Elsea Park Community Trust
BUDGET 2016/2017
Revenue - 2015/2016 ACTUAL AGAINST 2016/2017 BUDGET

All figures are shown NET

THE TRUST	Estimated Full Year Expenditure 2015/2016	Full Year budget 2015/2016	Estimated 2015/2016 Variance	2015/2016 Estimated Full Year against 2016/2017 Budget Variance	Full Year Budget 2016/2017	Notes	
Office Staff Salaries	43,244.91	43,657.68	412.77	7,766.67	35,478.24	Based on actuals	*6.1*
Employers NI & PAYE	11,505.45	11,483.40	-22.05	3,345.45	8,160.00	Based on actuals	*6.2*
Staff Training & Other Staffing costs	0.00	1,500.00	1,500.00	-1,000.00	1,000.00	Decreased due to requirement level dropped	*6.4*
Communications, Printing and Advertising, P.R (literature,Brochure)	1,400.00	5,200.00	3,800.00	-2,600.00	4,000.00	Increase in houses equates to increased costs for printing and delivery of quarterly newsletter.	*6.5*
Franking	1,793.00	1,860.00	67.00	-477.00	2,270.00	Based on actual spends and predicted spends for Feb 15 invoice run. Increase to the 16/17 year due to increase in properties	*6.6*
Office Stationery	2,457.08	3,600.00	1,142.92	-62.92	2,520.00	the 16/17 budget is based on the spend from 2015/2016	*6.7*
Travel & Subsistence	25.00	390.00	365.00	-155.00	180.00	Reduced the 16/17 budget due to limited expenses for travel	*6.8*
Telephone/Mobile and Internet	1,011.51	1,140.00	128.49	-188.49	1,200.00	Based on the 15/16 year with a % increase	*6.9*
Website, IT and Software	1,177.02	1,200.00	22.98	-382.98	1,560.00	Based on the 15/16 year with a % increase	*6.10*
Membership & Subscription	110.00	160.00	50.00	-50.00	160.00	Based on last year to cover Locality membership	*6.11*
Audit and Accountancy Fees & Bookkeeping	4,495.00	4,250.00	-245.00	-695.00	5,190.00	the 15/16 year expenditure in higher than budgeted due to have bookkeeping help and holiday cover throughout the year that was not budgeted for. The 16/17 tear has been increased to reflect the bookkeeping costs.	*6.12*
Legal Fees	870.00	3,000.00	2,130.00	-2,130.00	3,000.00	Kept the same as the 15/16 year incase extra debtor cases cant be resolved from the 15/16 year and require futher resolvement from solicitors	*6.13*
Professional Fees	1,000.00	2,000.00	1,000.00	-1,000.00	2,000.00	Kept the same as may require advise and guidnance on the up coming playing fields along with possible support on the dykes and ditches	*6.14*
Trust Community Grants	0.00	1,000.00	1,000.00	-1,000.00	1,000.00	Same as every year, pre agreed amount for grants	*6.15*
Anniversary Weekend & other events	2,268.93	3,000.00	731.07	-731.07	3,000.00	the 16/17 budget amount is based on the 15/16 actual spend with an increase for extra activities.	*6.16*
Charges (card machine, harlands, bank)	4,751.98	5,220.00	468.02	-888.02	5,640.00	Loosly based on the 15/16 year with an increase. The card machine for the 15/16 year was introduced part way through. It has proved very popular and seeing a large increase in its use. The 16/17 year is based on actual spend from the 15/16 with an increase to account for the extra properties in the 16/17 year. This also takes into account the charges from BACS payments which was introduced part through 15/16.	*6.17*
Proportioned Centre Costs @ 48% (expense)	14,763.96	14,763.96	0.00	-610.44	15,374.40		*6.18*
Depreciation allowance	39,000.00	39,000.00	0.00	1,000.00	38,000.00		*6.19*
Corp Tax	0.00	0.00	0.00	0.00	0.00		*6.20*
Sub Totals	**129,873.84**	**142,425.04**	**12,551.20**	**141.20**	**129,732.64**		*6.21*

THE GROUNDS	Estimated Full Year Expenditure 2015/2016	Full Year budget 2015/2016	Estimated 2015/2016 Variance	2015/2016 Estimated Full Year against 2016/2017 Budget Variance	Full Year Budget 2016/2017	Notes	
Salaries	15,615.84	17,034.36	1,418.52	-1,690.92	17,306.76	Based on Actuals	*6.22*
Employers NI & PAYE	4,230.16	4,614.72	384.56	150.16	4,080.00	Based on Actuals	*6.23*
Grounds Maintenance Contract	30,244.40	32,500.00	2,255.60	-4,255.60	34,500.00	Based on Actuals	*6.24*
Equipment Hire	495.57	100.00	-395.57	-4.43	500.00	Based on spend from the 15/16 year and the anticpated work for the 16/17 which could mean the high of similar equipment from the 15/16 year.	*6.25*
Repairs and Renewals	1,717.99	1,920.00	202.01	-82.01	1,800.00	Based on actual spends from the 15/16 year	*6.26*
Ditch & Dyke Maintenance, Fence repairs and replacements	23,300.00	12,000.00	-11,300.00	-1,700.00	25,000.00	15/16 year gabion work along water lane for dyke slippage. Based on current quotes. May not require gabions. Allowed £25000 in the 16/17 year for any other dyke work.	*6.27*
Habitate Ponds (The Meadows)	4,200.00	15,000.00	10,800.00	-7,800.00	12,000.00	The smallest pond cost £4200 to dredge and the other two are bigger and done around 4 years ago. The £12000 for the 16/17 year are the allow for the possible dredging to be done in the 16/17 year.	*6.28*
Arboricultural Survey & Tree maintenance	1,200.00	3,000.00	1,800.00	-300.00	1,500.00	Based on the 15/16 year	*6.29*
Landscaping Projects (New works)	2,300.00	14,000.00	11,700.00	-7,700.00	10,000.00	Based on the 15/16 year plus extra to start buiilding up a sinking fund for larger projects	*6.30*
Fuel, Oil and Water	1,100.00	1,270.00	170.00	-170.00	1,270.00	Based on the 15/16 year	*6.31*
Vehicle Insurance	640.69	770.00	129.31	-129.31	770.00	Based on the 15/16 year	*6.32*
Bird boxes & Wildlife goods	0.00	210.00	210.00	-210.00	210.00	No bird boxes require in the 15/16 year and non predicted to be bought in the 16/17 year. Do you want this to be budgeted for?	*6.33*
Play ground inspection	459.17	410.00	-49.17	-140.83	600.00	Based on the 15/16 year plus an increase to cover the costs of the David Wilson play area which is due to be taken on by the Trust	*6.34*
Sub Totals	**85,503.82**	**102,829.08**	**17,325.26**	**-24,032.94**	**109,536.76**		*6.35*

THE CENTRE	Estimated Full Year Expenditure 2015/2016	Full Year budget 2015/2016	Estimated 2015/2016 Variance	2015/2016 Estimated Full Year against 2016/2017 Budget Variance	Full Year Budget 2016/2017	Notes	
Staff salaries	17,105.00	18,660.00	1,555.00	-6,193.12	23,298.12	Based on Actuals	*6.36*
Employers NI & PAYE	8,437.00	9,204.00	767.00	277.00	8,160.00	Based on Actuals	*6.37*
Caretakers	11,088.00	12,096.00	1,008.00	3,756.00	7,332.00	Based on Actuals	*6.38*
Youth Activities	300.00	1,000.00	700.00	-200.00	500.00	Reduced the budget to bring in line with actual spend	*6.39*
PRS & Licenses	857.90	500.00	-357.90	-642.10	1,500.00	PRS license is based on income from the Centre. So the higher the income the more the license costs.	*6.40*
Advertising, Communications & Printing	0.00	1,000.00	1,000.00	-600.00	600.00	No advertising has been done for the centre. Reduced the 16/17 budget to reflect this but left it in as advetising of the meeting room may commence in the 16/17 year	*6.41*
The Centre repairs,renewals, maintenance	1,908.74	2,030.00	121.26	-91.26	2,000.00	Based on 15/16 year actual spends	*6.42*
Servicing Contracts	1,103.00	1,500.00	397.00	-1,197.00	2,300.00		*6.43*

Insurance	3,668.50	4,500.00	831.50	-831.50	4,500.00	Based on the 15/16 year with a % increase	*6.44*
Business Rates	14,209.55	15,285.00	1,075.45	-2,590.45	16,800.00	Based on 15/16 year with a % increase	*6.45*
Water	2,326.68	2,880.00	553.32	526.68	1,800.00	Was over paying in the 15/16 year and received a credit. The monthly analysis of costs is based on actual as advised by Anglian Water	*6.46*
Gas	3,450.00	3,950.00	500.00	210.00	3,240.00	Based on 15/16 year with a % increase	*6.47*
Electric	618.69	696.00	77.31	-5.31	624.00	Based on 15/16 year with a % increase	*6.48*
Waste Disposal	979.72	1,080.00	100.28	-160.28	1,140.00	Based on 15/16 year with a % increase	*6.49*
Cleaning Materials	808.59	1,140.00	331.41	-31.41	840.00	Based on 15/16 year with a % increase	*6.50*
Proportioned Centre Costs @ 48% of office running costs to the Centre	-14,763.96	-14,763.96	0.00	610.44	-15,374.40		*6.51*
Sub Totals	**52,097.41**	**60,757.04**	**8,659.63**	**-7,162.31**	**59,259.72**		*6.52*
Totals	**267,475.07**	**306,011.16**	**38,536.09**	**-31,054.05**	**298,529.12**		*6.63*