

**Elsa Park Community Trust Annual General Meeting Minutes
Wednesday 25th November 2020**

Present:		
Jono Brough	JB	Owner Director (Chairman)
Michael Marren	MM	Owner Director (Vice Chairman)
Paul Fellows	PF	Bourne Town Council Representative
Peggy Kent	PK	Resident Director
Robert Reid	RR	SKDC Representative
Mark Underwood	MU	Owner Director
Emma Shorrocks	ES	Owner Director
Peter Bellamy	PB	School Representative
Dan Browne	DB	Development Advisor
In attendance:		
Barry Cook	BC	Trust Manager
Bea Laidler	BL	Finance and Admin Officer

Meeting opened at: 18:00

1. Welcome & introductions

- 1.1 Due to the COVID-19 situation, the AGM was a Closed meeting held via Zoom.
- 1.2 Apologies for absence had been received from Adam Cooke.
- 1.3 JB then welcomed everyone to the meeting

2. Approval of the Minutes of the last AGM held on 21st October 2019

- 2.1 JB advised those present that the minutes of the 2019 Annual General Meeting had been available on The Trust's web site since last year and that a printed copy had been available in The Trust office.
- 2.2 It was proposed by PK that the minutes be accepted as an accurate record of the meeting held on 21st October 2019; the motion was seconded by MU and carried unanimously.

3. Finance Report and Approval of Annual Accounts for Year Ending 31 March 2020

- 3.1 JB shared the Profit & Loss and Balance Sheet with the other directors.
- 3.2 JB then requested a formal vote which was proposed by RR and seconded by MM. The motion was carried unanimously.

4. Appointment of Auditors

It was proposed by MU that Streets Chartered Accountants to be reappointed as the Trust's auditors. This was seconded by RR and carried unanimously.

5. Chairman's Report

JB shared a draft of the Chairman's Annual Report with those present, advising that it will be uploaded to The Trust's website when complete.

6. AOB

There being no other business, JB thanked everyone for attending.

Meeting closed at: 18:20