Agenda Item 4

**Report to:** **Elsea Park Community Trust Board**

**Date:** **Wednesday 8th July 2015**

**Subject:** **Management Report**

**From:** **Barry Cook – Community Trust Manager**

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## 1. Articles of Association

Pending the letter to SKDC requesting that we be allowed to implement the new AoA ahead of the release of Kier from their financial underwriting, please see the proposed AoA produced by Buckles

**For discussion**

## 2. SKDC Representation on The Board of Directors

Cllr Jane Kingman has accepted the position of SKDC Representative and was registered at Companies House as a Director of Elsea Park Community Trust on 10 June 2015.

**For information**

## 3. Enclosure of The Patio Area

Only two of the three quotes have been received; at last month's board meeting it was proposed that we increase the fence height to 2.4m. Having now confirmed that this would require us to apply for planning permission. I propose that we install a 2.0m high fence and accept the lower of the two quotes, which is subject to final confirmation of the type of lock mechanism we wish to specify for the gates.

**Board Decision Required**

## 4. Curtains for The Hall

We have met with a Fire Safety advisor and are incorporating his suggestions in to the design of the Curtains, which have now been ordered. The lead time will be longer than expected due to a faulty batch of material, which has had to be re-ordered from the manufacturer. We have also requested that the stage wall curtains be re-fitted on track.

**For Information**

## 5. Picnic In The Park 2015

The PiP was an great success, and we have received favourable comments in the office and via facebook.

## 6. Arboricultural Work

The first remedial work identified by the Arboricultural report should be carried out by the contractor on 3 July 2015. The work includes removing dead wood from the ash tree on Cooke's Field and from the oak on Elsea Park meadows, and the raising of the crowns of the alder trees on Quaysides East and West to 2.5m

## 7. Transfer of LEAP (play area) and Little Garth from David Wilson Homes

Inspection of these areas should be undertaken in late June / early July with a representative from DW. I will email The Board once we have an inspection date, as the areas will be need to inspected by myself, Peter, and a volunteer from The Board.

**For Information**