

**Elsa Park Community Trust Annual General Meeting Minutes
Wednesday 19th October 2022**

Present:		
Jono Brough	JB	Owner Director (Chairman)
Michael Marren	MM	Owner Director (Vice Chairman)
Peggy Kent	PK	Resident Director
Anna Machnik	AMac	Owner Director
Asif Mahmood	AMah	Owner Director
Robert Reid	RR	SKDC Representative
Simon Temporal	ST	Tilia Homes Representative
Robert Anderson	RA	Streets Accountants
In attendance:		
Graeme Parrott	GP	Trust Manager
Barry Cook	BC	Company Secretary
Bea Laidler	BL	Finance and Admin Officer
Lynda Souch	LS	Centre Administration Officer

Meeting opened at: 18:00

1. Welcome & introductions

1.1 JB welcomed all residents to the meeting and thanked them for their attendance either in person or via a 'Zoom' link.

1.2 Apologies for absence had been received from Paul Fellows (EPCT Director) and Margaret Regan (resident).

1.2 JB then welcomed the Directors and staff present to the meeting, introduced them to the residents attending and updated the residents of Director changes.

2. Approval of the Minutes of the last AGM held on 17th November 2021

2.1 JB advised those present that the minutes of the 2021 Annual General Meeting were available on The Trust's web site for the previous 28 days and that a printed copy had been available in The Trust office.

2.2 Resident Duncan Ashwell proposed that the minutes be accepted as an accurate record of the meeting held on 17th November 2021; the motion was seconded by resident David Crowson and carried unanimously.

3. Finance Directors Report and Approval of Annual Accounts 2021/2022

3.1 JB presented the Profit & Loss and Balance Sheet and explained that the accounts had been available on the Website for some 28 days prior to the meeting and that a printed copy was available to view at The Trust Office.

3.2 JB then requested a formal vote to agree the accounts which was proposed by resident Stuart Benjamin and seconded by resident Paula Kirtland. The motion was carried unanimously.

4. Appointment of Auditors

Resident Stuart Benjamin proposed that Streets Chartered Accountants should be reappointed as the Trust's auditors. This was seconded by resident Mike White and the vote was carried unanimously.

5. Chairman's Report

JB showed a presentation of the Chairman's Report which will be available to view on The Trust's website and gave an update on the following items.

5.1 Developer's Responsibilities

5.1.1 JB explained that a lot of work had been undertaken to ensure the remedial works carried out along The Pollards, The Gables junctions with Brock Crescent to Greenacres Drive junction and the unadopted part of Tilia Way.

5.1.2 JB added that work on roads along Lingfield Park will commence in the new year which will bring disruptions with parking.

5.1.3 Areas of Public Open Spaces are expected to be transferred to The Trust including:
Jubilee Green
Wincanton Way
New play areas
The extension of Chequertree Walk
The ditches along Raymond Mays Way

5.1.4 The Trust has decided to take on maintenance and improvement of the hedging on Haydock Park Drive and the public open space on Welland Drive due to the developer's poor standard of work and lack of action.

5.2 Achievements.

5.2.1 JB informed residents of the achievements made throughout the year including installing a new defibrillator at Full of Beans.

5.2.2 The green area at Little Garth has been transformed by our Head Groundsman with the Jubilee bench donated by Tilia Homes.

5.2.3 The Trust along with other areas of Bourne, held a festival to celebrate Queen Elizabeth II's 70th Jubilee. It was attended by a large number of people who enjoyed a hog roast and entertainment.

5.2.4 JB went on to say that The Trust's procedures have been improved by introducing an Employee Assistance Programme, updating the Human Resources and Health & Safety policies and the Centre bookings are now online. The Football Development Officer has been working with the partner clubs to streamline the arrangements at the AGP.

5.2.5 Newsletters are now available online and any future ones will be delivered by email although a hard copy will be made available for those who request it.

5.3 Future Objectives

5.3.1 Re-baselining was mentioned at last year's AGM. The original charge was based on 2,000 properties whereas the actual number is likely to be 2,600. Currently, the proposed plans for the final Zone are for approximately 55 properties. The Trust are engaged in on-going legal discussions regarding the potential implementation of the new charge and it is hopeful that there will be a reduction on the next Yearly Payment invoice.

5.3.2 The Trust is still in discussion with the developers regarding land transfers and it is expected that there will be a resolution soon.

5.3.3.1 In the original S106 agreement, it was stated that a shuttle bus would operate Monday-Friday 0700 to 2100hrs and Saturday-Sunday 0800 to 1900hrs, dropping residents at the bus stop on South Road (A15). At the point of introduction, residents stated that there no requirement and voted at an AGM to defer the implementation of this service.

5.3.3.2 A survey regarding the service has been made available to gather residents' views. This has been shared via social media, our website and within the most recent Newsletter. A total of 233 results were provided with 114 in favour and 119 not in favour.

5.3.3.3 The suggested 'drop off' points provided within the survey mainly proposed Sainsburys, Tesco, Marks & Spencer's, the bus station and the doctors' surgeries.

5.3.3.4 The Directors will be reviewing the survey results and will determining the next course of action.

5.4 JB invited potential volunteers to join the Board and he will be happy to talk through the responsibilities to anyone interested.

6. Questions submitted by residents

Residents emailed the following questions ahead of the meeting:

Q1. Can The Trust offer residents of Salisbury Gardens any assistance with engaging Bourne Grammar School to discuss the issue of grammar school students parking along the entire length of the road?

A1. JB responded by saying that when the roads are adopted, the residents could apply to the council for resident parking permits, although there were no guarantees they would be approved.

RR said that this very problem is also occurring in Austerby where residents have applied for a Traffic Regulation Order.

Sue Woolley of LCC, and also a member of the Board of Governors for Bourne Grammar School, has confirmed the school are putting in measures to resolve this issue.

RR also added Tesco have offered parking spaces to students.

BC will look at the original documents when the land was transferred to The Trust to ascertain if the cut through is a Public Right of Way or a permissive footpath which can be closed off during specific times to deter student parking.

Resident David Crowson said that sixth form students no longer wear school uniform, so it is very difficult to identify them.

Q2. Could you please give me a timescale as to when the topcoats of tarmac are to be applied to the above, I have now lived here for 59 months and been very patient for this to happen?

A2. The work is scheduled to start in the new year. ST said that Tilia Homes are currently in discussion with The Trust and LCC Highways trying sort the logistics to keep the disruption to a minimum as roads need to be closed for the work to be carried out which means some households will not have vehicular access during the works.

7. Questions from the floor

The following questions were asked by residents in attendance:

Q1. Resident Susan Henson raised the subject of drunk and speeding drivers on Tilia Way. She added that in less than one year, drivers under the influence of alcohol have driven onto her property twice causing severe damage to the wrought iron fencing and planting. The first incident also irrevocably damaged the noticeboard and bin. She asked if The Trust would support speed bumps and other speed reduction proposals?

A1. JB answered saying that the Trust had previously approached LCC Highways to implement a 20mph, but the response was that they do not support 20mph speed restrictions in residential areas.

RR suggested applying to the Road Safety Partnership for speed calming measures and he would offer his support.

Q2. Resident Stuart Benjamin asked if adopted roads could have double yellow lines in selective areas?

A2 JB said that LCC Highways will not support double yellow lines in residential areas. ST said that during the planning process, Tilia Homes were working very closely with Highways regarding selective yellow lines but the response received was the same as JB's, due to lack of resources enforcement could not be undertaken. RR said yellow lines require a Traffic Regulation Order and residents collectively may be able to obtain a restriction signed for Elsea Park.

Q3. Resident Cleve Purcell asked if more dog bins can be placed because as the nights get darker, more people are not clearing up their dog's mess.

A3. JB mentioned that this has always been an issue and other than catching the dog owners and reporting them to SKDC, there is very little that can be done. BC explained that the bins used to be separate, but The Trust was advised to use a single bin for all waste. There are plans to site more bins as more land is transferred.

Q4. Resident Ade Akinola asked if a zebra crossing could be installed at West Street to make crossing safer for people?

A4. RR visited the Highways Manager to discuss this subject as a crossing at West Road has been requested. A feasibility study and designs have been undertaken but now requires funding.

It was also stated that the proximity to the change in road speed would prevent the construction of a pedestrian crossing. The Trust are continuing with endeavours to alleviate this.

Q5. Resident Mike White is concerned with children playing in the roads especially with speeding motorists on blind bends and referred to the drunk drivers on Tilia Way. He asks what measures can The Trust put in place to protect the children?

A5. JB stated that hopefully parents would teach their children road safety but proposed that the Trust could potentially arrange some formal training, possibly with the support of the school.

Q6. Resident Paula Kirtland asked how many pick up points will there be for the shuttle bus?

A7. JB answered that the finer detail hasn't been discussed yet, but they are likely to be along the spinal routes of the development.

Resident Jill Ashwell said that the Call Connect service will collect residents from their doorstep. JB agreed but said that there is a cost to the individual for this service whereas the S106 agreement specifies that the shuttle bus is to be free to residents for two years. RR said that there is a need to explore connectivity as Delaine provides a good service but there is nothing on the east side of the development along Raymond Mays Way. After the success in reducing the speed limit from Thurlby to Northorpe, RR would like support in

applying for a speed limit reduction along Raymond Mays Way to 40mph which would allow a bus route.

Q8. Resident Lee Stewart asked that if there a bus service along Raymond Mays Way, what would be the point of the shuttle bus considering 97.5% of the residents don't want it so would this not be a waste of resources?

A8. JB explained that The Trust was given a specified sum of money to run the shuttlebus which will be used to test the need for the bus.

Q9. Resident Malcolm Small said that the paths along The Pollards are not up to a standard and is very undulating.

A9. BC responded saying that he had identified the problems, and these are the areas that were dug up by BT to install fibre optics for the superfast broadband.
ST said that these areas will be inspected by Highways who will pick up any defects.

8. AOB

There was no other business, so JB thanked everyone for attending.

Meeting closed at: 21:05