

Report Name: Trust Budget 1st April 2012 - 31st March 2013  
 Report produced by: Rebecca Jones  
 Review date: 23rd July 2012 V 6  
 Present at review: R.J. MJ, AMB  
 Figures: Shown NET of VAT

**Operational Trust Budget 2012/2013**

Item	Full Year Budget 2012/2013	Year to date Budget 01/04/2012 - 31/06/2012	Year to Date Expenditure 01/04/2011 - 30/06/12	Variance +/-	Remaining Budget 01/07/12- 31/03/13	June 12 Budget	June 12 Expenditure	Variance +/-	Notes
Office Staff Salaries	37,144.10	6,841.62	7,413.09	1,428.53	28,302.48	3,144.72	2,471.03	673.69	RJ & MJ to look at the breakdown
Employers NI	7,788.16	1,858.15	2,432.85	-574.70	6,300.01	658.89	810.95	-152.06	RJ & MJ to look at the breakdown
Payroll Fees	1,068.00	208.00	72.00	36.00	348.00	36.00	36.00	0.00	
Staff Training	1,500.00	250.00	124.00	126.00	1,250.00	0.00	0.00	0.00	
Building cost recharge	1,388.82	347.25	347.25	0.00	1,041.57	115.73	115.73	0.00	
Office Equipment	4,000.00	1,000.03	0.00	1,000.03	2,999.97	333.33	0.00	333.33	Not purchased any equipment
Communications & Printing	1,500.00	500.00	1,374.31	-874.31	1,000.00	250.00	754.00	-504.00	Newsletter and questionnaire
Office Stationery	3,400.00	900.00	778.01	121.99	2,500.00	300.00	352.47	-52.47	Stamps and printer cartridges
RA (Literature & Brochures)	240.00	60.00	0.00	60.00	180.00	20.00	0.00	20.00	
Travel & Subsistence	1,000.00	250.00	66.86	183.94	750.00	80.00	13.50	78.50	
Telephone/Mobile	1,200.00	300.00	285.12	44.88	900.00	100.00	76.08	23.92	
Broadband & Wi-Fi	480.00	120.00	35.41	84.59	360.00	40.00	35.41	4.59	
Website IT	480.00	120.00	895.30	-495.30	360.00	40.00	605.00	-595.00	
Membership & Subscription	195.00	0.00	0.00	0.00	195.00	0.00	0.00	0.00	Booking Software & SAGE link
Audit and Accountancy Fees	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	Will be billed for around July / August 2012
Health & Safety	300.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	Awaiting bills for legal work
Legal Fees	2,200.00	0.00	2,000.00	2,000.00	2,000.00	500.00	500.00	0.00	
Professional Fees	1,200.00	540.00	0.00	540.00	680.00	20.00	0.00	20.00	No professional fees currently engaged
Debit card facility	1,000.00	100.00	0.00	100.00	900.00	100.00	0.00	100.00	
Contingency - Miscellaneous	5,000.00	1,500.00	325.47	1,174.53	4,500.00	500.00	0.00	500.00	
Bank Charges	700.00	280.00	151.53	128.47	420.00	80.00	40.36	39.64	
Credit Charges/Harlands	2,400.00	600.00	0.00	600.00	1,800.00	200.00	0.00	200.00	
<b>Trust Totals</b>	<b>82,592.08</b>	<b>24,675.05</b>	<b>13,980.10</b>	<b>10,694.95</b>	<b>57,917.03</b>	<b>6,528.67</b>	<b>5,310.53</b>	<b>1,218.14</b>	

**Operational Groundsman Budget 2012/2013**

Groundskeeper & Sub contract Staffing Costs	22,047.00	5,511.75	5,063.10	448.65	18,372.50	1,837.25	1,687.70	149.55	
Water Trough - Grounds maintenance	132.00	33.00	0.00	33.00	110.00	11.00	0.00	11.00	
Equipment Hire - Grounds maintenance	220.00	180.00	0.00	180.00	60.00	80.00	0.00	80.00	
Plant and Machinery - Grounds maintenance	6,000.00	1,500.00	0.00	1,500.00	5,000.00	500.00	0.00	500.00	Non purchased at present
Repairs and Renewals - Grounds maintenance	1,800.00	450.00	430.56	19.44	1,500.00	150.00	387.16	-237.16	Punctures and machinery repairs
Landscape Projects - Grounds maintenance	10,000.00	1,800.00	159.00	1,641.00	8,800.00	500.00	0.00	600.00	
Additional Work - Grounds maintenance	5,500.00	0.00	0.00	0.00	5,500.00	0.00	0.00	0.00	
Fuel and Oil - Grounds maintenance	800.00	300.00	630.00	-330.00	600.00	0.00	0.00	0.00	
Vehicle Insurance - Grounds maintenance	250.00	0.00	0.00	0.00	250.00	0.00	0.00	0.00	
Bird boxes & Wildlife goods - Grounds maintenance	650.00	150.00	150.00	0.00	500.00	50.00	50.00	0.00	
Play ground inspection - Grounds maintenance	850.00	0.00	0.00	0.00	650.00	0.00	0.00	0.00	
Bin Emptying - Grounds Maintenance	1,560.00	0.00	0.00	0.00	1,560.00	0.00	0.00	0.00	
Litter picking - Grounds Maintenance	2,400.00	600.00	0.00	600.00	2,000.00	200.00	0.00	200.00	
Play ground equipment - Grounds Maintenance	2,000.00	500.06	0.00	500.06	1,868.60	166.66	0.00	166.66	
Contingency - Waste bins	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	
<b>Groundsmen Totals</b>	<b>62,859.00</b>	<b>11,024.81</b>	<b>6,282.86</b>	<b>4,742.15</b>	<b>58,684.09</b>	<b>5,649.77</b>	<b>2,074.86</b>	<b>5,074.96</b>	

**Operational The Centre Budget 2012/2013**

Staff salaries	9,735.28	2,322.70	1,853.34	469.36	8,236.20	823.62	617.78	205.84	RJ & MJ to look at the breakdown
Employers NI	1,947.02	464.54	855.00	-390.46	1,647.20	164.72	285.00	-120.28	RJ & MJ to look at the breakdown
Cleaning Staff	4,083.70	790.38	400.00	390.38	3,556.78	263.46	180.00	103.46	
Caretaker	10,142.00	1,844.00	724.00	1,120.00	8,220.00	922.00	724.00	198.00	
Building Maintenance	800.00	150.00	200.00	-50.00	500.00	50.00	0.00	50.00	
Insurance	3,600.00	0.00	0.00	0.00	3,600.00	0.00	0.00	0.00	
Business Rates	11,882.76	2,895.69	0.00	2,895.69	9,652.30	965.23	0.00	965.23	Not currently started paying - awaiting invoice
Water	1,440.00	240.00	119.25	119.25	1,290.00	80.00	0.00	80.00	
Gas	1,960.00	360.00	0.00	360.00	1,720.00	120.00	0.00	120.00	
Electric	2,700.00	600.00	12.14	587.86	2,300.00	200.00	5.12	194.88	
Waste Disposal	810.00	160.00	0.00	160.00	650.00	140.00	0.00	140.00	
Cleaning Materials	800.00	200.00	30.00	170.00	500.00	200.00	0.00	200.00	
Health & Safety	300.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	
PRS Licenses	500.00	500.00	408.00	92.00	0.00	0.00	0.00	0.00	
Advertising, Communications & Printing	2,400.00	500.00	198.00	702.00	1,800.00	300.00	0.00	300.00	
Legal Fees / Licensing	1,500.00	375.00	0.00	375.00	1,250.00	125.00	0.00	125.00	
Bank Charges	144.00	36.00	0.00	36.00	120.00	12.00	0.00	12.00	
Credit Charges	120.00	30.00	0.00	30.00	100.00	10.00	0.00	10.00	
Income building cost recharge	-1,388.82	-347.25	-347.25	0.00	-1,157.30	-115.73	-115.73	0.00	
Centre income	-15,795.00	-3,948.75	-3,948.75	0.00	-13,162.50	-1,316.25	-1,316.25	0.00	
<b>Centre Totals</b>	<b>52,875.94</b>	<b>11,851.06</b>	<b>4,463.18</b>	<b>7,387.88</b>	<b>45,185.18</b>	<b>4,160.30</b>	<b>1,676.17</b>	<b>2,484.13</b>	
<b>Combined Expenditure Totals</b>	<b>119,827.02</b>	<b>47,550.92</b>	<b>24,725.94</b>	<b>22,824.98</b>	<b>161,786.30</b>	<b>16,338.74</b>	<b>9,061.56</b>	<b>8,777.23</b>	

**Trust Predicted Income**

	Full Year Predicted Income	Collected from 1st April 12 - 30/06/2012	Remaining to collect before 31st March 2013	Income collected April 2012	Income Collected May 2012	Income Collected June 2012
Total income ( see backing sheet for breakdown ) NET	172,263.90	83,732.85	88,531.35	56,175.41	13,173.83	14,383.31

**Centre Predicted Income**

	Full Year Predicted Income	Collected from 1st April 12 - 25/06/2012	Variance +/-	Income collected April 2012	Income Collected May 2012	Income collected June 2012
Total annual predicted income ( Low scenario )	15,795.00	873.00	14,922.00	0.00	0.00	873.00

**Non recurrent expenditure against reserves**

Item	Full Year Budget 2012/2013	Year to date Budget 01/04/2012 - 30/06/2012	Year to Date Expenditure 01/04/2011 - 31/05/12	Variance +/-	Remaining Budget 01/06/12- 31/03/13	June 12 Budget	June 12 Expenditure	Variance +/-	Notes
Opening Events ( Carried from 11/12 budget )	7,353.33	7,353.33	8,572.03	-1,218.70	-1,218.70	0.00	4,198.99	-4,198.99	Under budgeted as did not anticipate wage costs (figure incl £570.50 income from open event)
The Centre Equipping costs ( Carried from 11/12 budget )	83,757.39	83,757.39	36,755.67	27,001.72	27,001.72	0.00	11,560.38	-11,560.38	Equipping schedule under review

## Elsea Park Community Trust

**Date:** 6th March 2012

### Profit & Loss Sheet

	<u>Dr</u>	<u>Cr</u>
Trust Income		172,263.90
The Centre Income		15,795.00
Trust Expenditure	145,151.08	
The Centre Expenditure	52,875.94	
	<u>198,027.02</u>	<u>188,058.90</u>
Profit / <b>Loss</b> @ 31/03/13		<u><b>-9,968.12</b></u>

### Movements on Profit & Loss Account

	<u>Cr</u>	<u>Dr</u>
P&L reserves @ 01/4/12		246,592.00
The Centre Furnishing & Fitting	65,000.00	
Profit / Loss @ 31/03/13	<b>-9,968.12</b>	
	<u>55,031.88</u>	<u>246,592.00</u>
P&L Predicted reserves @31/03/13	<u><b>191,560.12</b></u>	