



AGENDA
Elsea Park Community Trust Board Meeting

Wednesday 1st February 2023 – 18:00

Venue: Meeting Room, The Centre @ Elsea Park

| Time | Item | |
|--------------|-------------|--|
| 18:00 | 1 | Welcome and Apologies JB |
| 18:05 | 2 | Actions from the previous meeting 1st December 2022 All |
| 18:15 | 3 | Re-election of Officers JB |
| 18:30 | 4 | Management Report GP |
| 18:45 | 5 | Finance Report BL |
| 19:00 | 6 | AGP JB |
| 19:15 | 7 | Developer Representative Report ST |
| 19:30 | 8 | Directors Items All |
| | 8.1 | Yearly Payment Re-baselining BC |
| | 8.2 | Coronation Celebration JB/PK |
| | 8.3 | Shuttlebus BC |
| 19:45 | 9 | Any Other Business All |
| 20:00 | 10 | Date of the next meeting: Thursday 2nd March 2023 All |

Elsea Park Community Trust Board Meeting Minutes Thursday 1st February 2023

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| Present: | Jono Brough | JB | Owner Director (Chair) |
| | Michael Marren | MM | Owner Director (Vice Chair) |
| | Anna Machnik | AMac | Owner Director |
| | Peggy Kent | PK | Resident Director |
| | Robert Reid | RR | SKDC Representative |
| | Paul Fellows | PF | Bourne Town Council Representative |
| | Simon Temporal | ST | Tilia Homes Representative |
| In Attendance: | Graeme Parrott | GP | Trust Manager |
| | Bea Laidler | BL | Finance and Admin Officer |
| | Barry Cook | BC | Company Secretary |
| | Gary Thomas | GT | Prospective Owner Director |
| 1. | WELCOME AND APOLOGIES FOR ABSENCE | | |
| | <p>1.1 Apologies were received from Asif Mahmood.</p> <p>1.2 JB welcomed everyone to the meeting and thanked them for attending.</p> <p>1.3 JB introduced GT as a prospective director, each Board member introduced themselves and the who they represent.</p> | | |
| 2. | DECLARATION OF INTEREST | | |
| | <p>2.1 INTERESTS IN PROPOSED TRANSACTIONS AND/OR ARRANGEMENTS WITH THE COMPANY.</p> <p>In accordance with the Company's articles of association and s.177 Companies Act 2006, each director present who was in any way, directly or indirectly, interested in the business of the meeting is required to declare the nature and extent of this interest to the other directors, save to the extent that such Interest was the subject of a notice in writing or general notice or the other directors were already aware of it (or ought reasonably to have been aware of it).</p> | | |
| 3. | ACTIONS FROM THE PREVIOUS MEETING | | |
| | Action Details | Actioner | Closed |
| | Yearly Payment Re-baselining Details are available in item 9.1. | BC | <input checked="" type="checkbox"/> |
| | Community Bus Details are available in item 9.3. | JB | <input checked="" type="checkbox"/> |
| | Speed Reduction along Raymond May's Way and Elsea Park RR has secured a meeting between The Trust and Lincolnshire Highways for 28/02/2023 to discuss reducing the speed limit. RR would like to invite representatives from Thurlby and Manthorpe to join the meeting. | RR | <input checked="" type="checkbox"/> |
| | School Representative GP has contacted the Headteacher of Elsea Park Primary School who is keen to have a representative on the Board of Directors and will respond to GP shortly. | GP | <input type="checkbox"/> |

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| 4. | APPOINTMENT OF CHAIR AND VICE CHAIR |
| | 4.1 JB agreed to continue as Chair and MM likewise agreed to continue as Vice Chair. As there were no other candidates, the Board voted unanimously for JB as Chair and MM as Vice Chair. |
| 5. | MANAGEMENT REPORT |
| | <p>5.1 GP's Management report was sent to the directors prior to the meeting and updated the Board with the following.</p> <p>5.2. Grounds Team</p> <p>5.2.1 The new lawn mower ordered last year has had the delivery date delayed until November 2023.</p> <p>5.2.2 GP showed artist impressions of landscaping plans at Welland Drive to the Board and said that the details have now been finalised and he is awaiting a date when the works can start.</p> <p>5.2.3 MM asked if the newly purchased Green Machine sweeper could be used on a specific area to help reduce the amount of mud on the pavement.</p> <p>5.3 The Centre</p> <p>5.3.1 GP has received an update from Tilia Homes saying that the car park lighting at the centre should be connected by the end of February.</p> <p>5.3.2 Planning consent for the sunshade has now been submitted.</p> <p>5.4 AGP</p> <p>5.4.1 AMah has resolved the issue of the lighting app today.</p> <p>5.4.2 The trek boards have been fitted to the fence and the net extension work will start on Friday.</p> |
| 6. | FINANCE REPORT |
| | <p>6.1 BL sent the finance reports to the Board prior to the meeting.</p> <p>6.2 She explained the issues being experienced in producing the report last month was due to an issue with SAGE and by reindexing cured the problem.</p> <p>6.3 BL explained that due to the value of the Green Machine, the cost has been capitalised as an asset whereas the new windows and door have been recorded as an expense because they are replacing the old ones and there is no overall increase in the value of the Centre.</p> <p>6.4 The Trust are changing the accounting system from SAGE to Xero which is cloud based so everyone can sign into the application easily. GP & BL are currently testing the direct debit system with FastPay and GoCardless.</p> <p>6.5 BL will start the budget planning after the new year invoices have been produced.</p> |
| 7. | AGP |
| | <p>7.1 WM sent his report ahead of the meeting.</p> <p>7.2 ST suggested if the Bourne Business tournament goes ahead, WM should contact the developers.</p> |

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| | <p>7.3 GP has met with two solar panel suppliers, one has supplied a quote for supplying 20 kw and battery storage and the other, who is able to offer a three-phase system to help with floodlighting has yet to submit a quote.</p> |
| 8. | <p>DEVELOPER REPRESENTATIVE REPORT</p> |
| | <p>8.1 ST sent the Developer Representative report to the directors ahead of the meeting.</p> <p>8.2 It was stated that some areas within Zone 3 may have to be dug up to resolve the drainage prior to adoption, but Highways will adopt immediately after this work is complete.</p> <p>8.3 There remains significant discussion to agree a safe and practical plan, that minimises disruption to residents, to commence the remedial work within Zone 5.</p> |
| 9. | <p>DIRECTORS ITEMS</p> |
| | <p>9.1 Yearly Payment Re-baselining</p> <p>9.1.1 BC still hasn't received written confirmation from the solicitor but after discussions with the local authority and other solicitors, The Trust has been advised that there is unlikely to be any objection for deviating from the S106 agreement.</p> <p>9.1.2 Without the 2022/2023 Yearly Charge being frozen, the fee for 2023/2024 would have been £356.02.</p> <p>9.1.3 The Board took a vote to reduce the Yearly Payment charge to £264.39 from the next billing period. Proposer: MM Secunder: PK Carried unanimously.</p> <p>9.1.4 The overall saving is 25.85% resulting in a reduction of £91.63.</p> <p>9.1.5 JB will prepare an announcement for the website along with a letter to Housing Associations and landlords for tenants to download requesting that these savings are passed onto the tenants. Action JB</p> <p>9.1.6 A letter will be sent to all homeowners along with the invoice for the new billing period.</p> <p>9.2 Coronation Celebrations</p> <p>9.2.1 PF led this item explaining that Bourne Town Council (BTC) are working with the Bourne Events Team.</p> <p>9.2.2 Saturday 6th May will see no events happening to allow people to watch the coronation.</p> <p>9.2.3 JB suggested that the Centre could be open for people to come together to watch the coronation maybe with bacon rolls etc.</p> <p>9.2.4 Sunday 7th May, BTC have announced a road closure on North Street to allow Bourne Community groups to hold a street market including selling refreshments.</p> <p>9.2.5 BTC have arranged a marquee for entertainment, stores to decorate their premises and it is hoped that BRM will provide a car display.</p> <p>9.2.6 Monday 8th May, the King has asked for people to do something for their community in a voluntary capacity, including street parties.</p> |

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| | <p>9.3 Community Bus</p> <p>9.3.1 GP said that because of a driver shortage, Mark's Transport cannot provide a service to Elsea Park.</p> <p>9.3.2 JB updated GT about the S106 obligation for a bus service and the issues that shelved the project and the legalities preventing a service beyond the Elsea Park boundary.</p> <p>9.3.3 JB has contacted Call Connect to discuss offering a service to residents and is awaiting for a response. Action: JB</p> |
| 10. | ANY OTHER BUSINESS |
| | <p>10.1 RR attended a meeting at LCC on 5th January 2023 and updated the Board with the following:</p> <p>10.1.1 The footpath from Welland Drive to West Road is to be funded by LCC and works are likely to commence in the next financial year.</p> <p>10.1.2 Speed reductions on Elsea Park from 30mph to 20mph have been dismissed by LCC because there is no policy in place to allow enforcement of the speed limit although it can be challenged.</p> <p>10.1.3 There is an email address available if residents require information on road calming measures that RR has asked the Road Safety Partnership to consider for Tilia Way.</p> <p>10.2 GP asked if arrangements for the damaged road sign on Raymond Mays Way to which RR responded that a job reference has been assigned so the job is in progress.</p> <p>10.3 PK announced that Picnic in the Park will be held on 24th June 2023.</p> <p>10.4 In order for leave to be controlled, GP asked the Board to consider future dates for:</p> <p>10.4.1 AGM. The Board agreed 18th or 25th October 2023.</p> <p>10.4.2 Kings Coronation, Monday 8th May is not an officially declared bank holiday so GP queried whether the Board would recognise this day as a bank holiday for employees? The Board agreed unanimously.</p> <p>10.4.3 Christmas. The Board have in recent years awarded a concessionary day for employees and queried whether the Board would be considering one this year. JB suggested because the office is only open for half day on Fridays, The Trust should close from Thursday afternoon on 21st December 2023.</p> <p>10.4.4 April and May Board meetings. The April meeting falls on Maundy Thursday and the May meeting is on a local election day, so the Board were asked to consider to either cancel or move the meeting dates. JB will email the directors alternative dates. Action: JB</p> <p>10.5 PF suggests putting a post on the website reminding residents to ensure they have photo ID when voting.</p> <p>10.6 JB asked if he and GP could look at a ditch near the Co-op. GP responded by saying that Fen Ditching have a narrow flail, but the grounds team will be cutting along part of the fence next week.</p> <p>10.7 A property owner along Haydock Park Drive erected a fence that is within the two-metre curtilage. SKDC instructed Taylor Wimpey to rectify this. JB received notification from Taylor Wimpey that the owner will be removing the fence.</p> |

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| | 10.8 JB would like Elsea Park to sign up to an Armed Forces covenant. The Board agreed to the proposal with further consideration once additional information had been sought. Action: JB |
| 11. | DATE OF NEXT MEETING |
| | The next meeting is to be held on 2 nd March 2023 at the Centre. There being no further business, the meeting closed at 20:40 hrs. |



Manager's Report 28th Jan 2023

Admin Team

Yearly Payment invoicing

The Yearly Payment invoicing will start being prepared week commencing 13th February.

Xero

The new Accounting software is up and running with plans to switch over at the start of the financial year in April.

A member of Streets Auditors came to give training to myself and Bea and he will return on 3rd April to offer guidance during the changeover.

Fraud Prevention Booklet

This was produced by Lincolnshire Police and paid for by the Trust will be delivered to all residents with the February Discovering Bourne Magazine.

Grounds team

Ben has completed his probationary period of 6 Months and has had his position as assistant groundsman confirmed by the Trust via Avensure.

The Green Machine Road Sweeper has now been delivered, Training of the users is complete and the documentation allowing use on the public highway (Insurance and Tax) arrived 27th January.

Front Bucket Shovel

A new loading bucket has been bought which was used to clear a lot of concrete and other rubbish that was lying around the rear of the workshop.

The Centre

Car park lights

These are still not connected but progress has been made with Tilia and I'm hopeful that by the end of February, this issue will be resolved and they will be working.

Sun Shade

Planning has been submitted to SKDC. Phil Jordon is due to attend the site in February.

AGP

Plant Fencing are due to install the fence extension and Trek boards mid-February. Consent was agreed with the Directors by email communication in January to proceed with the purchase.

Operational Groundsman Budget

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|--|-------------------|------------------|------------------|------------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|---|
| Salaries | 45,206.80 | 32,491.42 | 30,967.70 | 1,523.73 | 12,715.37 | 4,238.46 | 3,539.40 | 699.06 | 4,238.46 | 3,751.50 | 486.95 | 4,238.46 | 3,482.86 | 755.59 | |
| Employers NI | 2,889.37 | 3,091.42 | 3,322.92 | -231.51 | -202.04 | 401.35 | 403.95 | -2.61 | 395.10 | 425.94 | -30.84 | 395.10 | 419.31 | -24.21 | |
| Workwear & PPE | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Other Grounds Personnel Costs | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Equipment Hire | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Repairs and Renewals | 5,000.00 | 5,000.00 | 4,606.69 | 393.31 | 0.00 | 0.00 | 802.00 | -802.00 | 0.00 | 595.92 | -595.92 | 0.00 | -2,765.45 | 2,765.45 | Repairs to Husqvarna and Cushman. Insufficient budget set |
| New equipment and tools | 4,000.00 | 1,680.00 | 172.90 | 1,507.10 | 2,320.00 | 0.00 | -1,504.45 | 1,504.45 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Miscellaneous Expenditure | 4,000.00 | 1,680.00 | 5,449.03 | -3,769.03 | 2,320.00 | 360.00 | 359.51 | 0.49 | 10.00 | 10.96 | -0.96 | 50.00 | 45.57 | 4.43 | |
| Ditch & Dyke Maintenance, Fence repairs and replacements | 35,950.00 | 22,700.00 | 22,667.73 | 32.27 | 13,250.00 | 540.00 | 540.03 | -0.03 | 340.00 | 336.23 | 3.77 | 2,820.00 | 2,820.00 | 0.00 | |
| Arboricultural Survey & Tree maintenance | 6,500.00 | 0.00 | 0.00 | 0.00 | 6,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Landscaping Projects (New works) | 10,000.00 | 8,300.00 | 8,283.03 | 16.97 | 1,700.00 | 110.00 | 106.71 | 3.29 | 200.00 | 200.00 | -0.00 | 1,210.00 | 1,207.80 | 2.20 | |
| Waste collection (waste bins around the development) | 1,500.00 | 1,190.00 | 1,182.98 | 7.02 | 310.00 | 170.00 | 169.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Fuel, Oil and Water | 2,000.00 | 2,000.00 | 3,243.08 | -1,243.08 | 0.00 | 0.00 | 143.95 | -143.95 | 0.00 | 204.38 | -204.38 | 0.00 | 202.77 | -202.77 | Insufficient budget due to buying fuel at the pump and increase in prices |
| Vehicle Insurance | 3,500.00 | 140.00 | 147.03 | -7.03 | 3,360.00 | 10.00 | 12.99 | -2.99 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Vehicle repairs & MOT | 2,000.00 | 510.00 | 514.80 | -4.80 | 1,490.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Play ground inspection | 1,000.00 | 902.00 | 900.60 | 1.40 | 98.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Groundsman Totals | 126,296.17 | 79,684.84 | 81,458.49 | -1,773.65 | 46,611.33 | 5,829.80 | 4,573.09 | 1,256.71 | 5,183.56 | 5,524.93 | -341.38 | 8,713.56 | 5,412.87 | 3,300.69 | |

Operational The Centre Budget

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| Staff salaries | 16,134.86 | 11,981.21 | 10,089.02 | 1,892.19 | 4,153.65 | 1,349.71 | 766.75 | 582.96 | 1,384.55 | 900.45 | 484.10 | 1,384.55 | 821.50 | 563.05 | |
| Employers NI & Pension | 1,157.73 | 890.05 | 801.60 | 88.45 | 267.68 | 101.59 | 69.19 | 32.39 | 97.42 | 69.19 | 28.23 | 97.42 | 48.52 | 48.91 | |
| PRS & Licenses | 1,750.00 | 1,660.00 | 1,661.32 | -1.32 | 90.00 | 830.00 | 830.66 | -0.66 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Advertising, Communications & Printing | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| The Centre repairs, renewals & maintenance | 10,000.00 | 10,000.00 | 66,968.29 | -56,968.29 | 0.00 | 1,770.00 | 4,309.91 | -2,539.91 | 0.00 | 52,280.28 | -52,280.28 | 0.00 | 2,220.34 | -2,220.34 | New doors, windows and locks for the Centre. Insufficient budget set |
| Business Rates | 6,300.00 | 4,745.00 | 4,723.83 | 21.17 | 1,555.00 | 530.00 | 524.87 | 5.13 | 530.00 | 524.87 | 5.13 | 530.00 | 524.87 | 5.13 | |
| Water | 1,000.00 | 555.00 | 548.21 | 6.79 | 445.00 | 50.00 | 47.19 | 2.81 | 0.00 | 0.00 | 0.00 | 50.00 | 47.63 | 2.37 | |
| Electricity | 1,200.00 | 1,200.00 | 1,383.90 | -183.90 | 0.00 | 0.00 | 0.00 | 0.00 | 750.00 | 743.30 | 6.70 | 165.00 | 361.26 | -196.26 | |
| Gas | 2,000.00 | 1,010.00 | 1,192.12 | -182.12 | 990.00 | 0.00 | 0.00 | 0.00 | 500.00 | 481.23 | 18.77 | 470.00 | 466.19 | 3.81 | |
| Waste Collection | 800.00 | 552.00 | 548.15 | 3.85 | 248.00 | 60.00 | 56.33 | 3.67 | 0.00 | -0.00 | 0.00 | 0.00 | -0.00 | 0.00 | |
| Cleaning | 4,000.00 | 4,000.00 | 4,775.49 | -775.49 | 0.00 | 140.00 | 136.49 | 3.51 | 470.00 | 955.26 | -485.26 | 0.00 | 294.00 | -294.00 | Additional cleaning services not budgeted for |
| Proportioned Centre Costs (income) | -6,632.55 | -5,440.41 | -5,709.93 | 269.52 | -1,192.14 | -550.00 | -331.57 | -218.43 | -975.38 | -1,172.47 | 197.09 | -526.70 | -734.33 | 207.62 | |
| Centre Totals | 38,110.04 | 31,152.85 | 86,982.00 | -55,829.15 | 6,957.19 | 4,281.30 | 6,409.82 | -2,128.52 | 2,756.60 | 54,782.11 | -52,025.51 | 2,170.27 | 4,049.98 | -1,879.71 | |
| Combined Expenditure Totals | 563,566.98 | 270,931.70 | 406,116.47 | -135,184.78 | 271,081.39 | 29,879.34 | 34,296.91 | -4,417.57 | 25,158.07 | 132,146.97 | -106,988.91 | 23,146.74 | 31,735.32 | -8,588.59 | |

Income 2019/2020

| | | 2022/2023 Income Budget | Year to date Budget 01/04/2022 - 31/10/2022 | Year to Date Income 01/04/2022 - 31/10/2022 | Year to date Variance + / - | Remaining Budget 01/11/2022 - 31/03/2023 | October 22 Budget | October 22 Income | Variance + / - | November 22 Budget | November 22 Income | Variance + / - | December 22 Budget | December 22 Income | Variance + / - | Notes |
|----------------------------|---|----------------------------|--|--|--------------------------------|---|----------------------|----------------------|-------------------|-----------------------|-----------------------|-------------------|-----------------------|-----------------------|-------------------|-------|
| The Trust income | | | | | | | | | | | | | | | | |
| Annual charge | a | -608,303.20 | -612,128.87 | -621,602.06 | 9,473.19 | 3,825.67 | -1,528.40 | -4,079.23 | 2,550.83 | -1,273.67 | -2,008.34 | 734.67 | -1,018.93 | -282.24 | -736.69 | |
| Administration fees | b | -22,000.00 | -18,070.00 | -22,700.00 | 4,630.00 | -3,930.00 | -2,000.00 | -3,500.00 | 1,500.00 | -2,000.00 | -2,900.00 | 900.00 | -2,000.00 | -1,200.00 | -800.00 | |
| Interest earned | c | -1,000.00 | -30.00 | -24.61 | -5.39 | -970.00 | -20.00 | -15.15 | -4.85 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Other | d | -1,000.00 | -1,000.00 | -1,162.05 | 162.05 | 0.00 | -50.00 | -50.00 | 0.00 | -550.00 | -707.05 | 157.05 | 0.00 | -5.00 | 5.00 | |
| The Trust Total income NET | | -632,303.20 | -631,228.87 | -645,488.72 | 14,259.85 | -1,074.33 | -3,598.40 | -7,644.38 | 4,045.98 | -3,823.67 | -5,615.39 | 1,791.72 | -3,018.93 | -1,487.24 | -1,531.69 | |

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| AGP Income | | | | | | | | | | | | | | | | |
| Football pitch bookings | e | -43,300.00 | -36,860.00 | -32,533.28 | -4,326.72 | -6,440.00 | -5,500.00 | -4,248.03 | -1,251.97 | -5,500.00 | -8,562.40 | 3,062.40 | -5,500.00 | -4,369.94 | -1,130.06 | Pitch closed for the Christmas period |
| Pavilion lettings | f | -3,000.00 | -985.00 | -936.30 | -48.70 | -2,015.00 | | 59.65 | -59.65 | -60.00 | -59.65 | -0.35 | 0.00 | 0.00 | 0.00 | |
| Other income | h | -500.00 | -200.00 | -200.00 | 0.00 | -300.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Trust subsidy | | -43,958.46 | 3,095.44 | -8,667.49 | 11,762.93 | -47,053.89 | 93.23 | -2,296.71 | 2,389.94 | 1,110.23 | 2,413.49 | -1,303.25 | 2,025.23 | -2,102.75 | 4,127.99 | |
| The AGP Total income NET | | -90,758.46 | -34,949.56 | -42,337.07 | 7,387.51 | -55,808.89 | -5,406.77 | -6,485.09 | 1,078.32 | -4,449.77 | -6,208.56 | 1,758.80 | -3,474.77 | -6,472.69 | 2,997.93 | |

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| The Centre Income | | | | | | | | | | | | | | | | |
| Avalon Bookings | g | -10,000.00 | -18,720.00 | -26,347.18 | 7,627.18 | 8,720.00 | -1,000.00 | -3,815.13 | 2,815.13 | -1,500.00 | -3,075.67 | 1,575.67 | -1,500.00 | -1,964.44 | 464.44 | |
| Trust Subsidy | | -28,110.04 | -12,432.85 | -60,634.82 | 48,201.97 | -15,677.19 | -3,281.30 | -2,594.69 | -686.61 | -1,256.60 | -51,706.44 | 50,449.84 | -670.27 | -2,085.54 | 1,415.27 | |
| The Centre Total income NET | | -38,110.04 | -31,152.85 | -86,982.00 | 55,829.15 | -6,957.19 | -4,281.30 | -6,409.82 | 2,128.52 | -2,756.60 | -54,782.11 | 52,025.51 | -2,170.27 | -4,049.98 | 1,879.71 | |

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| Total Income | | -761,171.70 | -697,331.28 | -774,807.79 | 77,476.51 | -63,840.42 | -13,286.46 | -20,539.29 | 7,252.82 | -11,030.03 | -66,606.06 | 55,576.03 | -8,663.97 | -12,009.92 | 3,345.95 | |
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| Total Net Budget | | -197,604.72 | -426,399.58 | -368,691.32 | -57,708.27 | 207,240.97 | 16,592.88 | 13,757.63 | 2,835.25 | 14,128.04 | 65,540.91 | -51,412.87 | 14,482.77 | 19,725.41 | -5,242.64 | |
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-13,757.63



FDO Update 1st February 2023

After the Christmas break, we have made a steady start to the New Year, with an increase in FA matches being played at the AGP mainly because of the closure of winter league fixtures due the bad weather affecting grass pitches.

At the AGP, there was only one cancellation, the walking football, and that was due to the temperature -7.4 degrees Celsius but all the other bookings continued with only a slight delay on some cold mornings.

Planning for the summer is looking positive and this month saw the first official FA referees course using the Pavilion and pitch. The FA were extremely happy with the facilities and they have made assurances that they will look to use the AGP for many more future courses.

Bakkavor and Origin, two commercial organisations have started to play regularly at the AGP so it has been suggested that a Bourne Business Tournament could be arranged in the summer. As a number of current players work for Warners, it is hoped that they too will be involved in the tournament with their own team.

Wayne McPherson
Football Development Officer

Tilia Homes Limited – Elsea Park Development Update 1/2/2023

- Legacy Road adoptions –

Zone 2 roads highlighted in yellow in the plan below were adopted on the 23rd January 2023 and are no longer the responsibility of Tilia Homes Limited (Tilia). Any issues need directing to Lincolnshire County Council going forward.



Zone 1, 3 and 4a roads (Highlighted in green in the plan above) were inspected on the 13th January 2023 by Lincolnshire Highways department who have compiled a minor list of works Tilia are required to complete before they will accept the roads for adoption. Tilia have met with contractors to carry out the works. Once these works are complete Lincolnshire Highways will re-inspect and these roads will automatically be adopted. Tilia are targeting this work to be completed around Easter holiday time to minimize any impact to the school

The Zone 5 roads in light blue in the plan above. Tilia have met again with the contractors for these works and have requested a final program for completion of these roads, which will be consulted upon with all involved parties before proceeding

- **Zone 5 (6) play area** – Unfortunately the play area has continually been accessed despite being Heras fenced off for public use. It was also vandalised over the Xmas period. Tilia have had issues with the contractor instructed to complete snagging works within the play area and installing connecting footpaths. Tilia have now contacted alternative contractors to complete the works and hope to have a timeframe for completing the works in the next month. The trespassers have damaged the grass in some areas before it has had time to establish. Therefore, further seeding will need to be carried out prior to handover to the Trust, which will further extend its opening for all residents to enjoy
- **Landscaping around Zone 5 (6)** – In late Feb/March 2023 the area will be closed off to the public, sprayed, rotovated, levelled and seeded. Dependent on weather, Tilia Homes are hoping to have it open in March/April 2022
- **Zone 5 (6) LAP and landscaping (Old Compound)** – Tilia have had issues with the instructed contractors and are now seeking alternative options to complete the works. Tilia hope to have a timeframe for completing the works in the next month

- **Zone 9 play area** – Following a meeting on the 31st January 2023 regarding the completion of Zone 9. Tilia are unable to open the play area until the footpaths on the public open spaces (POS) and attenuation pond setting out is completed due to health and safety reasons. Tilia will target to have the play area open by May 2023
- **Zone 9 completion** - Following a meeting on the 31st January 2023 regarding the completion of Zone 9. Tilia are targeting to have all the POS completed by May 2023 for inspection by the Trust. The adoptable roads are targeted to be completed by June 2023 and onto maintenance with Lincolnshire County Council by August 2023. The adoptable drainage is also targeted to be onto maintenance by August 2023
- **Footpath on Linear park/Linear Park** – Tilia are awaiting planning approval of this area. Once approved, Tilia will hopefully be able to provide a timeframe for completion. Please appreciate any works to this area will require seeding and then time to establish
- **Orgrey pond** – The handrails to the footbridge have been installed. Tilia still have some remaining clearance works to a small area of ditching and some soft landscaping to complete. Tilia have had issues with the original contractor instructed and are now seeking alternative options. Tilia hope to have a timeframe for completing the works in the next month
- **Legacy land transfer** – Tilia and the Trust had a meeting on the 12th August 2022. The land transfer has been agreed in principle and Tilia have started the legal preparation and are awaiting completion of the final version of the land transfer legal documents and agreement for all parties to sign. Unfortunately, the target date of the end of the year was not met and Tilia are now prioritising bringing this matter to close in the next three months
- **Ditch works** – Unfortunately the contractor was unable to meet the program completion date of the w/c 21st January 2023. The contractors are currently on site and targeting to have all works completed by the end of March 2023
- **Bourne Community Centre parcel** – The adoption works to the roads and drainage started w/c 16th January 2023 and Tilia are targeting inspection to go onto maintenance with the adopting authorities by April/May 2023. The landscaped areas will be seeded end of Feb/March 2023. The repairs to the streetlights in the Community Car park are targeted to be completed by the end of February 2023.