



## **AGENDA**

**Elsea Park Community Trust Board Meeting  
Thursday 6<sup>th</sup> September 2018 – 19:00**

**Venue: Meeting Room, The Centre @ Elsea Park**

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<b>Time</b>	<b>Item</b>	
<b>19:00</b>	<b>1 Welcome and Apologies</b>	<b>JB</b>
<b>19:05</b>	<b>2 Minutes from previous meeting held on 2<sup>nd</sup> August 2018</b>	<b>JB</b>
<b>19:10</b>	<b>3 Matters arising from the Minutes</b>	<b>All</b>
<b>19:20</b>	<b>4 Management report</b>	<b>BC</b>
<b>19:45</b>	<b>5 Monthly Finance Report</b>	<b>BL</b>
<b>20:00</b>	<b>6 AGP Project</b>	<b>BC</b>
<b>20:15</b>	<b>7 Directors Items</b>	<b>All</b>
	<b>7.1 Appointment of new directors</b>	<b>JB</b>
<b>20:25</b>	<b>8 Any Other Business</b>	<b>All</b>
<b>20:45</b>	<b>9 Date of the next meeting: Thursday 4<sup>th</sup> October 2018</b>	<b>All</b>

**Elsa Park Community Trust Board Meeting Minutes**  
**Thursday 6<sup>th</sup> September, 2018**

<b>Present:</b>		
Jono Brough	JB	Owner Director (Chair)
Michael Marren	MM	Owner Director (Vice Chair)
Jo Derrick	JD	School's Representative
Peggy Kent	PF	Resident Director
Robert Reid	RR	SKDC Representative
<b>In Attendance:</b>		
Barry Cook	BC	Trust Manager
Bea Laidler	BL	Finance and Admin Officer
Mark Underwood	MU	Prospective Director

The meeting opened at 19:00

## **1. Welcome and Apologies for Absence**

INTERESTS IN PROPOSED TRANSACTIONS AND/OR ARRANGEMENTS WITH THE COMPANY.

1.1 In accordance with the Company's articles of association and s.177 Companies Act 2006, each director present who was in any way, directly or indirectly, interested in the business of the meeting is required to declare the nature and extent of this interest (Interest) to the other directors, save to the extent that such Interest was the subject of a notice in writing or general notice or the other directors were already aware of it (or ought reasonably to have been aware of it).

1.2 JB welcomed everyone to the meeting and thanked them for attending.

1.3 Apologies have been received from James Fordham, Paul Fellows and Dan Browne.

## **2. Minutes from the Previous Meeting Held on 2<sup>nd</sup> August 2018**

The minutes of the previous meeting were reviewed and accepted as a true record of that meeting.

## **3. Matters arising from the Minutes**

3.1 There were no matters arising

## **4. Management Report**

BC presented the management report and gave the following updates.

4.1 Land Transfers

4.1.1 Kier: BC is still awaiting a meeting with Kier.

**Action BC**

4.1.2 Taylor Wimpey: The Trust continues to maintain some areas of green space on behalf of Taylor Wimpey ahead of legal transfer. Buckles have been chasing TW's solicitor to progress the transfer of the play area at Oak Spring Gardens.

4.1.3 BC has written to Bovis again regarding the transfer of the Badger Lane play area but has received no response. He will now seek help from the Section 106 Officer at SKDC.

**Action BC**

## 4.2 LED Lighting & Energy Saving Projects

4.2.1 Infra-red heating for the reception area is being reconsidered as the proposals for Air Conditioning (AC), if implemented, might meet the heating requirement. BC is awaiting advice from the Energy Saving Trust.

**Action BC**

4.2.2 BC explained to the Board that if agreed, A/C will be fitted in to Hall A to prevent the loss of the NHS Cardiac Rehab' Clinic hires (a source of major revenue for The Centre). If A/C proves popular with all hirers, it could be considered for Hall B at a future date. BC added that with the recent increase in Meeting Room hires, many hirers have commented that the room gets too hot due to its southerly aspect, and it might therefore be worthwhile to install AC in the Meeting Room.

4.2.3 JD asked about the lifespan of the system to which BC replied that providing it is serviced regularly, any modern AC system should have good longevity.

4.2.4 RR said he felt that as the Centre is a modern and generally well-equipped building, A/C should be considered for the hall, meeting room and the office, especially as the office staff are working in a room that does not have opening windows or reasonable ventilation. BC added that leaving the office door open was the usual method of ventilation, but this was not always possible if the reception area / meeting rooms were busy as the noise sometimes made using the telephone difficult, and the door always had to be closed when confidential matters were under discussion.

4.2.5 BC stated he had received one quote to date and a second potential supplier will be undertaking a survey next week. Quotes will be circulated to directors for consideration.

4.3 Interactive Speed Sign – BC spoke to the Town Clerk who confirms the speed sign should be received within a week.

## 4.4 Play Area at Oak Spring Gardens

4.4.1 The new piece of play equipment was installed today. One of the residents affected by balls games has thanked The Trust for their continued efforts to reach a satisfactory resolution.

4.4.2 RR advised that the balance of his Ward Member Grant would help fund the new Fibrefall safety play surface at Oak Spring Gardens, enhancing the facility for residents and visitors alike.

**Action BC/RR**

4.4.3 Barratt Homes have stated they are hoping to deliver the play area to the north of their new development within a year or so; this will include a 30m x 15m grass football pitch, and it is hoped this might alleviate the issue at Oak Spring Gardens.

#### 4.5 Elsea Park No Cold Calling Zone.

4.5.1 The police cadets will be meeting at the Centre on 23<sup>rd</sup> September to collate and distribute the No Cold Calling Zone (NCCZ) packs.

4.5.2 The packs will comprise of:

- A covering letter with advice and contact information
- A "Watch out for Scams" Booklet
- Lincs Alert information
- A Home Security check list
- A 'No Uninvited Callers' sticker

4.5.3 BC informed the meeting that religious or political callers are not included in the NCCZ rules. Some residents have asked if The Trust could write to local Kingdom Halls requesting that their Witnesses respect the "No Uninvited Callers" sticker if a sticker is displayed at a property.

**Action BC**

#### 4.6 Defibrillator & Basic Life Support Training

4.6.1 BL advised the poster given to Tesco to advertise the course on their notice board is not yet on display. PK gave BL the name of Tesco's Community Liaison Officer to contact.

**Action BL**

4.6.2 JD suggested contacting the school to offer these courses to staff and parents that may be interested.

**Action BL**

#### 4.7 Bourne Heights Footpath

4.7.1 BC had emailed directors to advise of the current situation prior to the Board meeting asking their views on the next steps. After some discussion, the Board unanimously agreed that The Trust should try to get a "hoggin path" laid running from the end of the tarmac footway on Welland Drive to the dropped kerb on West Road across land currently in Kier's ownership. BC agreed to contact Kier to seek their permission and to discuss the submission of a Reserved Matters application to include the path and any landscaping.

4.7.2 RR arranged to meet with BC later this month to try and expedite the RM application. He felt that the costs of the RM application should not fall to The Trust as the lack of a suitable path serving Bourne Heights was down to errors made by the SKDC Planning and Lincolnshire County Council Highways departments.

**Action BC/RR**

4.8 Second Play Area at Oak Spring Gardens – Taylor Wimpey have agreed the layout and equipment provision for the second LEAP on Oak Spring Gardens after meeting with BC having given due considering to The Trust's preferences.

#### 4.9 Caretaking & Cleaning at The Centre

4.9.1 Weekend caretaking is still an issue when the relief caretaker is unavailable. Unlocking and locking will generally be undertaken by SO until a second relief caretaker can be found. BC or BL will cover the duty when SO is unavailable.

4.9.2 Consideration is being given to issuing key cards to one-off hirers.

4.10 The Board unanimously agreed to engage Buckles to issue the claim for debt against a particular member.

4.11 The Meadows Footbridge

4.11.1 BC explained that after stress testing, the bridge proved to be unsafe with rotten timbers identified at both ends, along with some of the main support timbers. The bridge was immediately closed off and appropriate signs posted.

4.11.2 It transpires that more work is required than initially envisaged, and for safety reasons, The Board agreed that the whole bridge should be replaced. This will obviate the necessity to have the bridge inspected regularly by a structural engineer now that some of the timbers have failed.

4.11.3 The new bridge will be constructed from Grade 4 timber, which is guaranteed for a minimum of ten years. The start date is not yet known, but the work itself is expected to take approximately two weeks

4.12 Office Safe – The locking mechanism has failed on two occasions recently and the safe cannot be repaired. BC is sourcing a new safe with a higher fire rating and of larger capacity to accommodate confidential documents.

4.13 Halloween – The Neighbourhood Policing team have requested permission to operate from The Centre between 6:00pm to 10:00pm on 31<sup>st</sup> October 2018. By locating a team on Elsea Park the NPT feel they can respond more quickly to any incidents occurring in the south of Bourne. The Board applauded the initiative shown by the NPT and have agreed to their request.

## 5. Finance Reports

5.1 BL presented the September accounts and gave explanations for the variances.

5.2 BC discussed the audited accounts for year ending 31<sup>st</sup> March 2018 and the Auditor's report. It was agreed that the Letter of Representation will be signed by JB or MM

**Action JB / MM**

5.3 BL informed the Board that five new Investment Accounts have been opened in which some of The Trusts reserves will be deposited to benefit from higher interest rates without any risk to the funds. The accounts range from a variable rate Ninety Day Notice Account to a Two-Year Fixed Rate Bond. The respective banks / building societies have been checked to ensure they are FSCS regulated. BC described how money could only be withdrawn by dual signatories (in the case of a cheque), or, for electronic transfers, transfer can only be made into The Trust's current account. JB thanked BL for her endeavours in identifying suitable accounts and for setting them up.

**Action BL**

## 6. Artificial Grass Pitch (AGP) Project

6.1 Pavilion – BC shared the new design for the pavilion and talked through the changes that have been agreed by Kier which included:

- A larger club / social room
- Improved Disabled WC facilities to include an adult sized bench
- A door between the players and the public areas

6.2 BC presented the plans for the entire zone which include the AGP and sports pavilion, parking, a Neighbourhood Equipped Play area, new homes, and an attenuation pond to serve the zone.

6.3 Nineteen parking spaces have been lost in order to accommodate increased disabled parking and allow fencing around the facility (to include the car park). There will now be a total of one hundred and one parking spaces, and the reduction has been approved by the Football Foundation.

6.4 Kier have advised that the Planning Application will be submitted in the next few weeks.

6.4 BC informed the those present that a meeting has been arranged by CS to which the primary users and potential funders will be invited.

## 7. Directors' Items

7.1 Appointment of New Directors

7.1.1 With MU having attended his third consecutive meeting, JB proposed that MU be appointed to the Board of Directors. PK seconded the motion and it was agreed unanimously. MU accepted the appointment and JB welcomed him to The Board.

7.1.2 BC advised the meeting he would register MU's appointment at Companies House, set up an Elsea Park email account for him, and update the website.

**Action BC**

## 8. Any Other Business

8.1 RR asked if he might approach another resident to join the Board and speak to them and invite them to the next meeting. All agreed.

**Action RR**

8.2 PK reported that there has been a spate of damage to cars on parts of the development and that some residents had suggested that CCTV should be installed. BC advised that he had been investigating the provision of area-wide CCTV on Elsea Park and that PCSO Graeme Parrott had arranged for them both to visit the Control Room at Grantham to discuss the feasibility of remote monitoring of the existing cameras and discuss wider coverage.

**Action BC**

8.3 PK said she had been asked if a bench could be provided on the cycleway / footpath along Linear Park. BC said that The Trust had previously obtained planning permission to place a bench between the path and Arena Park but not along the path itself due to restrictions associated with the High-Pressure Gas Pipeline. It was subsequently decided that the bench would be of little use were it not on the path, so a bench was not purchased.

**Action BC**

8.4.1 BL informed the Board that branded protective clothing has been purchased for PE and SO and that additional clothing would be ordered.

**Action BL**

8.4.2 BC advised that Personal Protective Equipment (rather than normal workwear) should be laundered by The Trust; BL will investigate coveralls or similar.

**Action BL**

8.5 BL told the Board that the SKDC Communications Officer had written a press release regarding the grant awarded by RR and Cllrs Ashwell and Kingman for youth activities during the school summer holiday. BC said that a second article covering a further award from RR towards the safety surfacing for the play area at Oak Spring Garden's play was also being written.

8.6 BC reminded everyone that The Trust's new opening hours are now in operation.

8.7 JB advised he has produced the 'View from the Chair' article for the next newsletter. JD still has to obtain photos of the wildflowers to complete her article and PCSO Graeme Parrott has agreed to write a piece about the School Mini Police.

**Action All**

## **9. Date of next meeting**

9.1 The next meeting will be held on Thursday 4<sup>th</sup> October 2018.

There being no further business, the meeting closed at 21:30.

**Report to:** Elsea Park Community Trust Board

**Date:** Friday 31<sup>st</sup> August 2018

**Subject:** Management Report – September 2018

**From:** Barry Cook – Community Trust Manager

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### **1. Land Transfers**

No further developments.

### **3. LED Lighting & Energy Saving Projects**

The funding submission now includes A/C as heating for the reception area rather than infra-red heating; this means the carbon savings will need to be recalculated by the funding agency before deciding if the bid will be supported. The worst-case scenario would be that they don't part-fund that element of the work.

### **4. Interactive Speed Sign**

I am expecting an update from the Town Clerk when I meet him on Wednesday morning.

### **5. Play Area at Oak Spring Gardens**

I met with Streetscape this week and complained that the work had still not been carried out. They hope to be on site within the next couple of weeks.

### **6. Elsea Park No Cold Calling Zone**

Some twenty NCCZ signs have now been erected on Elsea Park covering the main vehicular and pedestrian entrances along with a number of repeater signs.

The signs are deployed under an arrangement with Trading Standards, and due to the large number of signs involved they can only be rolled out ten or so at a time. There will now be a break of some three weeks before the next batch are in place.

### **7. Defibrillator & Basic Life Support Training**

Two further dates have been arranged for the subject course. The first, on Saturday 15<sup>th</sup> September has nine places booked whilst the course scheduled for Saturday 6<sup>th</sup> October has only one seat taken so far. Both courses will be further advertised next week.

### **8. Bourne Heights Footpath**

I'm disappointed to advise that only JB, MM, JD and PF responded to my email asking all Directors to give their view on the way forward with this. Perhaps we can discuss the matter further at the meeting.

## **9. TW Homes Play Areas**

The plans for the LAP on The Gables have now been agreed and are being submitted to SKDC.

I met with representatives from TW and Streetscape earlier this week to agree on the equipment and layout of the second LEAP that TW will be delivering at Oak Spring Gardens. I'm hoping to have the drawings back from them in the next couple of weeks.

## **10. Caretaking & Cleaning at The Centre**

The teething problems we were experiencing have now all been addressed.

Operational Trust Budget



Item		2018/2019 Spend Budget		Year to date Budget 01/04/2018 - 31/07/2018	Year to Date Expenditure 01/04/2018 - 31/07/2018	Year to date Variance + / -	Remaining Budget 01/06/2018 - 31/03/2019	Full Year Budget minus Full year Expenditure	May 18 Budget	May 18 Expenditure	Variance + /	June 18 Budget	June 18 Expenditure	Variance + / -	July 18 Budget	July 18 Expenditure	Variance + / -	Notes
Office Staff Salaries		70,487		23,160.00	23,463.45	- 303.45	47,327.04	47,023.59	5,790.00	6,102.11	-312.11	5,790.00	5,787.11	2.89	5,790.00	5,787.11	2.89	
Employers NI & Pension		7,038		2,411.50	2,380.27	- 31.23	4,626.39	4,657.62	632.50	632.50	0.00	593.00	582.59	10.41	593.00	582.59	10.41	
Agency and temporary staff	1	-		0.00	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Staff Training	2	500		210.00	210.00	-	290.00	290.00	210.00	210.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Recruitment & Other Staffing Costs	3	500		0.00	-	-	500.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Communications, Printing and Advertising	4	2,500		0.00	-	-	2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Franking	5	2,500		500.00	60.40	439.60	2,000.00	2,439.60	100.00	59.15	40.85	250.00	1.25	248.75	50.00	-	50.00	
Office Stationery	6	2,000		700.00	812.85	- 112.85	1,300.00	1,187.15	125.00	179.97	-54.97	250.00	567.63	-317.63	150.00	-	150.00	
Travel & Subsistence	7	150		0.00	-	-	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Telephone/Mobile and Broadband	8	1,000		320.00	647.83	- 327.83	680.00	352.17	80.00	188.73	-108.73	80.00	206.08	-126.08	80.00	27.96	52.04	
Website, IT and Software	9	4,000		900.00	429.21	470.79	3,100.00	3,570.79	0.00	0.00	0.00	300.00	429.21	-129.21	300.00	-	300.00	
Membership & Subscription	10	500		160.00	-	160.00	340.00	500.00	40.00	0.00	40.00	40.00	0.00	40.00	40.00	-	40.00	
Audit and Accountancy Fees	11	5,500		3,200.00	3,194.76	5.24	2,300.00	2,305.24	3,050.00	3,063.13	-13.13	50.00	43.88	6.12	50.00	40.50	9.50	
Legal Fees (Court action)	12	1,000		250.00	-	250.00	750.00	1,000.00	0.00	0.00	0.00	250.00	0.00	250.00	0.00	-	0.00	
Professional Fees	13	2,400		800.00	6.00	794.00	1,600.00	2,394.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	6.00	194.00	
Insurance	14	5,000		0.00	-	-	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Sports Facilities	16	25,000		2,875.00	2,811.72	63.28	22,125.00	22,188.28	0.00	0.00	0.00	1,200.00	1,136.55	63.45	0.00	-	0.00	
Miscellaneous Expenditure	17	500		250.00	601.04	- 351.04	250.00	-101.04	250.00	259.17	-9.17	0.00	208.00	-208.00	0.00	8.87	-8.87	
Bird Boxes	18	250		0.00	-	-	250.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Trust Community Grants	19	1,000		0.00	-	-	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Anniversary Weekend & Other Events	20	3,500		3,020.00	2,874.32	145.68	480.00	625.68	1,500.00	1,525.42	-25.42	1,000.00	950.00	50.00	400.00	398.90	1.10	
Charges (card machine, harlands, bank)	21	3,500		1,400.00	1,928.79	- 528.79	2,100.00	1,571.21	300.00	258.74	41.26	300.00	1,058.56	-758.56	300.00	20.47	279.53	
Proportioned Centre Costs	22	4,457		1,715.84	4,076.15	- 2,360.32	2,741.16	380.85	503.00	1,004.02	-501.01	385.03	444.16	-59.13	417.66	2,311.71	-1,894.05	
Depreciation Allowance	23	36,000		0.00	-	-	36,000.00	36,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Contribution to The Centre		31,072		7,396.83	6,514.12	882.71	23,675.47	24,558.18	2,035	2,203	-168.47	2,513	2,185	327.87	70	- 70.88	140.88	
Trust Totals		210,354		49,269	50,010.91	- 741.75	137,409.60	135,785.14	14,815.50	15,686.40	-870.91	13,201.00	13,600.12	-399.12	8,440.66	9,113.23	-672.57	

Operational Groundsman Budget

Salaries		21,710		7,134.00	7,129.68	4.32	14,575.88	14,580.20	1,786.00	1,782.42	3.58	1,780.00	1,782.42	-2.42	1,780.00	1,782.42	-2.42	
Employers NI		1,628		540.00	364.31	175.69	1,088.34	1,264.02	135.00	91.08	43.92	135.00	91.08	43.92	135.00	91.08	43.92	
Other Grounds Personnel Costs	15	300		100.00	36.72	63.28	200.00	263.28	50.00	36.72	13.28	0.00	0.00	0.00	0.00	-	0.00	
Grounds Maintenance Contract	24	36,400		11,000.00	6,515.48	4,484.52	25,400.00	29,884.52	2,000.00	1,929.12	70.88	3,000.00	1,929.12	1,070.88	3,000.00	728.12	2,271.88	Credit received from CGM for works missed
Equipment Hire	25	534		0.00	-	-	533.52	533.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Miscellaneous Expenditure	26	3,952		630.00	138.39	491.61	3,322.00	3,813.61	100.00	52.54	47.46	30.00	32.90	-2.90	500.00	33.39	466.61	
Ditch & Dyke Maintenance, Fence Repairs and Replacements	27	26,200		100.00	82.42	17.58	26,100.00	26,117.58	0.00	0.00	0.00	100.00	82.42	17.58	0.00	-	0.00	
Habitat Ponds	28	0		0.00	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Arboricultural Survey & Tree maintenance	29	1,100		1,100.00	1,250.00	- 150.00	0.00	-150.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	1,250.00	-150.00	
Landscaping Projects (New works)	30	2,500		0.00	63.85	- 63.85	2,500.00	2,436.15	0.00	63.85	-63.85	0.00	0.00	0.00	0.00	-	0.00	
Fuel, Oil and Water	31	500		170.00	118.36	51.64	330.00	381.64	95.00	38.33	56.67	25.00	80.03	-55.03	25.00	-	25.00	
Vehicle Expenses	32	1,500		250.00	443.09	- 193.09	1,250.00	1,056.91	0.00	0.00	0.00	250.00	443.09	-193.09	0.00	-	0.00	
Wildlife Goods	33	0		0.00	-	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
Playground Costs	34	728		0.00	220.64	- 220.64	728.00	507.36	0.00	0.00	0.00	0.00	220.64	-220.64	0.00	-	0.00	
Groundsman Totals		97,052		21,024.00	16,362.94	4,661.06	76,027.73	80,688.79	4,166.00	3,994.06	171.94	5,320.00	4,661.70	658.30	6,540.00	3,885.01	2,654.99	

Operational The Centre Budget

Staff salaries		34,050		11,566.00	10,368.33	1,197.67	22,484.41	23,682.08	2,756.00	2,635.79	120.21	2,756.00	2,635.79	120.21	3,027.00	2,256.62	770.38	
Employers NI		955		312.00	345.35	- 33.35	643.14	609.79	78.00	113.15	-35.15	78.00	77.40	0.60	78.00	77.40	0.60	
Youth Activities	35	500		0.00	-	-	500.00	500.00	0.00	0.00	0.00		0.00	0.00	0.00	-	0.00	
PRS & Licenses	36	1,500		980.00	981.40	- 1.40	520.00	518.60	0.00	0.00	0.00	830.00	830.90	-0.90	150.00	150.50	-0.50	
Advertising, Communications & Printing	37	474		0.00	-	-	474.23	474.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-	0.00	
The Centre Repairs, Renewals & Maintenance	38	8,500		2,600.00	2,965.49	- 365.49	5,900.00	5,534.51	0.00	387.64	-387.64	0.00	-17.20	17.20	1,850.00	1,850.06	-0.06	
Business Rates	39	12,120		4,848.00	4,848.00	-	7,272.00	7,272.00	1,212.00	1,212.00	0.00	1,212.00	1,212.00	0.00	1,212.00	1,212.00	0.00	
Water	40	1,500		480.00	31.30	448.70	1,020.00	1,468.70	100.00	31.30	68.70	150.00	0.00	150.00	130.00	-	130.00	
Electricity	41	500		168.00	296.73	- 128.73	332.00	203.27	42.00	296.73	-254.73	42.00	0.00		42.00	-	42.00	
Gas	42	1,800		450.00	1,832.73	- 1,382.73	1,350.00	-32.73	150.00	1,832.73	-1,682.73	0.00	0.00	0.00	150.00	-	150.00	
Cleaning	43	1,560		890.00	1,398.89	- 508.89	670.00	161.11	500.00	627.31	-127.31	130.00	557.58	-427.58	130.00	166.00	-36.00	
Centre Totals		63,460		22,294.00	23,068.22	- 774.22	41,165.78	40,391.56	4,838.00	7,136.64	-2,298.64	5,198.00	5,296.47	-140.47	6,769.00	5,712.58	1,056.42	
Combined Expenditure Totals		370,866		92,587.16	89,442.07	3,145.09	254,603.11	256,865.49	23,819.50	26,817.10	-2,997.61	23,719.00	23,558.29	118.71	21,749.66	18,710.82	3,038.85	

Income 2018/2019

		2018/2019 Income Budget		Year to date Budget 01/04/2018 - 31/07/2018	Year to Date Income 01/04/2018 - 31/07/2018	Year to date Variance + / -	Remaining Budget 01/04/2018- 30/04/2018	Full Year Budget minus Full year Income	May 16 Budget	May 16 Income	Variance + /	June 16 Budget	June 16 Income	Variance + / -	July 16 Budget	July 16 Income	Variance + / -	Notes
The Trust Income																		
Annual Charge	a	-367,230		-359,885.40	-369,500.17	9,614.77	-7,344.60	2,270.17	-2,244.18	-4,220.23	1,976.05	-2,040.17	-4,036.31	1,996.14	-1,836.15	-2,511.27	675.12	
Administration Fees	b	-12,000		-4,000.00	-10,618.35	6,618.35	-8,000.00	-1,381.65	-1,000.00	-2,650.00	1,650.00	-1,000.00	-2,483.32	1,483.32	-1,000.00	-2,455.03	1,455.03	
Other	c	-1,000		-360.00	-3,133.03	2,773.03	-640.00	2,133.03	-360.00	-360.31	0.31	0.00	-2,099.47	2,099.47	0.00	-673.25	673.25	Grant income for Youth activities
The Trust Total income NET	a	-380,230		-364,245.40	-383,251.55	19,006.15	-15,984.60	3,021.55	- 3,604.18	-7,230.54	3,626.36	- 3,040.17	-8,619.10	5,578.93	- 2,836.15	-5,639.55	2,803.40	

The Centre Income																		
Proportioned Centre Costs (income)		-4,387		-1,715.84	- 4,076.15	2,360.32	-2,671.64	-311.33	-503.00	-1,004.02	501.01	-385.03	-444.16	59.13	-417.66	-2,311.71	1,894.05	
Trust Subsidy		-31,072		-7,326.83	- 6,514.12	- 812.71	-23,745.47	-24,558.18	-2,035.00	-2,203.47	168.47	-2,512.97	-2,185.09	-327.87	0.00	70.88	-70.88	
Avalon Bookings	d	-28,000		-9,200.00	- 12,477 95	3,277.95	-18,800.00	-15,522.05	-2,300.00	-3,929.16	1,629.16	-2,300.00	-2,667.21	367.21	-2,300.00	-3,471.75	1,171.75	July was a five week month plus a couple of additional Saturday ICS bookings
The Centre Total income NET		-63,460		-18,242.66	- 23,068 22	4,825.56	-45,217.12	-40,391.56	- 4,838.00	-7,136.64	2,298.64	- 5,198.00	-5,296.47	98.47	- 2,717.66	-5,712.58	2,994.92	

Total Income		-443,690		-382,488.06	- 406,319.77	23,831.71	-61,201.72	-37,370.01	-8,442.18	-14,367.18	5,925.00	-8,238.17	-13,915.57	5,677.40	-5,553.81	-11,352.13	5,798.32	
Total Net Budget		-72,824.04		-289,900.91	- 316,877.70	26,976.79	193,401.39	219,495.48	15,377.31	12,449.92	2,927.39	15,480.83	9,642.72	5,796.11	16,195.85	7,358.69	8,837.16	

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