



**AGENDA**  
**Elsea Park Community Trust Board Meeting**

**Thursday 5th May 2022 – 18:00**

**Venue: Meeting Room, The Centre @ Elsea Park**

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<b>Time</b>	<b>Item</b>	
<b>18:00</b>	<b>1 Welcome and Apologies</b>	<b>JB</b>
<b>18:05</b>	<b>2 Actions from the previous meeting 7th April 2022</b>	<b>All</b>
<b>18:15</b>	<b>3 Management Report</b>	<b>GP</b>
<b>18:25</b>	<b>4 Finance Report</b>	<b>BL</b>
<b>18:40</b>	<b>5 AGP</b>	<b>JB</b>
<b>18:55</b>	<b>6 Directors Items</b>	<b>All</b>
	<b>6a Queen's Platinum Jubilee</b>	<b>JB/PK/AMac</b>
<b>19:10</b>	<b>7 Any Other Business</b>	<b>All</b>
<b>20:00</b>	<b>9 Date of the next meeting: Thursday 9<sup>th</sup> June 2022</b>	<b>All</b>

## Elsea Park Community Trust Board Meeting Minutes Thursday 5<sup>th</sup> May 2022

<b>Present:</b>	Jono Brough	JB	Owner Director (Chair)
	Michael Marren	MM	Owner Director (Vice Chair)
	Peggy Kent	PK	Resident Director
	Asif Mahmood	AMah	Owner Director
	Simon Temporal	ST	Developer's Representative
	Robert Reid	RR	
	Paul Fellows	PF	Bourne Town Council Representative
<b>In Attendance:</b>	Graeme Parrott	GP	Trust Manager
	Bea Laidler	BL	Finance and Admin Officer
	Barry Cook	BC	Company Secretary
<b>1.</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>		
	1.1 Apologies were received from Anna Machnik and Dan Browne.		
	1.2 JB welcomed everyone to the meeting and thanked them for attending.		
<b>2.</b>	<b>DECLARATION OF INTEREST</b>		
	2.1 INTERESTS IN PROPOSED TRANSACTIONS AND/OR ARRANGEMENTS WITH THE COMPANY.		
	<p>In accordance with the Company's articles of association and s.177 Companies Act 2006, each director present who was in any way, directly or indirectly, interested in the business of the meeting is required to declare the nature and extent of this interest to the other directors, save to the extent that such Interest was the subject of a notice in writing or general notice or the other directors were already aware of it (or ought reasonably to have been aware of it).</p>		
<b>3.</b>	<b>ACTIONS FROM THE PREVIOUS MEETING</b>		
	<b>Action Details</b>	<b>Actioner</b>	<b>Closed</b>
	E-Comms Invoices Review of processes to make improvements.	BL/AMac	<input checked="" type="checkbox"/>
	Hall decorating Decorator to be contacted with colour choice.	GP	<input checked="" type="checkbox"/>
	Jubilee Banners Banners to be designed.	AMac	<input checked="" type="checkbox"/>
	Fence Repair Explore potential for temporary repair of fence at Bath Close and hedge planting.	JB/GP	<input checked="" type="checkbox"/>
	Rebated Diesel Adam Cooke is to be contacted regarding the disposal of red diesel.	BL	<input checked="" type="checkbox"/>
	Interactive Speed sign Sign to be collected from Welland Close and data to be passed to RR	GP	<input checked="" type="checkbox"/>
	Jubilee Entertainment DJ to be booked in place of the Rock 'n' Roll group.	RR	<input checked="" type="checkbox"/>
	Fencing Fencing contractor to be sourced.	GP	<input type="checkbox"/>
	Canopy Explore available options and obtain quotes.	GP	<input type="checkbox"/>
	Yearly Payment Re-baselining SKDC to be approached regarding DoV.	BC	<input type="checkbox"/>

4.	<p><b>MANAGEMENT REPORT</b></p> <p>4.1 GP had sent his report to the directors ahead of the meeting and gave the following updates.</p> <p>4.2 A date of Wednesday 19<sup>th</sup> October 2022 was agreed to hold the Annual General Meeting.</p> <p>4.3 The recruitment advertisement for a Grounds person is now on the website listed as a permanent, full-time vacancy.</p> <p>4.3.1 JB said that he has received one application so far.</p> <p>4.4 The damaged fence at Bath Close has been replaced.</p> <p>4.5 Fen Ditching has completed the work required along Raymond Mays Way and Coltsfoot Drive.</p> <p>4.5.1 Fen Ditching will return to carry out other works after the nesting season.</p> <p>4.6 The Board agreed unanimously to purchase a front shovel for the tractor. <b>Action: GP</b></p> <p>4.7 GP has arranged for a representative of Operation Repeat to carry out talks regarding scams and bogus calls on 25<sup>th</sup> May 2022.</p> <p>4.7.1 There will be two sessions, the first at 4:00pm to 6:00pm and the second scheduled for 7:00pm to 9:00pm.</p> <p>4.8 The Centre charges for weekend hire have been reviewed and set so GP feels that bearing in mind the increase in utility costs, the daytime hire should now be reviewed and increased by 5% bearing in mind that the charges have not increased since the Centre opened.</p> <p>4.8.1 JB requested that the new proposed charges be circulated to the Board.</p> <p>4.9 GP has been offered a new price for the electricity. The unit will increase from 13p to 44.5p and a standing charge of 88p per day will be introduced.</p> <p>4.10 An email was sent to all directors with details of the less expensive option of the patio canopy but BC has come up with a third option which GP will investigate and send details by email to the directors. <b>Action: GP</b></p> <p>4.11 Christmas closedown was discussed. The directors agreed to grant staff 23<sup>rd</sup> December 2022 as a concessionary day so the Trust will be closed from 23<sup>rd</sup> December 2022 to 3<sup>rd</sup> January 2023.</p>
5.	<p><b>FINANCE REPORTS</b></p> <p>5.1 The Finance Report for March 2022 was emailed to the directors ahead of the meeting and BL explained the variances.</p> <p>5.2 BC is preparing costings for maintaining all land to be transferred as part of the Realignment of the Base Figure to calculate a new Yearly Payment.</p>

	<p>5.3 The Grounds Miscellaneous expenditure which was thought to be the new brick structure at Little Garth is actually the new racking for the workshop, so the costs have been allocated correctly.</p>
<p><b>6.</b></p>	<p><b>AGP</b></p> <p>JB led this section and updated the Board with the following:</p> <p>6.1 The FDO's report was sent to the Board ahead of the meeting</p> <p>6.2 JB praised the work undertaken by the FDO during what was expected to be a quiet period.</p> <p>6.3 BL has done a costing exercise of all the cancelled bookings to enable the FDO to negotiate prices and bookings with the partner clubs.</p> <p>6.4 BL has sent out an invoice to Lincolnshire FA for the first instalment of the grant for Weetabix Wildcats.</p> <p>6.5 BC hasn't yet received the TP1 from the solicitors for the football pitch.</p> <p>6.6 BC asked if the football pitch will be closed throughout the Christmas period. It is assumed that there will be closures and GP will discuss with the FDO to see what he has planned before confirming the Christmas closure dates.</p> <p>6.7 BC suggested holding community sessions in the summer months with social activities for the parents to showcase the facility.</p> <p>6.8 GP explained the staffing difficulties for arranged tournaments and asked for directors to volunteer with parking duties.</p>
<p><b>7.</b></p>	<p><b>DIRECTORS' ITEMS</b></p> <p>The Queen's Platinum Jubilee Celebrations</p> <p>PK led this section and updated the Board with the following:</p> <p>7.1 PK briefly read through some of the main events happening around Bourne throughout the Jubilee bank holiday period.</p> <p>7.2 RR is supplying the hog roast and will require the van to collect the equipment.</p> <p>7.2.1 RR has a gas cannister which requires a refill so he will purchase the refill and submit expenses for reimbursement.</p> <p>7.2.2 MM will be assisting in serving the food.</p> <p>7.3 The DJ has confirmed attendance. He is happy to fill in between acts and as he owns a PA system, is prepared to make any announcements.</p> <p>7.4 The singer will be covering 70 years of music</p> <p>7.5 It appears that the Elsea Park event is not publicised on the SKDC website for community events despite being notified.</p> <p>7.5.1 JB said that he had been contacted by Stamford Mercury and he has given a link to The Trust's website so the activities will be advertised.</p> <p>7.6 The large tent requires 6 people to erect which will be put up on Wednesday 1<sup>st</sup> June 2022.</p>

	<p>7.7 PK has planned where all the activities will be placed dependant on their electricity requirements.</p> <p>7.8 JB will decorate the Centre with bunting and flags.</p> <p>7.9 A bar will be available and operated by JB, BC and other help.</p> <p>7.10 Food will be served between 12:00pm and 3:00pm.</p> <p>7.11 BL will order aprons for the Bake-Off judges, serviettes, paper plates and the hay bales.</p> <p>7.12 BL will prepare a list of addresses of all the Elsea Park residential properties.</p> <p>7.13 No confirmation of the first aid provision has been received so BL will contact them again.</p> <p>7.14 So far there have been three roads apply for a road closure, which have been granted consent by the respective developer.</p>
8.	<p><b>ANY OTHER BUSINESS</b></p> <p>8.1 Highways</p> <p>8.1.1 RR updated the Board regarding Highways, who has visited and photographed West Road for a suitable point to install a crossing.</p> <p>8.1.2 Highways have surveyed the area of the hogging path along Welland Drive leading to West Road, with a view of tarmacking the path.</p> <p>8.1.3 BC said that he had previously been liaising with Highways regarding the path and said that he will pass on copies of the emails to RR.</p> <p>8.1.4 RR added that restrictions are now in place on Lingfield Park. It was pointed out that the restrictions were imposed by Tilia Homes not LCC and therefore not enforceable. LCC has no policy for 20mph speed limits.</p> <p>8.2 Because of the vandalism in the area, RR has contacted the police for an additional presence in the area. CCTV to be sited at Jubilee Green was discussed but the location of the power supply isn't known so ST said that he would look at the services available. <b>Action: ST</b></p> <p>8.2.1 ST asked about the legality of the data and how it is used. GP responded by saying that strict regulations are in place and the police make a request to view or copy the data recorded. The data is automatically overwritten every 30 days</p> <p>8.3 As soon as the plans for the Allison/Larkfleet Homes on Zone 10b have been received, they will be inspected to ensure the inclusion of a Local Equipped Area for Play.</p> <p>8.4 JB would like to hold an official opening of Little Garth with the Bourne Town Council mayor and a representative from Tilia Homes as the sponsor for the bench.</p> <p>8.4.1 PF will ensure the mayor is present and ST will request a senior officer of Tilia Homes to be available.</p> <p>8.4.2 The Board agreed the occasion should take place 24<sup>th</sup> May 2022 at 2:00pm.</p> <p>8.5 JB attended a seminar on Employment Law which included an 'Employee Assistance Programme' to assist employee undergoing personal difficulties and JB would like to introduce this to Elsea Park.</p>

8.5.1 The Employment Advice Bureau has offered two hours free to review The Trust's procedures for which JB will keep the Board updated with any progress.

8.6 PF and a resident who runs the Youth Drama met with GP to discuss using the Centre to hold drama workshops.

8.6.1 PF told the Board that BTC will fund the first session to assess the interest, but any subsequent sessions will be paid for by the Drama Group and would like the Board to agree to an affordable fee.

8.6.2 BL reminded the Board that there are funds in the budget for start-up groups which could be available.

8.6.3 The Board agreed to a reduced rate providing interest is being shown.

8.7 BL updated the Board regarding the trees in the Spinney. James Wherry came to see the trees and agreed to send a tree inspector who came and said that he will need to return when the foliage is out to see the extent of the rot.

8.8 ST updated the Board with the following from Tilia Homes: (ST advised dates are subject to change)

8.8.1 **Zone 6 play area** – Anticipated completion week commencing 30<sup>th</sup> May 2022. The concreting around the equipment is starting 11<sup>th</sup> May 2022. The play area grass will then be cut back the week commencing 16<sup>th</sup> May 2022, which will allow for the safety matting to be installed. The tarmacking to the play area is booked in for the week commencing 30<sup>th</sup> May 2022. The play area will require a ROSPA and the landscaping time to establish before it can be inspected by The Trust for handover and opened to the public.

8.8.2 **Zone 9 play area** – Contractors are attending 11<sup>th</sup> May 2022 to plan the works to this play area. The works on this play area will start once Zone 6 play area installation is complete. The anticipated start date is the week commencing 6<sup>th</sup> June 2022 and should last around three weeks once started. Again, the play area will require a ROSPA and the grassed area time to establish before it can be inspected by the Trust for handover and opened to the public.

8.8.3 **Zone 5 and 6 play area Bench and Bin** – Some benches have already been installed within Zone 6 play area. Tilia are currently tendering for the remaining benches and bins still to be installed

8.8.4 **Landscaping to Zone 6** – Tilia are still waiting on the prices back from Contractors and once works are instructed, we will provide a targeted date for the works starting.

8.8.5 **Ponds** – The contractors for the pump and electricians will be attending to the ponds on the 6<sup>th</sup> May 2022 to repair the RCD to the electrical unit and carry out further works to the pump to protect them from bringing through any debris from the bottom of the ponds. This work should hopefully lead to the fountains working, although until the pumps are started, it will not be known if there are further issues to resolve.

8.8.6 **Relocation of footpath near football pitch** – This can be progressed once the muck has been removed by Barratts from Zone 9. It was confirmed in the 5<sup>th</sup> May 2022 Directors meeting this had been removed. A date for commencement will be advised to The Trust in due course.

8.8.7 **Footpath on Linear path** - This can progress once the muck has been removed by Barratts from Zone 9. It was confirmed in the 5<sup>th</sup> May 2022 Directors meeting this had been removed. A date for commencement will be advised to The Trust in due course.

- 8.8.8 **Ogrey pond** – An order has been placed and awaiting start dates for works to this area. A date for commencement will be advised to The Trust in due course.
- 8.8.9 **Football Pitch Land transfer** – This was completed on 22<sup>nd</sup> April 2022
- 8.8.10 **Legacy land transfer** – Architect drawings of land to be transferred to The Trust were returned from the consultant week ending 29<sup>th</sup> April 2022. Tilia are currently in the process of marking up the plan of the legacy land deal agreed in principle for The Trust to review, which will be sent week commencing 9<sup>th</sup> May 2022.
- 8.8.11 **Road adoptions** – The first part of the inspection of unadopted roads with Lincolnshire Highways took place on 20<sup>th</sup> April 2022. Due to the length of the roads to be inspected for adoption and the time taken, a second meeting has been booked for 10<sup>th</sup> May 2022.  
At the first inspection, the Zones covered were 4b, 4a, 2 and 1. The Ridings were not part of this inspection however, it will be included in the later inspection along with Zones 5, 6 and 3.
- 8.9 BC brought up the fact that the Board agreed to donate £1 per property to a charity. This year, BC would like the attendees of the AGM to select the charity(ies).
- 8.10 BC has been liaising with ‘Uppingham Hopper’ who runs a community bus and are willing to talk to the Board on how they operate their bus.  
**Action: BC**
- 8.10.1 BC feels that the bus shouldn’t be used just for transporting people to the bus stops but to also include dropping off at Sainsburys, Tesco’s and the doctors’ surgeries providing it doesn’t disrupt other scheduled bus operators.
- 8.10.2 JB thinks that the whole scheme must be thought through and the trial to be run as though the bus service is actually in operation.
- 8.10.3 PK recommends using Marks Transport Group for the trial as they already operate in Bourne and cater for the disabled.

**9. DATE OF NEXT MEETING**

The next meeting is to be held on 9<sup>th</sup> June 2022 at the Centre.

There being no further business, the meeting closed at 21:25 hrs.



## **Manager's Report**    1<sup>st</sup> May 2022

### **Administration Team**

Although it seems a long way away I am looking to secure a date for the AGM and arrangements for Christmas so the Admin Team can arrange annual leave around these events especially the AGM.

### **Grounds**

Grounds person recruitment response has been poor to initial advertising but we need to take in to account there is a labour shortage and it may be necessary to offer a permanent position to make the position more attractive, The salary on offer may need to be adjusted to reflect the permanent position.

Bath Close damaged areas of fence has been removed and will be replaced by the grounds team when time allows.

The Culvert Headwall has slipped near to the entrance for the Conservation area on Greenacres. Fen ditching have suggested 2 Gabion baskets are installed both sides of the channel to support any further slips and maintain a good water flow. This work will be carried out beginning of May.

Piling works to the embankment on A151 bypass has been completed with a 12 metre section constructed with wooden piles and tow boards

Also, the slip on Coltsfoot drive is due to be repaired in May

Numerous bins owned by The Trust have suffered graffiti during the Easter Holidays, which has been reported to Lincs Police ref 22000236919

We are also looking to purchase a front shovel for the tractor this will be £6,500 plus VAT . This will assist with many tasks but mainly with the planned composting area in the meadows which will lead to less waste requiring to be burnt.



## **The Centre**

Decorating confirmed for W/C 9<sup>th</sup> May

There is a delay on the processor for the sound system at the Centre, the earliest it will now be replaced is but it has had a temporary repair and is still usable with only two speakers operating.

## **AGP**

### **Pavilion**

Dyno Rod have attended and cleared debris and soiling from the Soil Pipe but are concerned by the slow flow in the pipework that could indicate other issues and suggest a camera survey.

## **Platinum Jubilee celebrations**

Street Packs will be available for collection from 12<sup>th</sup> May



AGP                      £19.7k overspent

Most of the overspend was on the Depreciation as not all the asset costs were known when the budget was initially set.

Equipment was overspent, mainly because insufficient budget was allowed for.

Electricity is much higher than expected due to the sharp price increases.

This has been offset by the Business Rates and Water Rates although this will be charged retrospectively in the new year.

Grounds                      £6k underspent

The salaries are underspent due to one of the groundmen retiring July 2021.

Ditch & Dyke maintenance is also underspent but the underspend from the previous year was brought forward into 2021/2022. The expected underspend has been carried forward to 2022/2023.

The Landscaping expenditure was expected to be high but it exceeded the budget set.

The Centre                      £9.8k underspent

The salaries are underspent due to the redundancies and the business rates are under as the Government allowed a 50% reduction for select businesses including Leisure facilities order to kick start hire income after the COVID 19 lockdowns.

Savings have been made on PRS Licences as the charge is based on the previous year's income when the Centre was closed.

As a result there are overspends because additional cleaning has been undertaken to ensure that the Centre is COVID compliant and wipeable shell chairs have been purchased.

Income                      £600 underachieved

After the lockdown, it appears that developers have been catching up with the residential house building programme resulting in the income for the Yearly Charge and the associated Administration Fee have exceeded budget.

The 'Other' category includes funds from Tilia Homes for the Jubilee commemorative bench, income from the Feed-in-Tariff scheme and the sale of the old hall chairs.

The Football pitch is not yet up to capacity so has not achieved the budgeted income.

THE TRUST  
Income & Expenditure



Item	2021/2022 Spend Budget	Year to date Budget 01/04/2021 - 31/03/2022	Year to Date Expenditure 01/04/2021 - 31/03/2022	Year to date Variance +/-	Remaining Budget	January 22 Budget	January 22 Expenditure	Variance +/-	February 22 Budget	February 22 Expenditure	Variance +/-	March 22 Budget	March 22 Expenditure	Variance +/-	Notes
Office Staff Salaries	81,000.00	81,000.00	6,686.97	74,313.03	-	6,800.00	7,746.33	-946.33	6,800.00	7,746.33	-946.33	6,800.00	7,746.33	-946.33	-
Employers NI & Pension	8,650.00	8,650.00	146.02	8,503.98	-	735.00	773.12	-38.12	735.00	362.10	372.90	735.00	773.12	-38.12	-
Agency and temporary staff	-	-	-	0.00	-	-	-	0.00	-	-	0.00	-	-	0.00	-
Staff Training	1,000.00	1,000.00	1,488.91	-488.91	-	100.00	115.11	-15.11	-	-	0.00	-	-	0.00	-
Recruitment & Other Staffing Costs	250.00	250.00	3,271.64	-3,021.64	-	-	-	0.00	-	636.84	-636.84	-	55.60	-55.60	-
Workwear & PPE	500.00	500.00	-	500.00	-	-	-	0.00	-	-	0.00	375.00	-	375.00	-
Communications, Printing and Advertising	2,000.00	2,000.00	1,730.60	269.40	-	-	-	0.00	-	-	0.00	750.00	1,730.60	-980.60	Newsletters originally charged to Anniversary Weekend & Christmas Party
Franking	2,600.00	2,600.00	2,370.63	229.37	-	-	3.60	-3.60	700.00	1,211.13	-511.13	700.00	789.90	-89.90	-
Office Stationery	3,060.00	3,060.00	606.55	2,453.45	-	500.00	17.12	482.88	400.00	-	400.00	1,070.00	295.01	774.99	-
Travel & Subsistence	150.00	150.00	144.81	5.19	-	-	144.81	-144.81	-	-	0.00	150.00	-	150.00	-
Telephone/Mobile and Broadband	1,530.00	1,530.00	1,511.77	18.23	-	150.00	468.68	-318.68	100.00	-	100.00	260.00	237.42	22.58	-
Website, IT and Software	3,570.00	3,570.00	3,134.40	435.60	-	100.00	-	100.00	100.00	124.80	-24.80	310.00	62.40	247.60	-
Membership & Subscription	510.00	510.00	370.00	140.00	-	-	-	0.00	40.00	35.00	5.00	120.00	-	120.00	-
Donations	-	-	1,550.00	-1,550.00	-	-	-	0.00	-	-	0.00	-	-	0.00	-
Audit and Accountancy Fees	5,500.00	5,500.00	5,100.00	400.00	-	80.00	-	80.00	80.00	-	80.00	500.00	420.00	80.00	-
Legal Fees (Court action)	2,040.00	2,040.00	6,960.00	-4,920.00	-	-	-	0.00	-	1,440.00	-1,440.00	-	1,560.00	-1,560.00	Final solicitor fees for the 'Redundancy' issue
Professional Fees	1,581.00	1,581.00	166.00	1,415.00	-	90.00	84.00	6.00	-	-	0.00	1,401.00	3.00	1,404.00	-
Insurance	4,250.00	4,250.00	4,876.42	-626.42	-	-	-	0.00	-	-	0.00	-	-	0.00	-
Equipment	2,550.00	2,550.00	-	2,550.00	-	-	-	0.00	-	-	0.00	2,550.00	-	2,550.00	-
Miscellaneous Expenditure	1,530.00	1,530.00	2,488.23	-958.23	-	550.00	544.89	5.11	160.00	481.17	-321.17	-	642.84	-642.84	-
Bird boxes	1,000.00	1,000.00	206.84	793.16	-	-	-	0.00	-	-	0.00	790.00	-	790.00	-
Trust Community Grants	1,000.00	1,000.00	-	1,000.00	-	-	-	0.00	-	-	0.00	1,000.00	-	1,000.00	-
Community Training	500.00	500.00	-	500.00	-	-	-	0.00	-	-	0.00	500.00	-	500.00	-
Anniversary Weekend & Christmas party	5,700.00	5,700.00	4,906.37	793.63	-	-	3,900.00	-3,900.00	70.00	677.80	-607.80	-	5,614.83	5,614.83	-
Charges (card machine, harlands, bank)	5,100.00	5,100.00	5,009.27	90.73	-	400.00	32.00	368.00	400.00	375.66	24.34	290.00	80.70	209.30	-
Proportioned Centre Costs	8,843.40	8,843.40	5,156.13	3,687.27	0.00	767.30	430.49	336.81	216.75	453.62	-236.87	1,016.80	1,062.23	-45.43	-
Depreciation allowance	54,000.00	54,000.00	50,090.00	3,910.00	-	-	-	0.00	-	-	0.00	54,000.00	50,090.00	3,910.00	-
Contribution to The Centre	35,834.60	35,834.61	26,334.72	9,499.88	-	0.00	2,452.71	1,986.77	2,233.25	1,153.23	3,386.48	7,217.20	7,062.23	154.97	-
Trust Totals	234,249.00	234,249.00	134,306.28	99,942.72	0.00	12,725.00	14,726.08	-2,001.08	12,035.00	12,391.22	-356.22	80,535.00	66,990.54	13,544.46	-

	2021/2022 Income Budget	Year to date Budget 01/05/2021 - 31/03/2022	Year to Date Income 01/05/2021 - 31/03/2022	Year to date Variance +/-	Remaining Budget	January 22 Budget	January 22 Income	Variance +/-	February 22 Budget	February 22 Income	Variance +/-	March 22 Budget	March 22 Income	Variance +/-	Notes
The Trust Income															
Annual charge	-577,735.20	-577,735.20	-580,972.84	3,237.64	0.00	-764.00	-5,153.48	4,389.48	-509.00	-513.66	4.66	-255.40	-1,555.95	1,300.55	-
Administration fees	-20,000.00	-20,000.00	-24,400.00	4,400.00	0.00	-2,000.00	-6,700.00	4,700.00	-2,000.00	-2,150.00	150.00	-1,000.00	-200.00	-800.00	-
Interest earned	-1,000.00	-1,000.00	-0.64	-999.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,000.00	-0.64	-999.36	-
Other	-1,000.00	-1,000.00	-8,163.77	7,163.77	0.00	-20.00	-18.23	-1.77	-440.00	-448.31	8.31	0.00	-7,057.23	7,057.23	-
The Trust Total income NET	-599,735.20	-599,735.20	-613,537.25	13,802.05	-	-2,784.00	-11,871.71	9,087.71	-2,949.00	-3,111.97	162.97	-2,255.40	-8,813.82	6,558.42	-

The Trust Total	-365,486.20	-365,486.20	-479,230.97	113,744.77	0.00	9,941.00	2,854.37	7,086.63	9,086.00	9,279.25	-193.25	78,279.60	58,176.72	20,102.88	-
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AGP  
Income & Expenditure



Item	2021/2022 Spend Budget	Year to date Budget 01/04/2021 - 31/03/2022	Year to Date Expenditure 01/04/2021 - 31/03/2022	Year to date Variance + / -	Remaining Budget	January 22 Budget	January 22 Expenditure	Variance + / -	February 22 Budget	February 22 Expenditure	Variance + / -	March 22 Budget	March 22 Expenditure	Variance + / -	Notes
Salaries	24,000.00	24,000.00	20,075.85	3,924.15	-	2,020.00	1,567.83	452.17	2,020.00	2,054.57	-34.57	2,020.00	2,087.48	-67.48	-
Employers NI & Pension	612.00	612.00	564.38	47.62	-	52.00	66.32	-14.32	52.00	91.99	-39.99	52.00	107.71	-55.71	-
Workwear & PPE	400.00	400.00	-	400.00	-	-	-	0.00	100.00	-	100.00	-	-	0.00	-
AGP Business Rates	3,000.00	3,000.00	-	3,000.00	-	300.00	-	300.00	-	-	0.00	300.00	-	300.00	-
AGP Water Rates	2,000.00	2,000.00	-	2,000.00	-	-	-	0.00	-	-	0.00	1,500.00	-	1,500.00	-
AGP Maintenance	2,500.00	2,500.00	2,330.64	169.36	-	-	-	0.00	1,300.00	1,320.96	-20.96	700.00	1,009.68	-309.68	-
AGP Electricity	1,500.00	1,500.00	4,559.00	-3,059.00	-	100.00	-	100.00	200.00	3,659.00	-3,459.00	-	-	0.00	-
AGP Gas	2,000.00	2,000.00	935.66	1,064.34	-	250.00	7.76	242.24	250.00	-	250.00	770.00	885.19	-115.19	-
AGP Insurance	1,200.00	1,200.00	-	1,200.00	-	-	-	0.00	-	-	0.00	1,200.00	-	1,200.00	-
AGP Equipment	1,000.00	1,000.00	9,707.53	-8,707.53	-	-	2,338.18	-2,338.18	-	-	0.00	-	-	0.00	-
AGP Cleaning/Materials	1,500.00	1,500.00	693.64	806.36	-	100.00	171.30	-71.30	100.00	83.90	16.10	670.00	274.36	395.64	-
AGP Communications & Software	1,500.00	1,500.00	999.94	500.06	-	-	-	0.00	-	-	0.00	600.00	99.94	500.06	-
AGP Miscellaneous	3,000.00	3,000.00	12,486.09	-9,486.09	-	-	266.12	-266.12	-	1,427.01	-1,427.01	-	4,459.97	-4,459.97	-
Depreciation allowance	41,500.00	41,500.00	53,076.00	-11,576.00	-	-	-	0.00	-	-	0.00	41,500.00	53,076.00	-11,576.00	-
<b>AGP Totals</b>	<b>85,712.00</b>	<b>85,712.00</b>	<b>105,428.73</b>	<b>-19,716.73</b>	<b>-</b>	<b>2,822.00</b>	<b>4,417.51</b>	<b>-1,595.51</b>	<b>4,022.00</b>	<b>8,637.44</b>	<b>-4,615.44</b>	<b>49,312.00</b>	<b>62,000.33</b>	<b>-12,688.33</b>	

	2021/2022 Income Budget	Year to date Budget 01/05/2021 - 31/03/2022	Year to Date Income 01/05/2021 - 31/03/2022	Year to date Variance + / -	Remaining Budget	January 22 Budget	January 22 Income	Variance + / -	February 22 Budget	February 22 Income	Variance + / -	March 22 Budget	March 22 Income	Variance + / -	Notes
AGP Income															
Football pitch bookings	-43,000.00	-43,000.00	-38,425.57	-4,574.43	0.00	-5,000.00	-6,145.00	1,145.00	-5,000.00	-6,458.63	1,458.63	-3,800.00	-5,782.19	1,982.19	
<b>AGP Total income</b>	<b>-43,000.00</b>	<b>-43,000.00</b>	<b>-38,425.57</b>	<b>-4,574.43</b>	<b>-</b>	<b>-5,000.00</b>	<b>-6,145.00</b>	<b>1,145.00</b>	<b>-5,000.00</b>	<b>-6,458.63</b>	<b>1,458.63</b>	<b>-3,800.00</b>	<b>-5,782.19</b>	<b>1,982.19</b>	

<b>AGP Total</b>	<b>42,712.00</b>	<b>42,712.00</b>	<b>67,003.16</b>	<b>-24,291.16</b>	<b>-</b>	<b>-2,178.00</b>	<b>-1,727.49</b>	<b>-450.51</b>	<b>-978.00</b>	<b>2,178.81</b>	<b>-3,156.81</b>	<b>45,512.00</b>	<b>56,218.14</b>	<b>-10,706.14</b>	
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Grounds  
Income & Expenditure



Item	2021/2022 Spend Budget	Year to date Budget 01/04/2021 - 31/03/2022	Year to Date Expenditure 01/04/2021 - 31/03/2022	Year to date Variance + / -	Remaining Budget	January 22 Budget	January 22 Expenditure	Variance + / -	February 22 Budget	February 22 Expenditure	Variance + / -	March 22 Budget	March 22 Expenditure	Variance + / -	Notes
Salaries	43,260.00	43,260.00	33,856.06	9,403.94	-	3,640.00	2,477.01	1,162.99	3,640.00	2,481.89	1,158.11	3,640.00	2,477.01	1,162.99	-
Employers NI	3,600.00	3,600.00	1,858.73	1,741.27	-	301.00	237.71	63.29	301.00	238.30	62.70	301.00	237.71	63.29	-
Workwear & PPE	2,000.00	2,000.00	848.21	1,151.79	-	260.00	255.55	4.45	-	-	0.00	525.00	-	525.00	-
Other Grounds Personnel Costs	250.00	250.00	-	250.00	-	-	-	0.00	-	-	0.00	250.00	-	250.00	-
Equipment Hire	500.00	500.00	-	500.00	-	-	-	0.00	-	-	0.00	500.00	-	500.00	-
Repairs and Renewals	21,000.00	21,000.00	22,853.82	-1,853.82	-	-	899.55	-899.55	-	-	0.00	-	13.51	-13.51	-
New equipment and tools	4,000.00	4,000.00	1,221.65	2,778.35	-	60.00	58.98	1.02	-	358.00	-358.00	3,620.00	490.20	3,129.80	-
Miscellaneous Expenditure	1,500.00	1,500.00	7,044.30	-5,544.30	-	-	197.23	-197.23	-	2,665.62	-2,665.62	-	47.50	-47.50	-
Ditch & Dyke Maintenance, Fence repairs and replacements	50,450.00	50,450.00	39,449.38	11,000.62	-	1,400.00	1,366.35	33.65	5,600.00	5,569.64	30.36	12,085.00	1,212.00	10,873.00	-
Arboricultural Survey & Tree maintenance	1,000.00	1,000.00	-	1,000.00	-	-	-	0.00	-	-	0.00	1,000.00	-	1,000.00	New Jubilee structure and plant hire
Landscaping Projects (New works)	33,000.00	33,000.00	48,562.11	-15,562.11	-	-	-	0.00	-	744.00	-744.00	-	6,739.80	-6,739.80	-
Waste collection (waste bins around the development)	2,100.00	2,100.00	1,520.97	579.03	-	175.00	-	175.00	175.00	-	175.00	265.00	549.23	-284.23	-
Fuel, Oil and Water	1,500.00	1,500.00	1,238.55	261.45	-	50.00	49.59	0.41	-	-	0.00	265.00	-	265.00	-
Vehicle Insurance	3,275.00	3,275.00	2,724.44	550.56	-	-	-	0.00	-	-	0.00	-	-	0.00	-
Vehicle repairs & MOT	1,000.00	1,000.00	1,609.24	-609.24	-	-	-	0.00	-	276.42	-276.42	-	-	0.00	-
Play ground inspection	1,000.00	1,000.00	670.20	329.80	-	-	-	0.00	-	-	0.00	-	-	0.00	-
Grounds Totals	169,435.00	169,435.00	163,457.66	5,977.34	-	5,886.00	5,541.96	344.04	9,716.00	12,333.87	-2,617.87	22,451.00	11,766.95	10,684.05	

THE CENTRE  
Income & Expenditure



Item	2021/2022 Spend Budget	Year to date Budget 01/04/2021 - 31/03/2022	Year to Date Expenditure 01/04/2021 - 31/03/2022	Year to date Variance + / -	Remaining Budget	January 22 Budget	January 22 Expenditure	Variance + / -	February 22 Budget	February 22 Expenditure	Variance + / -	March 22 Budget	March 22 Expenditure	Variance + / -	Notes
Staff salaries	30,508.00	30,508.00	24,097.29	6,410.71	-	2,360.00	1,266.72	1,093.28	2,360.00	1,266.72	1,093.28	4,788.00	1,266.72	3,521.28	-
Employers NI & Pension	1,120.00	1,120.00	985.96	134.04	-	90.00	97.73	-7.73	90.00	97.73	-7.73	136.00	97.73	38.27	-
Youth Activities	500.00	500.00	-	500.00	-	-	-	0.00	-	-	0.00	500.00	-	500.00	-
PRS & Licenses	1,750.00	1,750.00	229.00	1,521.00	0.00	-	-	0.00	-	-	0.00	1,590.00	-	1,590.00	-
Advertising, Communications & Printing	400.00	400.00	-	400.00	-	-	-	0.00	-	-	0.00	400.00	-	400.00	-
The Centre repairs, renewals & maintenance	10,000.00	10,000.00	13,968.98	-3,968.98	-	500.00	179.09	320.91	500.00	1,250.20	-750.20	40.00	4,518.65	-4,478.65	-
Business Rates	12,600.00	12,600.00	3,215.87	9,384.13	-	1,260.00	357.00	903.00	-	357.00	-357.00	-	357.00	-357.00	Business rates are collected over ten month but nothing was collected until June.
Water	1,000.00	1,000.00	757.03	242.97	-	-	-	0.00	140.00	139.90	279.90	90.00	318.53	-228.53	-
Electricity	800.00	800.00	996.98	-196.98	-	50.00	-	50.00	50.00	375.17	-325.17	100.00	116.50	-16.50	-
Gas	2,000.00	2,000.00	645.40	1,354.60	-	250.00	-	250.00	250.00	15.15	234.85	530.00	481.09	48.91	-
Waste Collection	700.00	700.00	506.99	193.01	-	60.00	-	60.00	60.00	-	60.00	160.00	183.07	-23.07	-
Cleaning	3,300.00	3,300.00	5,771.91	-2,471.91	-	150.00	636.05	-486.05	-	439.00	-439.00	-	994.16	-994.16	-
Proportioned Centre Costs (Income)	-8,843.40	-8,843.40	-5,156.13	-3,687.27	-0.00	-767.30	430.49	-336.81	-216.75	453.62	236.87	-1,016.80	1,062.23	45.43	-
Centre Totals	55,834.60	55,834.61	46,019.28	9,815.32	0.00	3,952.71	2,106.10	1,846.60	3,233.25	3,207.45	25.80	7,317.20	7,271.23	45.97	

	2021/2022 Income Budget	Year to date Budget 01/05/2021 - 31/03/2022	Year to Date Income 01/05/2021 - 31/03/2022	Year to date Variance + / -	Remaining Budget	January 22 Budget	January 22 Income	Variance + / -	February 22 Budget	February 22 Income	Variance + / -	March 22 Budget	March 22 Income	Variance + / -	Notes
The Trust Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Avalon Bookings	-20,000.00	-20,000.00	-19,684.56	-315.44	0.00	-1,500.00	-1,640.17	140.17	-1,000.00	-4,360.68	3,360.68	-100.00	-209.00	109.00	-
Trust Subsidy	-35,834.60	-35,834.61	-26,334.72	-9,499.88	0.00	-2,452.71	-465.93	-1,986.77	-2,233.25	1,153.23	-3,386.48	-7,217.20	-7,062.23	-154.97	-
The Centre Income	55,834.60	55,834.61	46,019.28	9,815.32	0.00	-3,952.71	-2,106.10	-1,846.60	-3,233.25	-3,207.45	-25.80	-7,317.20	-7,271.23	-45.97	

The Centre Total	-	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-0.00	0.00	0.00	0.00	
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