

**Else Park Community Trust Annual General Meeting Minutes
Wednesday 7th November 2018**

Present:		
Jono Brough	JB	Owner Director (Chairman)
Michael Marren	MM	Owner Director (Vice Chairman)
Paul Fellows	PF	Bourne Town Council Representative
Peggy Kent	PK	Resident Director
Robert Reid	RR	SKDC Representative
Mark Underwood	MU	Owner Director
Daniel Harper	DH	Streets Accountants
In attendance:		
Barry Cook	BC	Trust Manager
Bea Laidler	BL	Finance and Admin Officer
Lynda Souch	LS	Centre Administration
Emma Sturman	ES	Centre Administration

The meeting opened at 7:00pm

1. Welcome & introductions

1.1 JB welcomed twenty-seven residents to the meeting and thanked everyone for their attendance. Apologies for absence had been received from Board members Dan Browne, Adam Cooke, and James Fordham, and from residents Mr G & Mrs C Deavin.

1.2 JB then introduced the Directors and staff who were in attendance. He added that although one director had recently resigned, MU had joined the Board as an Owner Director.

2. Approval of the Minutes of the last AGM held on 11th October 2017

JB advised those present that the minutes of the 2017 Annual General Meeting had been available on The Trust's web site since last year and that a printed copy had been available to view in The Trust office.

It was proposed by Dave Forrest that the minutes be accepted as an accurate record of the meeting held on 11th October 2017; the motion was seconded by Stuart Benjamin and was carried by a large majority.

3. Chairman's Report

JB delivered the Chairman's Report with the aid of a Power Point presentation. The report covered governance, challenges, achievements, community engagement, and the Artificial Grass Pitch (AGP) project. The report is attached as Appendix A to these minutes.

RR led the section covering the challenges faced by The Trust in its continued efforts to provide a safe footpath to West Road for residents of Bourne Heights and explained why no progress had been made with a bus stop serving roundabout No 3 on Raymond Mays Way.

BC led the section on the AGP project and said that if all went according to plan, the facility should open in January 2020.

PF informed the meeting that Bourne Town Council have created displays in the planters situated around Bourne with poppies commemorating Bourne's fallen for this, the Centenary year of the end of World War 1. PF said that the Town Council were grateful for The Trust sponsoring the planter off the A15 roundabout on the approach to Elsea Park.

4. Finance Report and Approval of Accounts for 2017/2018

BC presented the Profit & Loss and Balance Sheets and explained that the draft accounts had been uploaded to the Member's Area of the Website and that a printed copy had been available to view in The Trust Office for some twenty-one days prior to the meeting.

JB then requested a formal vote and it was proposed by Duncan Ashwell and seconded by Stuart Benjamin that the accounts for the Year Ending 31 March 2018 be approved and accepted by the members. The motion was carried by a large majority.

5. Appointment of Auditors

It was proposed by Duncan Ashwell that Streets Chartered Accountants to be reappointed as the Trust's auditors. This was seconded by Keith Gascoigne as the representative of Gresselinda Gascoigne and was carried by a majority.

6. Questions Submitted Prior To The Meeting

JB thanked those who had submitted questions prior to the AGM. Six questions had been received from just two members via email and were considered to be "business as usual" matters. All had been directly answered by BC prior to the AGM, and both members confirmed that they did not feel the questions needed to be raised at the AGM.

A resident of Quayside East asked if the questions had included the condition of the Wake Pond on the Tilia Way entrance, as the reeds are encroaching towards the middle of the pond and one fountain has been reduced to a trickle. BC answered that this question had not arisen and explained that the ponds are still in the ownership of Kier, although the retaining walls and railings are the responsibility of Lincolnshire County Council Highways.

7. AOB – Including Questions from The Floor

JB thanked The Trust staff for their hard work and commitment over the past year and then invited questions from the floor.

- Q1. Lyn White asked what was happening about the anti-social behaviour currently being experienced on the development.

- A1. JB replied that the Youth Club worker Chloe Pagan is working closely with young people in her outreach programme in order to combat anti-social behaviour but there will always be those who will not engage.

BC reinforced the need for residents to call 101 and report any issues of ASB to the police rather than merely sharing them on Facebook. He also stated that the next Police Panel Meeting is being held at The Centre on 12th November 2018, that it will set the Neighbourhood Policing Team's targets for the next three months, and that anyone wishing to raise the matter of ASB is encouraged to attend.

BC informed the meeting that he had recently visited the CCTV Control Room at Grantham and had discussed the viability of their monitoring the CCTV at The Centre. He added that one of the reasons for his visit had been to discuss the feasibility of CCTV across the whole of Elsea park with the Community Resilience Lead, but he had been advised that such a scheme would not be permitted under existing privacy laws.

Finally, BC said there were plans to ask local security companies to showcase their products such as alarms, locks, and lighting and to offer advice to residents at an event at The Centre. If there is enough interest from providers the date will be announced on The Trusts' website and social media.

- Q2. Eric Butcher asked if The Trust has had any input into the plans for Zone 3 (between The Centre and the school) as he is concerned about the new properties planned for Sandown Drive, particularly where driveways will open out onto the primary footpath / cycleway used by school children.

- A2. RR explained that The Trust was now consulted and invited to submit formal comments on all major Planning Applications on Elsea Park to ensure, as far as possible, that cycle ways, pedestrian links, and public open spaces are provided in accordance with the original Masterplan, and that the wider interests of residents are protected.

BC said that the police are of the opinion that less parking along Sandown Drive may discourage some people from using their cars for the school run, and that in any case, once the roads are adopted, it is possible that section of Sandown Drive may become a School Safety Zone. He added that he had submitted a formal request to the planners for a copy of comments received on the plans for Zone 3.

- Q3. Maureen Cross said she had received a letter from The Trust which she found offensive concerning the caravan parked on her driveway and the request for it to be moved.

- A3. BC apologised for any offence that had been caused but said that a restriction on the title deeds prohibited caravans, houses on wheels, boats, yachts and trailers

parking or standing on a property unless they are in a screened position and prior approval is obtained from the Transferor.

- Q4. One resident commented that some landlords allow their tenants to leave their front gardens in a mess.
- A4. BC replied that if a formal complaint is received, The Trust will contact the landlord to explain the situation and request that a resolution be found.
- Q5. Ejiroghene Odogun expressed his concerns about developers' sales hoardings. He explained that during the high winds experienced earlier this year, one of Kier's large signs blew into his car and caused extensive damage.
- A5. BC responded by saying that as a result of the incident, he contacted Kier who were quick to remove the large signs and replace them with totem signs that were much more resilient to strong winds.

There being no further questions or any other business, JB thanked everyone for attending and declared the 2018 Annual General Meeting closed.

The meeting closed at 8:55pm