Report to: **Elsea Park Community Trust Board**

Date: **Wednesday 5th August 2015**

Subject: **Management Report**

From: **Barry Cook – Community Trust Manager**

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1. Articles of Association

At the request of SKDC (following their meeting I mentioned in last month's report), I have written a further email to SKDC explaining why we wish to expedite the adoption of the new Articles.

For Information

2. Enclosure of The Patio Area

The temporary Heras fencing will be delivered on 7th August, and work is anticipated to commence the following Monday.

For Information

3. Banking

I am grateful for JC's intervention to progress the introduction of the online payments and BACS facility. Last month's payroll was paid by BACS for the first time.

For Information

4. Introduction of The Trust Pension Scheme

I met last week with a financial advisor and am now progressing the introduction of Auto Enrolment. I would like confirmation from The Board of the date that they would like the scheme to be introduced.

Board Decision Required

5. Extension of The Grounds Maintenance Contract

When the tender from Ground Control was accepted by The Board, it included the option to extend the contract by a further year. I met with Ground Control last week to discuss an extension, and recommend that we exercise this option, as the three year contract is due to end next year.

Board Decision Required

6. Dredging of Habitat Pond No 3

This work is expected be well underway by the time of the Board Meeting

For Information