Report to: **Elsea Park Community Trust Board**

Date: **Monday 2nd November 2015**

Subject: **Management Report**

From: **Barry Cook – Community Trust Manager**

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1. Articles of Association

The new Draft Articles of Association have been posted on the website, and have attracted no comment as yet. No one has asked to view the set held in the office, and Buckles have still not confirmed if their representative will attend the AGM.

2. Banking

The balance of the NatWest account has now been transferred. As yet, MU and I have been unable to visit Lloyds Bank together to close that account.

3. Introduction of The Trust Pension Scheme

Nothing further to report.

4. Extension of The Grounds Maintenance Contract

The three companies who were shortlisted in 2012 have all indicated that they will bid for the new contract. Nothing further to report at this stage.

5. Sports Pitches and Facilities

Lee Clark (LC) has agreed to join the steering Group, and has identified some existing sites with the type of facilities we might be looking for.

I have contacted Lincs FA and obtained some initial advice on facilities and funding, and following discussions with them and LC, emailed Alex Szarawarski (AS) at Kier to ask if they might consider a third option that we had not previously discussed.

This morning (29 Oct) I received two sets of outline plans from AS, one for our original ñpreferredò option, and the other for the ñthird optionò. I will share these at the meeting, unless The Board decides to leave these matters to the steering group.

6. Roads

I have yet to receive confirmation from LCC that the Phase 1 Roads have been adopted.

7. Superfast Broadband

On Thurs 22nd October I met with the BT wayleaves officer and signed the wayleave for the new cabinet near the junction of The Pollards and Tilia Way. I was informed that Bovis had also signed the wayleave for a new cabinet on The Gables. Both locations then had to be approved with LCC Highways. This morning (29th Oct), I received confirmation from BT that they had been approved.

Now that we know that Kier have given approval for BT to proceed, I will be working with DA to see if we can get BT Commercial to fund the third new cabinet that will serve Cabinet 18 (On Marigold Avenue).

8. Caretaking

Our new Caretaker / Cleaner started with us last week on a 10 hrs per week three month fixed term contract whilst we establish the overall hours required for caretaking.

9. Bulb Planting and New Hedges

All 3500 bulbs have now been planted. Unfortunately, the ground conditions precluded the community planting event by the schoolchildren, and are delaying the planting of the new hedges. PE is keeping a weather eye!

10. Security & Access

Our insurers have now given permission for hirers to lock / unlock the building, but as their liability will increase, I have had to agree to a new ñco-insuranceò clause. In the event of a claim, The Trust will now have to meet the first 15% or Ã250 (whichever is greater). It is in effect an excess stated as a percentage of the total claim.

I have now placed the order for the new electronic lock and associated hardware, with delivery and installation expected to be within a month or so.

I am still awaiting quotes for moving the double doors from the lounge.