Report to: **Elsea Park Community Trust Board**

Date: **Wednesday 6 August 2014**

Subject: **Management Report**

From: **Barry Cook – Community Trust Manager**

1. Software & Business Continuity

Microsoft Office 365

We are trialling O365 during August and I will report on the outcome at September's meeting.

2. Transfer of land East of Setts Green Conservation Area

There has been no further progress; we await payment of the invoice for the agreed works from Taylor Wimpey before the land transfer commences and I have still yet to write to the residents impacted by the proposed removal of the fence. Notwithstanding that, the possible removal of the fence does not impact on the transfer as it is a matter for The Trust rather than for Taylor Wimpey.

3. Drainage

The Drainage Project Group (Dave Forrest and Bryan Summers) have organised a meeting with subject matter experts from SKDC and the local drainage board . The meeting is scheduled for Thurs 7 August. Peter and I will attend the meeting and accompany the SME's on their tour of Elsea Park to view dykes / ponds / drainage chambers etc.

4. Planning Application for Bins, Benches, and Signs

Specifications and dimensions of bins, signs, and benches have now been forwarded to SKDC planners and the Planning Application is progressing. We are grateful to Jono for the effort and support he has provided.

5. Defibrillator Update

The Defibrillator is now installed and registered with the local ambulance service; Gida are arranging for the inspection / issue of the Installation Certificates. Training is on hold until the LIVES co-ordinator is back from annual leave.

6. Fibre To The Premises (FTTP) Across Elsea Park

On 28th July I met with Nik Fox from Sentia Solutions to discuss his proposal to offer Fibre to The Premises for properties on Elsea Park.

In summary, Sentia were looking for joint investment from venture capitalists, the developers, and The Trust, with a view to buying back the infrastructure over a period of time.

With the sums involved and complexity of the arrangement, I said it was unlikely that The Trust would want to have any financial involvement but that might give limited assistance to promote and support the proposal and provide contact details of developer leads.

I have asked Sentia to provide full details of the proposal consideration by The Trust.

7. Issues Log

There has been no progress on the works that I have previously detailed to Kier and I continue to pester them for action.

8. Littering and General Behaviour near The Centre

We get much less litter / cigarette ends on the patio since we engaged with the youths involved and appealed to them to respect the area. At their suggestion, we have provided two sand buckets for cigarette ends. Whist the patio is not a designated smoking area, we cannot prevent smoking taking place there, so thought it was lesser of two evils, and it has definitely helped.

Unfortunately, we've had further instances of plants being pulled out of the planters, and on the most recent occasion last night (31 July) some plants were destroyed.

We continue to liaise closely with the Neighbourhood Policing Team, passing them CCTV evidence that they use to identify the offenders with a view to restorative measures and getting them banned from lands owned by The Trust.

I should point out that the offenders do not live on Elsea Park.

9. Directors Welcome Meeting

This has been arranged for Wed 13 August and invitations have been sent to new residents.

10. Centre Hire

The new long term NHS booking commences on Wednesday 13th August. A new regular booking (Yoga) commences in September.

Rebecca and Liam are working on a new marketing strategy aimed at local businesses to increase hires during normal business hours and to market the venue as an ideal place for wedding receptions and wedding / trade fairs. We are having weekly meetings to discuss progress and actions, and will provide updates at future board meetings with the aim of obtaining board approval for a new strategy / hire charges.