



**AGENDA**  
**Elsea Park Community Trust Board Meeting**  
**Thursday 6<sup>th</sup> August 2020 – 18:00**

**Venue: Virtual (via Zoom)**

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<b>Time</b>	<b>Item</b>	
<b>18:00</b>	<b>1 Welcome and Apologies</b>	<b>JB</b>
<b>18:05</b>	<b>2 Minutes from previous meeting held on 2<sup>nd</sup> July 2020</b>	<b>JB</b>
<b>18:10</b>	<b>3 Matters arising from the Minutes</b>	<b>All</b>
<b>18:25</b>	<b>4 Management report</b>	<b>BC</b>
<b>18:45</b>	<b>5 Monthly Finance Report</b>	<b>BL</b>
<b>19:00</b>	<b>6 AGP Update</b>	<b>JB / BC</b>
<b>19:20</b>	<b>7 Directors Items</b>	<b>All</b>
	<b>7.1 Directors Charter</b>	<b>JB</b>
<b>19:40</b>	<b>8 Any Other Business</b>	<b>All</b>
<b>20:00</b>	<b>9 Date of the next meeting: Thursday 3<sup>rd</sup> September 2020</b>	<b>All</b>

**Else Park Community Trust Board Meeting Minutes**  
**Thursday 6<sup>th</sup> August, 2020**

<b>Present:</b>		
Jono Brough	JB	Owner Director (Chair)
Michael Marren	MM	Owner Director (Vice Chair)
Peggy Kent	PK	Resident Director
Mark Underwood	MU	Owner Director
Paul Fellows	PF	Bourne Town Council Representative
Emma Shorrocks	ES	Prospective Owner Director
Peter Bellamy	PB	School's Representative
<b>In Attendance:</b>		
Barry Cook	BC	Trust Manager
Bea Laidler	BL	Finance and Admin Officer

The meeting opened at 18:00 hrs. Due to the Covid-19 Emergency, this was a virtual meeting, hosted online via "Zoom".

### 1. Welcome and Apologies for Absence

INTERESTS IN PROPOSED TRANSACTIONS AND/OR ARRANGEMENTS WITH THE COMPANY.

1.1 In accordance with the Company's articles of association and s.177 Companies Act 2006, each director present who was in any way, directly or indirectly, interested in the business of the meeting is required to declare the nature and extent of this interest to the other directors, save to the extent that such Interest was the subject of a notice in writing or general notice or the other directors were already aware of it (or ought reasonably to have been aware of it).

1.2 Apologies were received from Michael Norbury and Adam Cooke.

1.3 JB welcomed everyone to the meeting and thanked them for attending.

### 2. Minutes from the Previous Meeting Held on 2<sup>nd</sup> July 2020

The minutes of the previous meeting were reviewed and accepted as a true record of that meeting.

### 3. Matters arising from the Minutes

3.1 Item 4.2 Trees along Raymond Mays Way. BC has received a quote for cutting back some trees along Raymond Mays Way and work will commence shortly.

**Action: BC**

## 4. Management Report

BC presented the Management Report and gave the following updates:

### 4.1 Item 4.2 Public Open Space

4.1.1 BC has discovered that nobody from BDWH has contacted Streetscape, the contractor who will be installing the play items on the NEAP at The Furlongs, despite assurances that Streetscape will be given an order to commence work.

4.1.2 BC had a meeting with BDWH in order to push forward the delivery of the NEAP at The Furlongs and he explained that consent for future planning should be held up by SKDC until the promised NEAP has been completed and transferred to The Trust.

4.1.3 TW have now opened the play area on Haydock Park Drive.

### 4.2 Item 4.3 Fly Tipping

BC will be sharing video footage from the basketball area of a youth throwing a glass bottle into the Spinney and requesting anyone who can identify the youth to come forward with information.

### 4.3 Item 4.5 The Centre

4.3.1 An order has been placed for disposable seat covers and delivery is expected within the next few days.

4.3.2 Admin staff have been liaising with hirers and requesting a risk assessment from each of the groups prior to their returning to The Centre.

4.3.3 Hand sanitisers and seat covers will be made available for use, but it will be the responsibility of the hirers to ensure that the protective measures in place are used.

4.3.4 A number of hirers have indicated their intention to return in September including those running exercise classes and language courses. The NHS rehabilitation clinics are also expected to resume.

### 4.4 Item 4.6 Trees on the Quaysides

4.4.1 The arboriculturist has inspected the trees along the Quaysides and the consensus is that although some are diseased and other show signs of root-bound stress they are OK for now but will need to be monitored. They will undoubtedly have to be removed at a future date.

4.4.2 If similar trees are planted, the same situation will occur; the tree pits are too small to house them, and as the roots grow they will be constrained by the pits and break out into the block paving and services infrastructure. It has been suggested that the diseased trees are eventually replaced with large planters to create an appropriate (though different) street scene.

4.4.3 JB stated that when the trees require removal, the opinions of residents of The Quaysides would be sought before making a final decision on the way forward.

**Action: BC**

4.4.4 BC had met with an arboriculturist regarding the trees along the walkway between Salisbury Gardens and South Road which are encroaching onto neighbouring properties.

4.4.5 It is felt these trees should be removed and replaced with shrubs and other plants.

#### 4.5 Item 4.7 Works to The Centre Car Park

Works to The Centre Car Park did not restart when expected and currently there are no alternative dates. BC will investigate the reasons why the work has not restarted and will press Kier to get their contractors back to site.

**Action: BC**

#### 4.6 Item 4.8 Kerbside Weeds

The kerbside weeds have yet to be treated by the developers or by SKDC on the unadopted / adopted roads respectively.

#### 4.7 Roadside Verges – Raymond Mays Way

4.7.1 BC had a visit from AC and PC asking why the verges between Roundabouts 2 and 4 had not been cut. They are concerned that ragwort (a controlled weed) is abundant on both sides of the road and they would like the verges cut before any seeds are dropped.

4.7.2 BC said he had explained that The Trust had stopped cutting the roadside verges on that section of Raymond Mays Way for two reasons, primarily because it was better for the wildlife, but also because the self-seeded trees growing from the drainage ditches are now so overgrown that it is impossible to mow some sections of the verges. He had pointed out that the verges were not owned by The Trust, and suggested that AC and PC should contact Kier.

4.7.3 PC advised BC that once the verges were transferred to The Trust, the verges could be left to grow to promote conservation provided they are mowed each year before the end of July as the ragwort normally seeds during August.

## 5. Finance Reports

5.1 BL presented the accounts for June and gave explanations for the variances.

5.2 Centre income is down due to the closure of The Centre and sales of new homes have been hit due to impact of COVID-19 on house sales by all three developers. Some savings have been made by lower expenditure on energy and water with office staff having been working from home.

5.3 BL added that news reports indicate that the property market is far more buoyant in July than the same period in previous years, so she is expecting new house sales to increase in the next few months.

5.4 BL updated the Board with the number of new Direct Debit sign ups since the link was reinstated. JB suggested a gentle reminder should be sent to homeowners who were previously paying the Yearly Charge by direct debit but haven't yet signed up to the new mandate. BL agreed and said that she would do this the following day.

**Action: BL**

## 6. AGP Update

### 6.1 Usage and Fees

5.1.1 JB and BC had held a virtual meeting with the CEO and one of the Football Development Officers from Lincolnshire County Football Association (Lincs FA) to discuss the Football Development Officer / Site Manager's position at the new AGP.

5.1.2 Lincs FA have indicated that they would be interested in fulfilling the role of the FDO / Site manager at Elsea Park for 20 hours per week.

5.1.3 JB and BC had felt there were both advantages and disadvantages of this proposal, and these were discussed by all present. It was generally agreed that the primary advantage was that the connections and networking opportunities this arrangement should bring would see the potential and utilisation of the facility realised much earlier than was expected.

5.1.4 For the protection of both parties, it had been decided that if the proposal was taken forward, it would initially be subject to a one-year fixed trial period with the option to terminate early if any pre-determined Service Level Agreement was not met.

5.1.5 After much discussion, the Board unanimously agreed that subject to further consultation with Lincs FA and an appropriate Memorandum of Understanding / Service Level Agreement being established the arrangement would be implemented. BC added that ratification by The Board of Lincs FA would also be required.

6.1.1 BC advised that the virtual meeting with Lincs FA was immediately followed by a virtual site pre-opening meeting with BD from the Football Foundation.

6.1.2 During the meeting, the Programme of Use and hire charges were discussed. All had been previously agreed in a Zoom meeting organised by BC with the three partner clubs and Lincs FA.

6.1.3 The charges were set two years ago, and the opportunity to increase them by the RPI was discussed. BL had calculated what the increase in fees would be at today's rates but as the increase is minimal, The Board decided to keep them as per the bid for the grant to The Football Foundation.

### 6.2 The Facility

6.2.1 The utilities are causing an issue but JB is optimistic that this will be resolved in a timely manner.

6.2.2 Work on the pavilion is progressing well and because JB is visiting the site regularly, he is able to highlight concerns which are then immediately rectified.

6.2.3 JB will continue to share photos with the other directors and post on the residents' Facebook page as work progresses.

**Action: JB**

6.2.4 The car park is complete, as far as it can be, until the utilities are installed. Discussions are on-going with Kier and JJ Mac regarding the road surface between the AGP car park and the pitch / pavilion to ensure that the finish is appropriate for all users, particularly with regard to those using wheelchairs and buggies etc .

6.2.6 Perimeter fencing is to be erected around the facility to provide security and protection. Acoustic fencing will also be erected where the facility borders residential properties to help reduce the noise level.

6.2.7 The area occupied by the pitch is due to be surfaced with tarmac by 21<sup>st</sup> August 2020 prior to the synthetic grass carpet being laid.

6.2.8 PK added that she has received very positive feedback regarding the pitch and pavilion. BC thanked PK for her guidance during the planning and design of the building to cover inclusive access.

## 7. Directors' Items

7.1 JB would like to introduce a Directors' Charter to include elements of the Articles of Association and has requested ideas from the other directors.

**Action: All**

## 8. Any Other Business

8.1 JB would like an official ceremony to mark the opening of the AGP and would like to ask The Mayor of Bourne to cut the ribbon. He invited all present to suggest any ideas for the opening event, adding that COVID-19 constraints would dictate what can take place.

**Action: All**

8.2.1 JB advised he had consulted with PCSO Graeme Parrott, who has given advice regarding defining the areas of Elsea Park. When any incidents on the development are reported to the police, the caller invariably just gives the location as Elsea Park. With EP covering such a large area, time is sometimes lost as those responding to the report can struggle to find the correct location.

8.2.2 GP suggested erecting signs indicating key areas of Elsea Park, and JB advised he will be pinning some areas of the development of Google Maps and uploading photos to make it easier to identify them.

8.3 Bourne Town Council has raised the issue of increasing anti-social behaviour with the Lincolnshire Police & Crime Commissioner who plans to meet with the Town Council. PF feels that a representation from Elsea Park would be a good idea and said he would see if he could arrange this.

**Action: PF**

8.4 BC advised he has ordered additional CCTV cameras for The Centre in preparation for the car park extension and to give better coverage of the play areas to the south.

8.5 PB, the Acting Head of the school has agreed to join the Board as the School's Representative.

## 9. Date of next meeting

The next meeting will be held at The Centre on Thursday 3<sup>rd</sup> September 2020 at 6:00pm.

There being no further business, the meeting closed at 20:25pm.

**Report to:** Elsea Park Community Trust Board

**Date:** 31<sup>st</sup> July 2020

**Subject:** Management Report – August 2020

**From:** Barry Cook, Community Trust Manager

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## **1. Newsletter**

The Newsletter delivery was completed on Wednesday 29<sup>th</sup> July by Discovering Magazines. Unfortunately, the Newsletters had not accompanied the magazine when it was delivered to properties on Bourne Heights, so a special delivery was made on the Wednesday morning. The Newsletter has also been uploaded to The Trust's web site.

## **2. Public Open Space**

I have once again chased BDWH for progress on the transfer of the play area at Great Leighs and the POS at Little Garth. I have been assured by both BDWH and our solicitor that the transfer plans are being finalised, and legal transfer should take place in the next few weeks.

I have requested sight of the programme of works for the long-overdue delivery of the NEAP that was planned as part of The Furlongs. I have advised that if the play area is not delivered soon that we will seek enforcement through SKDC's s106 Officer.

I have also advised Barratt Homes that they appear to have blocked off the public footpath diversion that was approved whilst The Furlongs was being developed. I have requested that they investigate this as a matter of urgency, and reminded them that they should also have erected signs advising of the diversion route.

I have yet to receive a response from Taylor Wimpey as to when they will reopen the play area on Haydock Park Drive that is still under their control. I will hasten them again next week and will remind them that there are still some remedial works that need carrying out before The Trust will take on the maintenance. I will also try and get an update on the LAP that they should now have provided just off The Gables roundabout.

## **3. Fly Tipping**

We have seen increased instances of fly tipping across the development. In the last couple of months, four mattresses and other smaller items have been dumped in different parts of the development. The most recent incident (earlier this week) saw two single mattresses (complete with their covers and fitted sheets) dumped on the conservation area. I find it odd that no one sees any of the fly tipping taking place; most of the locations where it has occurred are reasonably overlooked.

## **4. Ditch Maintenance**

I have contacted Fen Ditching to remind them that we expect them to undertake the gabion works on the ditch that runs along Coltsfoot Drive, and that the Tennyson Road

Ditch and a section of the ditch on Raymond Mays Way during August or September. I have been assured that they have programmed the work into their schedule.

## **5. The Centre**

We are continuing to maintain contact with our regular hirers. Most have indicated that they do not expect to resume their activities until September, though there are a couple of groups that would like to restart earlier, and I would like to discuss this briefly during the meeting. NS has advised that she feels we should follow LCCs / SKDC's lead in not reopening the Elsea Park Youth Club until the schools reopen in September, and I feel this is the right thing to do.

## **6. Trees on The Quaysides**

Earlier this year, our Arboriculturist undertook a full survey of all the trees that are on land in our ownership. The only areas of concern were the Grey Alders on The Quaysides, some of which were showing signs of disease. Peter has been keeping an eye on them, thinks their condition is worsening, and feels that some are beyond hope.

I am meeting with a local tree surgeon on Monday evening who will inspect the trees and confirm whether any will need to be removed.

## **7. Works to The Centre Car Park**

I have been advised by the contractors that work on the car park should restart on Friday 31 July. Once the work is complete, I will be ordering the fencing and gates to enable the car park to be secured whenever the building is closed to prevent the ASB that is occurring in the vicinity.

## **8. Kerbside Weeds**

We have been advised that the kerbside weeds on the adopted roads will be treated over the next couple of weeks by LCC / SKDC.

## **9. Road Adoptions**

The extensive remedial works that commenced last autumn and were suspended during lockdown have yet to restart. I have advised Kier's Adoptions Manager that the long-term suspension has rendered some road and footpath surfaces unsafe and have sent him photos of a couple of particularly bad examples. He has promised to investigate and get emergency repairs carried out as soon as possible.



Operational Trust Budget



Item	Year to date Budget		Year to Date Expenditure		Remaining Budget 07/07/2020 - 31/03/2021	April 20 Budget	April 20 Expenditure	Variance + / -	May 20 Budget	May 20 Expenditure	Variance + / -	June 20 Budget	June 20 Expenditure	Variance + / -	Notes
	2020/2021 Spend Budget	01/04/2020 - 30/6/2020	01/04/2020 - 30/6/2020	Year to date Variance + / -											
Office Staff Salaries	80,000.00	19,590.00	18,597.09	992.91	60,410.00	6,530.00	6,199.03	330.97	6,530.00	6,199.03	330.97	6,530.00	6,199.03	330.97	
Employers NI & Pension	6,360.00	426.00	412.81	13.19	5,934.00	142.00	137.60	4.40	142.00	137.60	4.40	142.00	137.60	4.40	
Agency and temporary staff	-	-	-	0.00	-	-	-	0.00	0.00	-	0.00	-	-	0.00	
Staff Training	1,000.00	250.00	-	250.00	750.00	160.00	-	160.00	40.00	-	40.00	50.00	-	50.00	
Recruitment & Other Staffing Costs	250.00	-	-	0.00	250.00	-	-	0.00	0.00	-	0.00	0.00	-	0.00	
Workwear & PPE	500.00	80.00	-	80.00	420.00	-	-	0.00	80.00	-	80.00	0.00	-	0.00	
Communications, Printing and Advertising	1,600.00	150.00	530.00	-380.00	1,450.00	50.00	530.00	-480.00	0.00	-	0.00	100.00	-	100.00	
Franking	2,550.00	1,750.00	1,773.96	-23.96	800.00	200.00	12.54	187.46	1,500.00	1,761.42	-261.42	50.00	-	50.00	
Office Stationery	3,000.00	750.00	461.33	288.67	2,250.00	400.00	461.33	-61.33	150.00	-	150.00	200.00	-	200.00	
Travel & Subsistence	150.00	15.00	-	15.00	135.00	-	-	0.00	0.00	-	0.00	15.00	-	15.00	
Telephone/Mobile and Broadband	1,500.00	400.00	353.47	46.53	1,100.00	150.00	353.47	-203.47	150.00	-	150.00	100.00	-	100.00	
Website, IT and Software	3,500.00	290.00	357.19	-67.19	3,210.00	75.00	169.99	-94.99	140.00	-	140.00	75.00	187.20	-112.20	
Membership & Subscriptions	500.00	175.00	-	175.00	325.00	125.00	-	125.00	-	-	0.00	50.00	-	50.00	
Donations	-	-	2,575.00	-2,575.00	-	-	1,825.00	-1,825.00	-	750.00	-750.00	-	-	-	
Audit and Accountancy Fees	5,000.00	8,150.00	3,649.00	4,501.00	3,150.00	50.00	49.00	1.00	3,600.00	3,600.00	0.00	4,500.00	-	4,500.00	
Legal Fees (Court action)	2,000.00	-	300.00	-300.00	2,000.00	-	-	0.00	-	-	0.00	-	300.00	-300.00	
Professional Fees	1,550.00	1,000.00	-	1,000.00	550.00	-	-	0.00	-	-	0.00	1,000.00	-	1,000.00	
Insurance	4,160.00	-	-	0.00	4,160.00	-	-	0.00	-	-	0.00	-	-	0.00	
Equipment	2,500.00	200.00	-	200.00	2,300.00	100.00	-	100.00	-	-	0.00	100.00	-	100.00	
Miscellaneous Expenditure	1,500.00	150.00	233.44	-83.44	1,350.00	-	194.48	-194.48	-	38.96	-38.96	150.00	-	150.00	
Bird boxes	1,000.00	-	-	0.00	1,000.00	-	-	0.00	-	-	0.00	-	-	0.00	
Trust Community Grants	1,000.00	-	-	0.00	1,000.00	-	-	0.00	-	-	0.00	-	-	0.00	
Community Training	500.00	-	-	0.00	500.00	-	-	0.00	-	-	0.00	-	-	0.00	
Anniversary Weekend & Christmas party	3,500.00	-	-	0.00	3,500.00	-	-	0.00	-	-	0.00	-	-	0.00	
Charges (card machine, harlands, bank)	5,000.00	1,200.00	1,342.36	-142.36	3,800.00	400.00	1,148.09	-748.09	400	88.77	311.23	400.00	105.50	294.50	
Proportioned Centre Costs	9,249.15	2,386.63	730.54	1,656.09	6,862.53	871.71	728.82	142.88	702.69	-332.11	1,034.79	812.24	333.82	478.41	
Depreciation allowance	53,000.00	-	-	0.00	53,000.00	-	-	0.00	-	-	0.00	-	-	0.00	
Contribution to The Centre	11,450.85	-10,091.63	-14,453.66	4,362.04	21,542.48	-20,306.71	-20,800.64	493.94	5,152.32	3,014.60	2,137.72	5,062.77	3,332.38	1,730.38	
<b>Trust Totals</b>	<b>202,320.00</b>	<b>26,871.00</b>	<b>16,862.53</b>	<b>10,008.47</b>	<b>175,449.00</b>	<b>-11,053.00</b>	<b>-8,991.29</b>	<b>-2,061.71</b>	<b>18,587.00</b>	<b>15,258.27</b>	<b>3,328.73</b>	<b>19,337.00</b>	<b>10,595.54</b>	<b>8,741.46</b>	

AGP Budget

Salaries	18,500.00	-	0.00	0.00	18,500.00			0.00			0.00			0.00	
Employers NI & Pension	2,030.00	-	-	0.00	2,030.00			0.00			0.00			0.00	
Workwear & PPE	400.00	-	-	0.00	400.00			0.00			0.00			0.00	
AGP Business Rates	3,000.00	-	-	0.00	3,000.00			0.00			0.00			0.00	
AGP Water Rates	2,000.00	-	-	0.00	2,000.00			0.00			0.00			0.00	
AGP Maintenance	2,500.00	-	-	0.00	2,500.00			0.00			0.00			0.00	
AGP Electricity	1,500.00	-	-	0.00	1,500.00			0.00			0.00			0.00	
AGP Equipment	1,000.00	-	0.00	0.00	1,000.00			0.00			0.00			0.00	
Sports Facilities	1,150,613.00	265,000.00	264,381.50	618.50	885,613.00			0.00			0.00	265,000.00	264,381.50	618.50	
Depreciation allowance	43,500.00	-	0.00	0.00	43,500.00			0.00			0.00			0.00	
<b>AGP Totals</b>	<b>1,225,043.00</b>	<b>265,000.00</b>	<b>264,381.50</b>	<b>618.50</b>	<b>960,043.00</b>							<b>265,000.00</b>	<b>264,381.50</b>	<b>618.50</b>	

Operational Groundsman Budget

Salaries	43,000.00	11,640.00	11,619.19	20.81	31,360.00	3,880.00	3,873.06	6.94	3,880.00	3,873.06	6.94	3,880.00	3,873.06	6.94	
Employers NI	4,675.00	855.00	133.50	721.50	3,820.00	285.00	44.50	240.50	285.00	44.50	240.50	285.00	44.50	240.50	
Workwear & PPE	1,000.00	350.00	100.00	250.00	650.00	-	-	0.00	100.00	100.00	0.00	250.00	-	250.00	
Other Grounds Personnel Costs	250.00	-	-	0.00	250.00	-	-	0.00	-	-	0.00	0.00	-	0.00	
Equipment Hire	500.00	-	-	0.00	500.00	-	-	0.00	-	-	0.00	0.00	-	0.00	
Repairs and Renewals	1,000.00	125.00	606.65	-481.65	875.00	0.00	-	0.00	125.00	128.01	-3.01	0.00	478.64	-478.64	
New equipment and tools	2,500.00	500.00	1,134.00	-634.00	2,000.00	-	-	0.00	-	-	0.00	500.00	1,134.00	-634.00	
Miscellaneous Expenditure	1,000.00	250.00	644.89	-394.89	750.00	80.00	-	80.00	80.00	-	80.00	90.00	644.89	-554.89	
Ditch & Dyke Maintenance, Fence repairs and replacements	13,750.00	880.00	870.75	9.25	12,870.00	880.00	870.75	9.25	-	-	0.00	0.00	-	0.00	
Habitat Ponds	-	-	0.00	0.00	-	0.00	-	0.00	-	-	0.00	0.00	-	0.00	
Arboricultural Survey & Tree maintenance	-	-	500.00	-500.00	-	-	-	0.00	-	-	0.00	0.00	500.00	-500.00	Unexpectedly incurred expenditure for the removal of two maple trees
Landscaping Projects (New works)	2,000.00	-	-	0.00	2,000.00	0.00	-	0.00	-	-	0.00	0.00	-	0.00	
Waste collection (waste bins around the development)	1,500.00	375.00	81.25	293.75	1,125.00	375.00	-	375.00	-	-	0.00	0.00	81.25	-81.25	
Fuel, Oil and Water	1,500.00	-	-	0.00	1,500.00	-	-	0.00	-	-	0.00	0.00	-	0.00	
Vehicle Insurance	3,000.00	-	-	0.00	3,000.00	0.00	-	0.00	-	-	0.00	0.00	-	0.00	
Vehicle repairs & MOT	1,000.00	-	-	0.00	1,000.00	0.00	-	0.00	-	-	0.00	0.00	-	0.00	
Play ground inspection	1,000.00	-	-	0.00	1,000.00	0.00	-	0.00	-	-	0.00	0.00	-	0.00	
<b>Groundsman Totals</b>	<b>77,675.00</b>	<b>14,975.00</b>	<b>15,690.23</b>	<b>-715.23</b>	<b>62,700.00</b>	<b>5,500.00</b>	<b>4,788.31</b>	<b>711.69</b>	<b>4,470.00</b>	<b>4,145.57</b>	<b>324.43</b>	<b>5,005.00</b>	<b>6,756.34</b>	<b>-1,751.34</b>	

**Operational The Centre Budget**

Staff salaries		28,000.00	6,780.00	7,738.76	-958.75	21,220.00	2,260.00	2,579.59	-319.59	2,260.00	2,579.59	-319.59	2,260.00	2,579.59	-319.59	
Employers NI & Pension		1,000.00	60.00	60.28	-0.28	940.00	20.00	20.09	-0.09	20.00	20.09	-0.09	20.00	20.09	-0.09	
Youth Activities	48	500.00	-	-	0.00	500.00	-	-	0.00	-	-	0.00	-	-	0.00	
PRS & Licenses	49	1,750.00	830.00	830.66	-0.66	920.00	-	-	0.00	830.00	830.66	-0.66	-	-	0.00	
Advertising, Communications & Printing	50	400.00	-	-	0.00	400.00	-	-	0.00	-	-	0.00	-	-	0.00	
The Centre repairs, renewals & maintenance	51	10,000.00	2,000.00	216.96	1,783.04	8,000.00	500.00	-	500.00	500.00	216.96	283.04	1,000.00	-	1,000.00	
Business Rates	52	12,950.00	3,885.00	-	3,885.00	9,065.00	1,295.00	1,259.98	35.02	1,295.00	-1,259.98	2,554.98	1,295.00	0.00	1,295.00	
Water	53	1,000.00	250.00	431.32	-181.32	750.00	250.00	424.79	-174.79	-	6.53	-6.53	-	-	0.00	
Electricity	54	800.00	125.00	393.65	-268.65	675.00	25.00	183.45	-158.45	0.00	-	0.00	100.00	210.20	-110.20	
Gas	55	2,000.00	340.00	321.53	18.47	1,660.00	140.00	240.28	-100.28	0.00	-	0.00	200.00	81.25	118.75	
Waste Collection	56	500.00	125.00	27.08	97.92	375.00	125.00	-	125.00	-	-	0.00	-	27.08	-27.08	
Cleaning Contract	57	10,000.00	2,400.00	180.00	2,220.00	7,600.00	800.00	180.00	620.00	800.00	-	800.00	800.00	-	800.00	The Centre is closed so no cleaning is required
Cleaning	58	2,300.00	500.00	980.40	-480.40	1,800.00	150.00	40.00	110.00	150.00	192.40	-42.40	200.00	748.00	-548.00	Purchase of foot operated hand sanitiser dispensers & anti bac gel
Proportioned Centre Costs (income)		-9,249.15	-2,386.63	-730.54	-1,656.09	-6,862.53	-871.71	-728.82	-142.88	-702.69	332.11	-1,034.79	-812.24	-333.82	-478.41	
<b>Centre Totals</b>		<b>61,950.85</b>	<b>14,908.38</b>	<b>10,450.10</b>	<b>4,458.28</b>	<b>47,042.48</b>	<b>4,693.30</b>	<b>4,199.36</b>	<b>493.94</b>	<b>5,152.32</b>	<b>2,918.36</b>	<b>2,233.96</b>	<b>5,062.77</b>	<b>3,332.38</b>	<b>1,730.38</b>	
<b>Combined Expenditure Totals</b>		<b>1,566,988.85</b>	<b>321,754.38</b>	<b>307,384.35</b>	<b>14,370.02</b>	<b>1,245,234.48</b>	<b>-859.71</b>	<b>-3.62</b>	<b>-856.09</b>	<b>28,209.32</b>	<b>22,322.20</b>	<b>5,887.11</b>	<b>294,404.77</b>	<b>285,065.77</b>	<b>9,338.99</b>	

**Income 2019/2020**

		2020/2021 Income Budget	Year to date Budget 01/04/2020 - 30/06/2020	Year to Date Income 01/04/2020 - 30/06/2020	Year to date Variance + / -	Remaining Budget 01/07/2020 - 31/03/2021	April 20 Budget	April 20 Income	Variance + / -	May 20 Budget	May 20 Income	Variance + / -	June 20 Budget	June 20 Income	Variance + / -	Notes
<b>The Trust income</b>																
Annual charge	a	-418,200.00	-406,190.00	-405,826.16	-363.84	-12,010.00	-402,000.00	-402,755.87	755.87	-2,190.00	-2,182.14	-7.86	-2,000.00	-888.15	-1,111.85	Income is down due to Developer staff being furloughed, so fewer new house sales
Administration fees	b	-20,000.00	-3,800.00	-2,300.00	-1,500.00	-16,200.00	-200.00	-200.00	0.00	-1,800.00	-600.00	-1,200.00	-1,800.00	-1,500.00	-300.00	
Interest earned	c	-1,000.00	0.00	0.00	0.00	-1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other	d	-1,000.00	-100.00	-250.00	150.00	-900.00	0.00	0.00	0.00	0.00	0.00	0.00	-100.00	-250.00	150.00	Henton & Chattel Mower sale
<b>The Trust Total income NET</b>		<b>- 440,200.00</b>	<b>- 410,090.00</b>	<b>- 408,376.16</b>	<b>-1,713.84</b>	<b>- 30,110.00</b>	<b>-402,200.00</b>	<b>-402,955.87</b>	<b>755.87</b>	<b>-3,990.00</b>	<b>-2,782.14</b>	<b>-1,207.86</b>	<b>-3,900.00</b>	<b>-2,638.15</b>	<b>-1,261.85</b>	

<b>AGP Income</b>																
Football Foundation grant	e	-497,000.00	0.00	0.00	0.00	-497,000.00		0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	
Funding towards pavillion	f	-315,000.00	0.00	0.00	0.00	-315,000.00		0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	
Football pitch bookings	g	-10,000.00	0.00	0.00	0.00	-10,000.00	0.00	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	
Local grants	h	-28,000.00	0.00	0.00	0.00	-28,000.00	0.00	0.00	0.00	0.00	-	0.00	0.00	0.00	0.00	
<b>The Trust Total income NET</b>		<b>- 850,000.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>- 850,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>The Centre Income</b>																
Avalon Bookings	i	-25,500.00	0.00	96.24	-96.24	-25,500.00	0.00	0.00	0.00	0.00	96.24	-96.24	0.00	0.00	0.00	Refunds made for hall bookings
COVID 19 grant	j	-25,000.00	-25,000.00	-25,000.00	0.00	0.00	-25,000.00	-25,000.00	0.00	-	-	0.00	0.00	-	0.00	
Trust Subsidy		-11,450.85	10,091.63	14,453.66	-4,362.04	-21,542.48	20,306.71	20,800.64	-493.94	-5,152.32	-3,014.60	-2,137.72	-5,062.77	-3,332.38	-1,730.38	Subsidy not as much due to the Business Rates rebate
<b>The Centre Total income NET</b>		<b>- 61,950.85</b>	<b>- 14,908.38</b>	<b>- 10,450.10</b>	<b>-4,458.28</b>	<b>- 47,042.48</b>	<b>- 4,693.30</b>	<b>- 4,199.36</b>	<b>-493.94</b>	<b>- 5,152.32</b>	<b>- 2,918.36</b>	<b>-2,233.96</b>	<b>- 5,062.77</b>	<b>- 3,332.38</b>	<b>-1,730.38</b>	

<b>Total Income</b>		<b>-1,352,150.85</b>	<b>-424,998.38</b>	<b>-418,826.26</b>	<b>-6,172.12</b>	<b>-927,152.48</b>	<b>- 406,893.30</b>	<b>- 407,155.23</b>	<b>261.93</b>	<b>- 9,142.32</b>	<b>- 5,700.50</b>	<b>-3,441.82</b>	<b>- 8,962.77</b>	<b>- 5,970.53</b>	<b>- 2,992.23</b>	
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<b>Total Net Budget</b>		<b>214,838.00</b>	<b>-103,244.00</b>	<b>-111,441.90</b>	<b>8,197.90</b>	<b>318,082.00</b>	<b>- 407,753.00</b>	<b>- 407,158.84</b>	<b>- 594.16</b>	<b>19,067.00</b>	<b>16,621.71</b>	<b>2,445.29</b>	<b>285,442.00</b>	<b>279,095.24</b>	<b>6,346.76</b>	
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