	891.49	639.90	251.59	108.51	90.24	81.05	9.19	90.24	87.66	2.58	90.24	98.56	-8.32
PRS & Licenses	2,500.00	1,175.00	1,170.03	4.97	1,325.00	160.00	159.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Advertising, Communications & Printing	400.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
The Centre repairs, renewals & maintenance	35,000.00	21,030.00	21,046.68	-16.68	13,970.00	775.00	774.19	0.81	-160.00	-159.62	-0.38	4,700.00	4,716.20	-16.20
Business Rates	3,150.00	2,890.00	2,880.37	9.63	260.00	180.00	178.00	2.00	180.00	178.00	2.00	180.00	178.00	2.00
Water	1,000.00	1,000.00	1,321.30	-321.30	0.00	0.00	149.18	-149.18	0.00	147.44	-147.44	0.00	0.00	0.00
Electricity	1,650.00	1,169.00	1,150.50	18.50	481.00	80.00	77.18	2.82	60.00	58.70	1.30	60.00	56.05	3.95
Feed in Tariff	-750.00	-1,180.00	-2,001.94	821.94	430.00	0.00	0.00	0.00	-430.00	-432.08	2.08	0.00	0.00	0.00
Gas	1,300.00	1,300.00	1,540.84	-240.84	0.00	0.00	0.00	0.00	208.00	279.16	-71.16	0.00	165.18	-165.18
Waste Collection	1,050.00	1,050.00	715.00	335.00	0.00	0.00	59.59	-59.59	0.00	59.58	-59.58	0.00	119.17	-119.17
Cleaning	7,500.00	5,980.00	5,967.79	12.21	1,520.00	630.00	631.37	-1.37	530.00	529.09	0.91	700.00	691.89	8.11
Miscellaneous Centre expenditure	1,000.00	695.00	-529.94	1,224.94	305.00	80.00	77.95	2.05	-80.00	-77.01	-2.99	0.00	0.00	0.00
Proportioned Centre Costs (income)	-6,459.15	-6,405.21	-5,017.27	-1,387.94	-53.94	-475.00	-474.82	-0.18	-475.00	-355.42	-119.58	-525.00	-524.66	-0.34
<b>Centre Totals</b>	<b>59,740.85</b>	<b>39,104.45</b>	<b>37,007.85</b>	<b>2,096.61</b>	<b>20,636.40</b>	<b>2,446.31</b>	<b>2,449.82</b>	<b>-3.51</b>	<b>849.31</b>	<b>1,089.75</b>	<b>-240.45</b>	<b>6,131.31</b>	<b>6,696.55</b>	<b>-565.25</b>
<b>Combined Expenditure Totals</b>	<b>684,065.85</b>	<b>343,283.92</b>	<b>374,302.30</b>	<b>-31,018.38</b>	<b>301,980.84</b>	<b>26,073.16</b>	<b>26,251.28</b>	<b>-178.12</b>	<b>21,590.06</b>	<b>34,930.31</b>	<b>-13,340.25</b>	<b>41,573.70</b>	<b>48,630.35</b>	<b>-7,056.65</b>

Income 2023/2024

		2023/2024 Income Budget	Year to date Budget 01/04/2023 - 31/10/2023	Year to Date Income 01/04/2023 - 31/10/2023	Year to date Variance +/-	Remaining Budget 01/11/2024 - 31/03/2024	November 23 Budget	November 23 Income	Variance + / -	December 23 Budget	December 23 Income	Variance + / -	January 24 Budget	January 24 Income	Variance + / -	Notes
<b>The Trust income</b>																
Annual charge	a	-582,700.00	-582,070.37	-603,154.80	21,084.44	-629.64	-25,600.00	-24,031.34	-1,568.66	-25,360.00	-26,957.57	1,597.57	-25,150.00	-22,115.05	-3,034.95	
Administration fees	b	-24,000.00	-21,600.00	-27,379.04	5,779.04	-2,400.00	-2,000.00	-500.00	-1,500.00	-2,000.00	-4,205.68	2,205.68	-2,000.00	-2,280.00	280.00	
Interest earned	c	-21,000.00	-363.20	-372.92	9.72	-20,636.80	-15.00	-16.65	1.65	-7.00	-7.10	0.10	-165.00	-165.71	0.71	
Other	d	-250.00	-335.00	-13,379.91	13,044.91	85.00	0.00	-4,380.41	4,380.41	0.00	-402.24	402.24	-85.00	-84.84	-0.16	
<b>The Trust Total income NET</b>		<b>-627,950.00</b>	<b>-604,368.57</b>	<b>-644,286.67</b>	<b>39,918.11</b>	<b>-23,581.44</b>	<b>-27,615.00</b>	<b>-28,928.40</b>	<b>1,313.40</b>	<b>-27,367.00</b>	<b>-31,572.59</b>	<b>4,205.59</b>	<b>-27,400.00</b>	<b>-24,645.60</b>	<b>-2,754.40</b>	

<b>AGP Income</b>																
Football pitch bookings	e	-61,000.00	-54,300.00	-48,228.29	-6,071.71	-6,700.00	-6,000.00	-5,146.90	-853.10	-7,500.00	-7,683.40	183.40	-7,500.00	-4,804.49	-2,695.51	
Pavilion lettings	f	-1,870.00	-1,200.00	-1,970.40	770.40	-670.00	-85.00	-84.37	-0.63	-365.00	-364.79	-0.21	-200.00	-192.50	-7.50	
Other income	g	-500.00	0.00	0.00	0.00	-500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Trust subsidy		-34,540.00	8,072.80	413.09	7,659.71	-42,612.80	2,478.59	1,613.28	865.31	3,983.59	3,948.27	35.32	3,438.59	276.53	3,162.06	
<b>The AGP Total income NET</b>		<b>-97,910.00</b>	<b>-47,427.20</b>	<b>-49,785.60</b>	<b>2,358.40</b>	<b>-50,482.80</b>	<b>-3,606.41</b>	<b>-3,617.99</b>	<b>11.58</b>	<b>-3,881.41</b>	<b>-4,099.92</b>	<b>218.51</b>	<b>-4,261.41</b>	<b>-4,720.46</b>	<b>459.05</b>	

<b>The Centre Income</b>																
Avalon Bookings	h	-40,000.00	-32,500.00	-30,476.78	-2,023.22	-7,500.00	-3,500.00	-2,832.15	-667.85	-3,000.00	-2,329.73	-670.27	-3,500.00	-5,645.39	2,145.39	
Trust Subsidy		-19,740.85	-6,604.45	-6,531.07	-73.39	-13,136.40	1,053.69	382.33	671.36	2,150.69	1,239.98	910.72	-2,631.31	-1,051.16	-1,580.14	
<b>The Centre Total income NET</b>		<b>-59,740.85</b>	<b>-39,104.45</b>	<b>-37,007.85</b>	<b>-2,096.61</b>	<b>-20,636.40</b>	<b>-2,446.31</b>	<b>-2,449.82</b>	<b>3.51</b>	<b>-849.31</b>	<b>-1,089.75</b>	<b>240.45</b>	<b>-6,131.31</b>	<b>-6,696.55</b>	<b>565.25</b>	

<b>Total Income</b>		<b>-785,600.85</b>	<b>-690,900.22</b>	<b>-731,080.12</b>	<b>40,179.90</b>	<b>-94,700.63</b>	<b>-33,667.72</b>	<b>-34,996.21</b>	<b>1,328.49</b>	<b>-32,097.72</b>	<b>-36,762.27</b>	<b>4,664.55</b>	<b>-37,792.72</b>	<b>-36,062.61</b>	<b>-1,730.11</b>	
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<b>Total Net Budget</b>		<b>-101,535.00</b>	<b>-347,616.30</b>	<b>-356,777.82</b>	<b>9,161.52</b>	<b>207,280.22</b>	<b>-7,594.56</b>	<b>-8,744.93</b>	<b>1,150.37</b>	<b>-10,507.66</b>	<b>-1,831.96</b>	<b>-8,675.70</b>	<b>3,780.98</b>	<b>12,567.74</b>	<b>-8,786.76</b>	
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