



**AGENDA**  
**Elsea Park Community Trust Board Meeting**

**Thursday 2<sup>nd</sup> December 2021 – 18:00**

**Venue: Meeting Room, The Centre @ Elsea Park**

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<b>Time</b>	<b>Item</b>	
<b>18:00</b>	<b>1</b>	<b>Welcome and Apologies</b> <b>JB</b>
<b>18:05</b>	<b>2</b>	<b>Minutes from previous meeting held on 4<sup>th</sup> November 2021</b> <b>JB</b>
<b>18:10</b>	<b>3</b>	<b>Actions from the previous meeting</b> <b>All</b>
<b>18:20</b>	<b>4</b>	<b>Matters arising from the Minutes</b> <b>All</b>
<b>18:30</b>	<b>5</b>	<b>Management Report</b> <b>GP</b>
<b>18:50</b>	<b>6</b>	<b>Finance Report</b> <b>BL</b>
<b>19:00</b>	<b>7</b>	<b>AGP</b> <b>JB</b>
<b>19:15</b>	<b>8</b>	<b>Directors Items</b> <b>All</b>
<b>19:55</b>	<b>9</b>	<b>Any Other Business</b> <b>All</b>
<b>20:15</b>	<b>10</b>	<b>Date of the next meeting: Thursday 3<sup>rd</sup> February 2022</b> <b>All</b>

## Elsea Park Community Trust Board Meeting Minutes

### Thursday 2<sup>nd</sup> December 2021

Present:	Jono Brough	JB	Owner Director (Chair)
	Michael Marren	MM	Owner Director (Vice Chair)
	Anna Machnik	AMac	Owner Director
	Peggy Kent	PK	Resident Director
	Paul Fellows	PF	BTC Representative
	Simon Temporal	ST	Tilia Homes Representative
In Attendance:	Graeme Parrott	GP	Trust Manager
	Bea Laidler	BL	Finance and Admin Officer
	Asif Mahmood	AMah	Prospective Owner Director
1.	WELCOME AND APOLOGIES FOR ABSENCE		
	<p>1.1. Apologies were received from Robert Reid, Peter Bellamy, Dan Browne and Barry Cook.</p> <p>1.2. JB welcomed everyone to the meeting and thanked them for attending.</p> <p>1.3. JB introduced AMah as a prospective new director and explained who each person is and their role.</p>		
2.	DECLARATION OF INTEREST		
	<p>2.1. INTERESTS IN PROPOSED TRANSACTIONS AND/OR ARRANGEMENTS WITH THE COMPANY.</p> <p>In accordance with the Company’s articles of association and s.177 Companies Act 2006, each director present who was in any way, directly or indirectly, interested in the business of the meeting is required to declare the nature and extent of this interest to the other directors, save to the extent that such Interest was the subject of a notice in writing or general notice or the other directors were already aware of it (or ought reasonably to have been aware of it).</p>		
3.	MINUTES FROM THE PREVIOUS MEETING HELD ON 4 <sup>TH</sup> NOVEMBER 2021		
	<p>3.1. The minutes of the previous meeting were reviewed and accepted as a true record of that meeting.</p>		
4.	ACTIONS FROM THE PREVIOUS MEETING		
	Action Details	Actioner	Closed
	2022/2023 Budget BL has almost completed the budget preparation.	BL	<input type="checkbox"/>
	Facilities Supervisor/FDO JB released the advert two weeks ago and said that there has been some interest but to date, only one CV has been received.	JB	<input type="checkbox"/>
	AGP Kitchen GP said this is still in progress.	GP	<input type="checkbox"/>
	Inconsiderate Parking JB will place an article in the next newsletter.	JB	<input type="checkbox"/>
	Parent’s Drop In GP will speak to parents tomorrow to gauge the interest.	GP	<input type="checkbox"/>

	E-Comms 32 residents have now signed up.	GP	<input checked="" type="checkbox"/>
	Patio Awning It has been decided to revisit this topic in Spring, in time for the Queen's Jubilee celebrations.	GP	<input type="checkbox"/>
	AGP Benches GP arranged for the benches to be moved to the AGP and they have now been sited.	GP	<input checked="" type="checkbox"/>
	Salary Increase Notifications BL prepared the salary increase notifications and distributed them to staff after they were signed by JB.	BL	<input checked="" type="checkbox"/>
	Zone 8 Site Visit The site visit occurred today.	JB/GP	<input checked="" type="checkbox"/>
	Prospective Director JB met with the interest party and invited to attend the board meeting.	JB	<input checked="" type="checkbox"/>
	New Centre Hire Pricing Structure The new prices have been implemented and are now live.	GP	<input checked="" type="checkbox"/>
	Bike Hire The school held a senior management meeting and a response will be sent to GP.	PB	<input type="checkbox"/>
<b>5.</b>	<b>MATTERS ARISING FROM THE MINUTES</b>		
	There were no matters arising.		
<b>6.</b>	<b>MANAGEMENT REPORT</b>		
	GP had sent his report to the directors ahead of the meeting and gave the following updates.		
	<p>6.1 First Aid Training Medrock, who provided first aid training for the staff, also offer a Defibrillator course. In view that a new defibrillator has been sited at Full of Beans, it will hopefully be of interest to residents.</p> <p>6.2 Grounds Team The hedge work on the bypass should be completed by February 2022.</p> <p>6.3 The Centre The chairs have been purchased and collected by a church in Leicestershire.</p> <p>6.4 AGP Furniture for the FDO arrived today in preparation for the new appointment.</p>		
<b>7.</b>	<b>FINANCE REPORTS</b>		
	<p>7.1 The Finance Report for October 2021 was emailed to the directors ahead of the meeting and BL explained the variances.</p> <p>7.2 ST will liaise with Roythornes solicitor to arrange for The Trust to sign Deed of Variations on behalf of Tilia Homes.</p> <p><b>Action: ST</b></p>		

	<p>7.3 BL will produce a debtors report for the next meeting. <b>Action: BL</b></p> <p>7.4 JB enquired if the payment for the floodlighting has been paid to which BL responded by saying that it had.</p>
<b>8.</b>	<b>AGP</b>
	<p>JB lead this section and updated the Board with the following:</p> <p>8.1 Pavilion</p> <p>8.1.1 JB reported that there is a delay with the electrician returning to fix ceiling lights not working and the emergency lighting has been wired incorrectly.</p> <p>8.1.2 JB will contact Qube to resolve these and other issues including repairing the cladding, replacing doorhandles on the disabled toilet and supplying 20 doorstops. <b>Action: JB</b></p> <p>8.2 New signs and office furniture have been purchased.</p> <p>8.3 Applications for the FDO position closes on Monday.</p> <p>8.4 The technician from C &amp; J Supplies is currently on paternity leave delaying the installation of the electronic locks on the gates.</p> <p>8.5 Tilia Homes have installed a pedestrian footpath along the road to the pavilion.</p> <p>8.6 JB will contact the pitch users to inform them of the access codes. <b>Action: JB</b></p> <p>8.7 Complaints</p> <p>8.7.1 JB has received a complaint regarding some users not returning the goals and leaving litter on the pitch.</p> <p>8.7.2 There have been two complaints from Musselburgh Way residents regarding the flood lighting being too bright. The illumination can be controlled so training lights are at half level.</p> <p>8.8 GP is pursuing the suppliers to commission the connection of the alarm and fire alarm. <b>Action: GP</b></p> <p>8.9 OpenReach have agreed to install fibre for the broadband even though the sim only router is being used.</p>
<b>9.</b>	<b>DIRECTORS' ITEMS</b>
	There were no Directors' Items
<b>10.</b>	<b>ANY OTHER BUSINESS</b>
	<p>10.1 ST thought the AGM went well and proceeded in a positive manner.</p> <p>10.2 ST reported that it is hoped to begin work on the public open space on Zone 6 before Christmas with the play area being installed in February 2022, which will be fenced off to allow the grass seed to grow.</p>

	<p>10.3 ST mentioned that the new pumps have been ordered for the ponds at Tilia Way and a contractor has been paid in advance to install the pumps by Christmas.</p> <p>10.4 ST said that is hoped that agreements for land transfers will be in place by Christmas.</p> <p>10.5 Remedial works are to be carried out on the 'legacy roads' including:</p> <ol style="list-style-type: none"> <li>the cycle path on Zone 6.</li> <li>the public open space on Zone 3.</li> <li>the local equipped area for play on Zone 9 to become a local area for play.</li> <li>maintenance to be carried on the Ogrey Pond on Zone 4.</li> </ol> <p>10.6 Tilia Homes new Adoptions Manager is trying to get a road sweeping programme in place.</p> <p><b>Action: ST</b></p> <p>10.7 Along with 24<sup>th</sup> December 2021, JB suggested that 23<sup>rd</sup> December 2021 should be awarded by the directors as an additional day off for staff.</p> <p>10.8 JB expressed his thanks to staff for the work undertaken from home whilst dealing with COVID-19. He thanked GP for his input and said that the work undertaken by ST, 2022 looks very positive.</p> <p>10.9 JB went on to thank the directors for their hard work and input throughout the year.</p> <p>10.10 GP brought up the subject of signwriting on the van, which had been previously rejected by the Board, explaining that he would like residents to see who is carrying out the grounds work. This was unanimously agreed by the directors.</p> <p>10.11 PF thanked JB for his time and hard work for this year.</p>
<b>11.</b>	<b>DATE OF NEXT MEETING</b>
	<p>The next meeting is to be held on 3<sup>rd</sup> February 2022 at the Centre.</p> <p>There being no further business, the meeting closed at 20:45 hrs.</p>



## **Managers Report**

1<sup>st</sup> December

### **Administration Team**

**First Aid.** The Team now hold EFAW certification this will last for 3 years.

### **Grounds team**

**Bypass.** Work will soon start on hedge trimming along the bypass between roundabout one and two.

**Fencing** work still progressing.

**The works plan** that has been drawn up by Lee is beginning to take shape, it's a two year project but so far 8 dead trees have been replaced and 6 new tree planted and 120 hedging plants have replaced the gaps around Arena Pond.

**Garys Gardens** are going to be asked to look at Hedging work required in the Arena Park area.

### **The Centre**

**Online booking** for weekend one off hires is now online and we have had two bookings so far via the online system.

**Wednesday drop-in** continues to be busy.

**Sale of Green Chairs** Finally, I can say these have been sold.

**New Contract** agreed with Initial Washrooms for supply of Sanitary and Nappy Bins at the Centre and AGP.

### **AGP**

#### **Pavilion**

Fire Extinguishers have been purchased and a fire risk assessment is due to be completed in the next week.

Work is now ongoing by Sam to fit out toilet cubicles with the required items and numerous other items that need wall fitting around the AGP.

# Operational Trust Budget

Item	2021/2022 Spend Budget	Year to date Budget 01/04/2021 - 31/10/2021	Year to Date Expenditure 01/04/2021 - 31/10/2021	Year to date Variance + / -	Remaining Budget 01/11/2021 - 31/03/2022	August 21 Budget	August 21 Expenditure	Variance + / -	September 21 Budget	September 21 Expenditure	Variance + / -	October 21 Budget	October 21 Expenditure	Variance + / -	
Office Staff Salaries	81,000.00	47,000.00	45,955.21	1,044.79	34,000.00	6,700.00	5,507.82	1,192.18	6,700.00	7,377.08	(677.08)	6,800.00	7,501.56	(701.56)	
Employers NI & Pension	8,650.00	4,975.00	2,247.09	2,727.91	3,675.00	720.00	254.39	465.61	720.00	711.59	8.41	735.00	732.43	2.57	
Agency and temporary staff	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Staff Training	1,000.00	900.00	895.00	5.00	100.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Recruitment & Other Staffing Costs	250.00	250.00	2,450.04	(2,200.04)	0.00		0.00	0.00	150.00	180.00	(30.00)	0.00	2,163.24	(2,163.24)	Redundancy costs
Workwear & PPE	500.00	0.00	0.00	0.00	500.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Communications, Printing and Advertising	2,000.00	750.00	0.00	750.00	1,250.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Franking	2,600.00	800.00	400.00	400.00	1,800.00	400.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Office Stationery	3,060.00	590.00	128.32	461.68	2,470.00	90.00	81.52	8.48	0.00	0.00	0.00	100.00	46.80	53.20	
Travel & Subsistence	150.00	0.00	0.00	0.00	150.00		0.00	0.00		0.00	0.00		0.00	0.00	
Telephone/Mobile and Broadband	1,530.00	820.00	748.29	71.71	710.00	240.00	237.79	2.21	70.00	65.44	4.56	150.00	58.04	91.96	
Website, IT and Software	3,570.00	2,860.00	2,822.40	37.60	710.00	2,500.00	2,448.00	52.00	60.00	62.40	(2.40)	100.00	62.40	37.60	
Membership & Subscriptions	510.00	350.00	335.00	15.00	160.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Donations		0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Audit and Accountancy Fees	5,500.00	4,680.00	4,680.00	0.00	820.00	1,100.00	1,080.00	20.00	0.00	0.00	0.00	80.00	0.00	80.00	
Legal Fees	2,040.00	2,040.00	2,760.00	(720.00)	0.00	360.00	360.00	0.00	360.00	360.00	0.00	220.00	960.00	(740.00)	Deed of variations
Professional Fees	1,581.00	90.00	88.00	2.00	1,491.00		3.00	(3.00)	10.00	9.00	1.00	0.00	0.00	0.00	
Insurance	4,250.00	4,250.00	4,876.42	(626.42)	0.00	4,250.00	4,876.42	(626.42)		0.00	0.00	0.00	0.00	0.00	
Equipment	2,550.00	0.00	0.00	0.00	2,550.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Miscellaneous Expenditure	1,530.00	820.00	808.42	11.58	710.00	660.00	657.58	2.42	50.00	43.64	6.36	0.00	0.00	0.00	
Bird boxes	1,000.00	210.00	206.84	3.16	790.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Trust Community Grants	1,000.00	0.00	0.00	0.00	1,000.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Community Training	500.00	0.00	0.00	0.00	500.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Anniversary Weekend & Christmas party	5,700.00	5,630.00	5,644.60	(14.60)	70.00	4,000.00	4,007.00	(7.00)		0.00	0.00	0.00	0.00	0.00	
Charges (card machine, harlands, bank)	5,100.00	3,210.00	3,799.35	(589.35)	1,890.00	400.00	498.94	(98.94)	400.00	373.80	26.20	400.00	468.32	(68.32)	
Proportioned Centre Costs	8,843.40	5,112.89	2,534.84	2,578.04	3,730.52	778.13	796.29	(18.16)		369.69	399.77	1,031.73	591.55	440.18	
Depreciation allowance	54,000.00	0.00	0.00	0.00	54,000.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Contribution to The Centre	35,156.20	19,771.12	15,879.36	3,891.75	15,385.08	1,925.87	2,408.14	(482.27)	2,124.54	369.64	1,754.90	2,298.27	5,164.02	(2,865.75)	
Trust Totals	233,570.60	105,109.00	97,259.19	7,849.81	128,461.60	24,124.00	23,616.89	507.11	11,414.00	9,922.28	1,491.72	11,915.00	17,748.37	(5,833.37)	



## AGP Budget

Salaries	24,000.00	13,900.00	12,606.05	1,293.95	10,100.00	1,980.00	3,228.97	(1,248.97)	1,980.00	1,090.48	889.52	2,020.00	818.56	1,201.44	
Employers NI & Pension	612.00	352.00	199.87	152.13	260.00	50.00	18.24	31.76	50.00	101.60	(51.60)	52.00	44.20	7.80	
Workwear & PPE	400.00	200.00	0.00	200.00	200.00	100.00	0.00	100.00		0.00	0.00	0.00	0.00	0.00	
AGP Business Rates	3,000.00	1,800.00	0.00	1,800.00	1,200.00	300.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00	300.00	
AGP Water Rates	2,000.00	0.00	0.00	0.00	2,000.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Maintenance	2,500.00	0.00	0.00	0.00	2,500.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Electricity	1,500.00	1,000.00	900.00	100.00	500.00	100.00	0.00	100.00	0.00	0.00	0.00	900.00	900.00	0.00	Electricity meter fitting
AGP Gas	2,000.00	230.00	35.21	194.79	1,770.00	100.00	7.54	92.46	0.00	0.00	0.00	0.00	0.00	0.00	
AGP Insurance	1,200.00	0.00	0.00	0.00	1,200.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
AGP Equipment	1,000.00	1,000.00	3,233.61	(2,233.61)	0.00	50.00	38.02	11.98	650.00	1,868.14	(1,218.14)	0.00	427.45	(427.45)	
AGP Cleaning/Materials	1,500.00	430.00	105.34	324.66	1,070.00	100.00	0.00	100.00	30.00	30.00	0.00	100.00	75.34	24.66	
AGP Communications & Software	1,500.00	900.00	900.00	0.00	600.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
AGP Miscellaneous	3,000.00	2,930.00	3,231.91	(301.91)	70.00	1,180.00	1,182.57	(2.57)		0.00	0.00	750.00	762.97	(12.97)	
Depreciation allowance	41,500.00	0.00	0.00	0.00	41,500.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
AGP Totals	85,712.00	22,742.00	21,211.99	1,530.01	62,970.00	3,960.00	4,475.34	(515.34)	2,710.00	3,090.23	(380.23)	4,122.00	3,028.53	1,093.47	

Operational Groundsman Budget

Salaries		43,260.00	25,060.00	21,348.18	3,711.82	18,200.00	3,570.00	2,359.63	1,210.37	3,570.00	2,359.63	1,210.37	3,640.00	2,359.63	1,280.37	
Employers NI		3,600.00	2,095.00	650.85	1,444.15	1,505.00	299.00	68.99	230.01	299.00	219.28	79.72	301.00	219.28	81.72	
Workwear & PPE		2,000.00	715.00	592.66	122.34	1,285.00	550.00	533.78	16.22	35.00	35.00	0.00	0.00	0.00	0.00	
Other Grounds Personnel Costs		250.00	0.00	0.00	0.00	250.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Equipment Hire		500.00	0.00	0.00	0.00	500.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Repairs and Renewals		21,000.00	20,995.00	21,631.67	(636.67)	5.00	125.00	769.03	(644.03)		0.00	0.00	0.00	0.00	0.00	
New equipment and tools		4,000.00	240.00	235.47	4.53	3,760.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Miscellaneous Expenditure		1,500.00	1,500.00	3,885.15	(2,385.15)	0.00	10.00	9.33	0.67	200.00	183.25	16.75	1,130.00	3,506.94	(2,376.94)	Security fencing for car park
Ditch & Dyke Maintenance, Fence repairs and replacements		50,450.00	28,940.00	28,889.39	50.61	21,510.00	14,120.00	14,116.95	3.05	12,250.00	12,230.75	19.25	50.00	51.00	(1.00)	
Arboricultural Survey & Tree maintenance		1,000.00	0.00	0.00	0.00	1,000.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Landscaping Projects (New works)		33,000.00	33,000.00	39,476.34	(6,476.34)	0.00		0.00	0.00	15,000.00	21,553.95	(6,553.95)	0.00	0.00	0.00	
Waste collection (waste bins around the development)		2,100.00	1,135.00	971.75	163.26	965.00	510.00	507.00	3.00	0.00	0.00	0.00	175.00	169.00	6.00	
Fuel, Oil and Water		1,500.00	1,185.00	1,188.96	(3.96)	315.00	25.00	22.46	2.54	40.00	42.02	(2.02)	0.00	0.00	0.00	
Vehicle Insurance		3,275.00	3,275.00	2,696.10	578.90	0.00	3,000.00	2,418.60	581.40		0.00	0.00	0.00	0.00	0.00	
Vehicle repairs & MOT		1,000.00	1,000.00	585.34	414.66	0.00	445.00	21.00	424.00		0.00	0.00	0.00	0.00	0.00	
Play ground inspection		1,000.00	1,000.00	670.20	329.80	0.00	1,000.00	670.20	329.80		0.00	0.00	0.00	0.00	0.00	
Groundsman Totals		169,435.00	120,140.00	122,822.06	(2,682.06)	49,295.00	23,654.00	21,496.97	2,157.03	31,394.00	36,623.88	(5,229.88)	5,296.00	6,305.85	(1,009.85)	

Operational The Centre Budget

Staff salaries		30,508.00	16,280.00	16,823.13	(543.13)	14,228.00	2,320.00	2,144.65	175.35	2,320.00	2,144.65	175.35	2,360.00	4,892.57	(2,532.57)	PILON & annual leave
Employers NI & Pension		1,120.00	624.00	451.23	172.77	496.00	89.00	40.12	48.88	89.00	88.63	0.37	90.00	268.75	(178.75)	
Youth Activities		500.00	0.00	0.00	0.00	500.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
PRS & Licenses		1,750.00	160.00	159.00	1.00	1,590.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
Advertising, Communications & Printing		400.00	0.00	0.00	0.00	400.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00	
The Centre repairs, renewals & maintenance		10,000.00	7,960.00	7,087.62	872.38	2,040.00	500.00	91.29	408.71	710.00	714.82	(4.82)	500.00	83.00	417.00	
Business Rates		12,600.00	8,820.00	1,430.87	7,389.13	3,780.00	1,260.00	716.87	543.13	1,260.00	357.00	903.00	1,260.00	357.00	903.00	
Water		1,000.00	520.00	578.40	(58.40)	480.00		311.18	(311.18)	0.00	0.00	0.00	140.00	139.90	0.10	
Electricity		800.00	500.00	472.43	27.57	300.00	100.00	167.02	(67.02)	75.00	61.21	13.79	50.00	58.74	(8.74)	
Gas		2,000.00	520.00	84.67	435.33	1,480.00	100.00	11.77	88.23	20.00	17.68	2.32	150.00	33.02	116.98	
Waste Collection		700.00	300.00	323.92	(23.92)	400.00	60.00	169.00	(109.00)	0.00	0.00	(0.00)	60.00	56.34	3.67	
Cleaning		3,300.00	2,600.00	2,957.10	(357.10)	700.00	275.00	461.05	(186.05)	420.00	416.91	3.09	720.00	719.60	0.40	
Proportioned Centre Costs (income)		(8,843.40)	(5,112.89)	(2,534.84)	(2,578.04)	(3,730.52)	(778.13)	(796.29)	18.16	(769.46)	(369.69)	(399.77)	(1,031.73)	(591.55)	(440.18)	
Centre Totals		55,834.60	33,171.12	27,833.52	5,337.59	22,663.49	3,925.87	3,316.66	609.21	4,124.54	3,431.21	693.33	4,298.27	6,017.36	(1,719.09)	
Combined Expenditure Totals		544,552.20	281,162.12	269,126.76	12,035.36	263,390.08	55,663.87	52,905.87	2,758.00	49,642.54	53,067.60	(3,425.07)	25,631.27	33,100.10	(7,468.83)	

Income 2019/2020

		2021/2022 Income Budget	Year to date Budget 01/05/2021 - 31/10/2021	Year to Date Income 01/05/2021 - 31/10/2021	Year to date Variance + / -	Remaining Budget 01/11/2021 - 31/03/2022	August 21 Budget	August 21 Income	Variance + / -	September 21 Budget	September 21 Income	Variance + / -	October 21 Budget	October 21 Income	Variance + / -	Notes
The Trust Income																
Annual charge	a	(577,735.20)	(573,913.80)	(572,959.31)	(954.49)	(3,821.40)	(2,038.00)	(806.37)	(1,231.63)	(1,783.00)	(1,437.46)	(345.54)	(1,528.00)	(2,118.01)	590.01	
Administration fees	b	(20,000.00)	(11,000.00)	(13,450.00)	2,450.00	(9,000.00)	(1,000.00)	(2,300.00)	1,300.00	(2,000.00)	(1,150.00)	(850.00)	(2,000.00)	(2,750.00)	750.00	
Interest earned	c	(1,000.00)	0.00	0.00	0.00	(1,000.00)		0.00	0.00		0.00	0.00		0.00	0.00	
Other	d	(1,000.00)	(40.00)	(140.00)	100.00	(960.00)		(100.00)	100.00		0.00	0.00		0.00	0.00	
The Trust Total income NET		(599,735.20)	(584,953.80)	(586,549.31)	1,595.51	(14,781.40)	(3,038.00)	(3,206.37)	168.37	(3,783.00)	(2,587.46)	(1,195.54)	(3,528.00)	(4,868.01)	1,340.01	

AGP Income																
Football pitch bookings	e	(43,000.00)	(19,200.00)	(14,267.53)	(4,932.47)	(23,800.00)	(2,500.00)	(1,941.67)	(558.33)	(5,000.00)	(2,586.33)	(2,413.67)	(5,000.00)	(2,513.89)	(2,486.11)	Because the lighting is failing, the pitch is not being used to its full potential
The AGP Total income NET		(43,000.00)	(19,200.00)	(14,267.53)	(4,932.47)	(23,800.00)	(2,500.00)	(1,941.67)	(558.33)	(5,000.00)	(2,586.33)	(2,413.67)	(5,000.00)	(2,513.89)	(2,486.11)	

The Centre Income																
Avalon Bookings	f	(20,000.00)	(13,400.00)	(11,954.16)	(1,445.84)	(6,600.00)	(2,000.00)	(908.52)	(1,091.48)	(2,000.00)	(3,061.57)	1,061.57	(2,000.00)	(853.34)	(1,146.66)	
Trust Subsidy		(35,834.60)	(17,472.85)	(15,879.36)	(1,593.48)	(18,361.76)	(1,925.87)	(2,408.14)	482.27	(2,124.54)	(369.64)	(1,754.90)	(2,298.27)	(5,164.02)	2,865.75	
The Centre Total income NET		(55,834.60)	(30,872.85)	(27,833.52)	(3,039.32)	(24,961.76)	(3,925.87)	(3,316.66)	(609.21)	(4,124.54)	(3,431.21)	(693.33)	(4,298.27)	(6,017.36)	1,719.09	

Total Income		(698,569.80)	(635,026.65)	(628,650.36)	(6,376.28)	(63,543.15)	(9,463.87)	(8,464.70)	(999.17)	(12,907.54)	(8,605.00)	(4,302.54)	(12,826.27)	(13,399.26)	572.99	
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Total Net Budget		(154,017.60)	(353,864.53)	(359,523.61)	5,659.08	199,846.93	46,200.00	44,441.17	1,758.83	36,735.00	44,462.60	(7,727.60)	12,805.00	19,700.84	(6,895.84)	
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